

COMMISSIONERS' PROCEEDINGS

Regular Meeting Adams County Public Services Building Othello, Washington

April 11, 2018

(Wednesday)

Call to Order @ 9:00 a.m.

Present:

Chairman John N. Marshall
Vice-Chairman Roger L. Hartwig

[9:06:28 AM](#)

Environmental Health

Environmental Health Director Timm Taff provided an update on the proposed Group B Water System Policy. A copy has been sent to the Planning Commission for review. Taff will move forward with a January, 2019, target adoption date.

Integrated Health Care Services

Commissioner Hartwig moved, Marshall seconded, to *authorize the Chairman to sign Agreement K1393, Amendment #2, between Washington State Health Care Authority and Adams County for the period January 1, 2017 through December 31, 2018.* **Motion carried.** (Amends HCA contract manager; amends administrative fee to a line item on the quarterly claim on the county vs. being billed later by HCA; amends timely filing.)

IHCS Personnel

The Board by **consensus authorized Integrated Health Care Services Director Guse to begin the process to fill a Care Coordinator position that will become vacant May 4, 2018.**

Director Guse reported Dr. Timothy Moody has submitted his intent to discontinue employment as Health Officer with Adams County, noting Grant County has expressed interest in the Health Officer role. Guse will meet with Grant County on April 23, 2018 to discuss the matter.

Criminal Justice Treatment Account

Director Guse reported new requirements relating to the distribution and administration of Criminal Justice Treatment Account (CJTA) funds under current legislation. Currently, the funds are administered within the DBHR

contract. Should Adams County choose to administer the CJTA funds, a contract is necessary between Department of Social and Health Services (DSHS) and Adams County with an updated plan moving forward.

Commissioner Marshall suggested moving forward with the plan update for Adams County to administer CJTA funds. Guse expressed her willingness to move forward in the planning and administering of the funds and will contact DSHS to indicate Adams County's intention of such.

[9:46:46 AM](#)

[10:09:33 AM](#)

Building and Planning

Building and Planning Director Wiltse presented a building permit application on behalf of MaryLu Ochoa, Othello, requesting Board approval to build on a non-platted parcel of ground pursuant to provisions of Adams County Code Chapter 16.28.02.

Edson Tracts, Lot 8, is recognized as three lots in the County mapping program. Adams County Code allows the Board to hold an innocent purchaser meeting for the purpose of determining the parcel is a lot of record; the purchaser is an innocent purchaser of an inappropriately created lot; and, to authorize the issuance of a building permit.

The Board has requested Director Wiltse verify the property is a legal, separate property in a written description prior to Board approval.

[10:25:46 AM](#)

[10:51:46 AM](#)

Innocent Purchaser Building Permit Application

Based on Building and Planning Director Wiltse's verification that the following parcel is not included in any other parcel description under the innocent purchaser statute, Commissioner Hartwig moved, Marshall seconded, to *allow the issuance of a building permit to MaryLu Ochoa, Othello, for Parcel #1529030820126, Edson Tracts, Lot 8, Othello.*

Motion carried.

Building Inspector

Building and Planning Director Wiltse requested and received by **consensus authorization to move forward with advertising for the position of Building Inspector.**

[10:53:27 AM](#)

[10:59:26 AM](#)

District Court, Position 2

District Court Judge Position 2 Carolyn Benzel discussed the Adult Probation Officer position and the salary of the same as well as where the position will be housed. Board **consensus authorized Judge Benzel to move forward in the process of filling the position of an Adult Probation Officer once the job description and classification of the same is formally adopted.**

Judge Benzel reported a District Court Clerk position will become vacant in her department as of June 30, 2018. Judge Benzel requested and received **consensus authorization to allow the new hire to train with the current employee in that position prior to her leaving employment.**

[11:20:40 AM](#)

Commissioners Marshall and Hartwig, along with Judge Benzel, toured the Public Services Building to review potential office space for the probation officer position.

Adjournment @ 11:50 a.m.

Submitted:
s/Patricia J. Phillips
Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/John N. Marshall, Chairman
s/Roger L. Hartwig, Vice-Chairman
Vacant, Commissioner