

COMMISSIONERS' PROCEEDINGS

Adams County Courthouse
Ritzville, Washington
Regular Meeting

September 12, 2016
(Monday)

Call to Order @ 8:30 a.m.

Present:

Chairman John N. Marshall
Vice-Chairman Jeffrey W. Stevens
Commissioner Roger L. Hartwig

[9:17:09 AM](#)

Sick Leave Payout

Payroll Deputy Bowman met to clarify sick leave payout requirements of an elected official that was a former employee. Deputy Bowman will verify through payroll any previous sick leave pay out and adjust final compensation as necessary.

[9:33:18 AM](#)

[10:00:24 PM](#)

Lee Road Safety Project (CRP-177)

It being the date and time set for bid opening on the Lee Road Safety Project, bids were opened from:

Wheeler Excavation, LLC 2007 E. Highland Estates Benton City, WA 99320	\$197,338.00
HLT Construction 4207 N. Farr Road Spokane, WA 99206	\$308,197.00
N.A. Degerstrom, Inc. 3303 N. Sullivan Road Spokane Valley, WA 99216-1676	\$289,961.00

Culbert Construction \$227,109.99
3905 E. A Street
Pasco, WA 99301

Premier Excavation \$208,937.68
306 E. B Circle
Pasco, WA 99301

Engineer Estimate \$288,483.77

[10:05:34 AM](#)

[10:07:47 AM](#)

Public Works

Director O'Brien and Engineer Yaeger reviewed the following with the Board:

- Road maintenance involving crack sealing noting crews are completing Koch Road and moving on to Ralston-Benge; rock raking; grading; knifing; mowing; and, hauling gravel as needed
- Solid waste activities include baling and hauling cardboard;
- Operations and Maintenance, noting the Public Services Building generator project is on schedule; a proposal is being forwarded to Farmers' Electric for necessary digging for changing out the gas meter
- Fairgrounds, noting county work is complete in preparation for the start of the fair this week; Director O'Brien notified the Board of a potential need for a budget amendment to the fair budget due to the amount of time staff has expended at the facility
- Personnel, noting current unfilled positions include two (2) maintenance positions in Othello and one (1) solid waste position
- Security issues, noting the Schrag Maintenance Shop has been broken into twice within the last couple of weeks and discussed a need for security cameras at locations in the county

Historic County Courthouse Grant Rehabilitation Program

Public Works Director O'Brien reported notice has been received from the Department of Archaeology and Historic Preservation that Adams County has been selected to receive funding for a rehabilitation project of exterior window upgrades in the courthouse. DAHP will submit the funding recommendations for the 2015-2017 biennium with grant awards contingent on program funding being allocated in the final 2017-2019 state budget.

Johnson Road Project #1

Commissioner Stevens moved, Hartwig seconded, to *approve Pay Request #1 for the Johnson Road Project #1 (CRP-176), to N. A. Degerstrom, Inc., Spokane Valley, WA, in the amount of \$232,885.55, for work completed 8/8/2016 through 8/31/2016.* **Motion carried.**

[10:51:53 AM](#)

Recess @ 12:00

Reconvene @ 1:00 p.m.

[1:38:14 AM](#)

Lee Road Safety Project (CRP-177)

Engineer Yaeger noted a mathematical error in the calculation of the bid submitted by Culbert Construction, Pasco, WA. The correct sum of the bid elements is \$229,024.81 rather than \$227,109.99. The mathematical error did not affect the outcome of the bid award.

Commissioner Hartwig moved, Stevens seconded, to *award the Contract of Lee Road Safety Project, CRP-177 to Wheeler Excavation, LLC, Benton City, Washington as the lowest responsible bidder in the amount of \$197,338.00; and to authorize the Chairman to sign the Concurrence to Award.* **Motion carried.** The bid is 68% of the engineer's estimate of \$288,483.77.

[1:45:44 PM](#)

[3:38:47 PM](#)

Adams County Water Conservancy Board

Commissioner Hartwig moved, Stevens seconded, to *re-appoint Rudy Plager, Ritzville, to the Adams County Water Conservancy Board Alternate position for a six (6) year term effective October 4, 2016 – October 3, 2022.* **Motion carried.**

Consent Agenda

Commissioner Stevens moved, Hartwig seconded, to *approve the Consent Agenda.* **Motion carried.**

Preliminary minutes of September 6, 2016

August 16-31, 2016 Payroll in the amount of \$393,951.13; and, Benefits in the amount of \$112,362.38 (Warrant # Series 526758-526907; Direct Deposit # Series 46571-46758; Benefit/Deduction # Series 1125119-1125137)

Vouchers audited and certified by the Adams County Auditor as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 and recorded on a listing, which was made available to the Board. These vouchers were listed as follows:

<u>Fund</u>	<u>Control Number</u>	<u>Amount</u>
001	163374 – 163402	\$10,458.62
103	163403 – 163408	\$ 4,994.85
104	163409 – 163433	\$14,608.24
107	163434	\$ 1,285.88
112	163435 – 163436	\$ 608.80
116	163437 – 163438	\$ 315.47
117	163439 – 163441	\$ 1,738.81
119	163442	\$10,081.52
123	163443 – 163445	\$ 2,745.85
131	163446	\$ 500.00
502	163447 – 163456	\$ 7,369.44
108	1405 – 1406	\$ 321.72
115	1407 – 1412	\$ 2,526.43
401	1413 – 1418	\$ 892.42
501	1419 – 1422	\$ 3,249.66
590	1423 – 1444	\$11,106.46
	TOTAL	\$72,804.17

[3:39:52 PM](#)

Permanent Minutes Signed

August 22 and 29, 2016

Correspondence Received

Notice of Marijuana License Application re: Oliver's Farm, 2310 W. Sutton Road, Othello

Adams County Noxious Weed Control Board re: Minutes of May 10, 2016 and Agenda for September 13, 2016

Adjournment @ 4:30 p.m.

Submitted:
s/Patricia J. Phillips
Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/John N. Marshall, Chairman
s/Jeffrey W. Stevens, Vice-Chairman
s/Roger L. Hartwig, Commissioner