

**ADAMS COUNTY**  
Economic Development Department

**REQUEST FOR QUALIFICATIONS**

Owner's Engineering Representative for development of  
Industrial Wastewater Treatment and Water Reuse Facility

Adams County is requesting statements of qualifications from Engineering firms to provide professional services for the following project:

**Project Description**

Adams County, in partnership with the Port of Othello, intends to develop a LEED Certified Industrial Wastewater Treatment Plant and Water Reuse facility to serve the Food & Beverage Processing Industry. When complete, the jointly operated facility will be located on ground owned by the Port of Othello at the Bruce Siding Industrial Area. A Feasibility Study was completed in January of 2017 and is available upon request.

The project must utilize a Water Reuse System to allow multiple future uses of the treated industrial wastewater, including agriculture application, industry reuse and aquifer recharge to ensure maximum water conservation while meeting the needs of the Food & Beverage Processing Industry.

Adams County reserves the right to retain the services of the successful firm for any subsequent work related to any or all phases associated with this project.

Adams County will supply the following information pertaining to the proposed project:

- Industrial Water Treatment Utility Feasibility Study completed in January 2017 by Brown and Caldwell.

**Project Location**

The project is located near the Bruce Siding Industrial Area five miles East of the City of Othello.

**Owner's Representative Engineer's Role**

Adams County seeks an Owner's Representative Engineer/Project Manager to provide consultation and project review and monitoring during the future design, funding and construction phases. This will include preparation of the Pre-Design and Engineering RFQ/RFP and Scope of Work; participation in the selection of the design engineer; general guidance and expertise in support of the project owner as needed; consultation with the project owner regarding Design-Build versus Design-Bid-Build; Prepare high-level engineering review of 30%, 60% and 90% design documents. Develop Cost Benefit Analysis to support federal funding requests following US Agency BCA Guidance of the proposed design and construction budget as well as annual operating income and expense models; and assistance in identifying and securing funding for project construction including Grant Preparation as requested.

**Submittal**

Submittals should include the following information: Cover Letter, Approach and Understanding, Proposed Project Schedule, Project Organization, Management Control Program, Experience and References, Demonstrated Familiarity with Industrial Wastewater Treatment Plants and Water Reuse Technology, Proximity of Project Office and Project Manager, Resumes. Two examples, including reference contact information, of like kind projects that the firm acted as the Owner's Representative Engineer/Project Manager. An example of at least one successful project grant submittal and associated Benefit Cost Analysis (including spreadsheets and narrative) submitted to federal funding agencies is required in the submittal package. Description of approach the firm will follow to identify and secure project funding.

Submittals will be evaluated and ranked based on the following criteria:

- Introductory Letter
- Approach and Understanding
- Project Schedule
- Project Organization
- Management and Control Program
- Experience and References
- Familiarity with Industrial Wastewater Treatment Plants and Water Reuse Technology
- Proximity of Project Office and Project Manager
- Interview/Oral Presentation if requested

Please submit **FIVE** printed and bound copies, as well as one electronic copy in PDF format of your Statement of Qualifications to Stephen McFadden, Economic Development Director, Adams County, 425 E. Main St., Ste. 300, Othello, WA 99344 by no later than **Friday, September 14, 2018, at noon**. No submittals will be accepted after that date and time. Any questions should be directed to Stephen McFadden at (509) 331-2025 or stephenm@co.adams.wa.us.

Following initial evaluation of submittals, the County may conduct interviews with a short list of qualified firms to determine final selection. A review panel composed of County and Port staff and administrators will evaluate and rate each proposal.

The highest rated consultant will be invited to submit a scope of services and cost proposal. The County will negotiate the final scope and cost of services with the selected Consultant. If the County and selected Consultant are unable to agree promptly on final terms and conditions, the County reserves the right to select the next highest rated Consultant.

The county assumes no obligation of any kind for expenses incurred by any respondent to this solicitation.

Adams County is committed to providing equal opportunities to State of Washington certified Minority, Disadvantaged and Women's Business Enterprises in contracting activities. Adams County encourages Disadvantaged, Minority, and Women-owned consultant firms to respond.

**Americans with Disabilities Act (ADA) Information**

Adams County in accordance with Section 504 of the Rehabilitation Act (Section 504) and the Americans with Disabilities Act (ADA), commits to nondiscrimination on the basis of disability, in all of its programs and activities.

**Title VI Statement**

Adams County in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulations, Department of Transportation, subtitle A. Office of the Secretary, Part 21, nondiscrimination in federally assisted programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises as defined at 49 CFR Part 26 will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on grounds of race, color, national origin, or sex in consideration for an award.”

Dates of Publication in the Ritzville Journal August 16, 2018 and August 23, 2018.