

COMMISSIONERS' PROCEEDINGS

Adams County Courthouse
Ritzville, Washington
Regular Meeting

November 14, 2016

(Monday)

Call to Order @ 8:30 a.m.

Present:

Chairman John N. Marshall
Vice-Chairman Jeffrey W. Stevens
Commissioner Roger L. Hartwig

Consent Agenda Addition:

Approval of Noxious Weed Board Credit Card Policy

Union Negotiations

The Board held a session closed to the public per RCW 42.30.140(4)(b) – “that portion of a meeting during which the governing body is planning or adopting the strategy or position to be taken by the governing body during the course of any collective bargaining...” Session was held from 9:00 a.m. to 9:54 a.m. Gary and Valerie Hunt, Human Resources, were present.

[10:07:00 AM](#)

Public Works

Public Works Director O'Brien gave updates on road maintenance tasks and solid waste activities. O'Brien reviewed a quote for a camera recording system to be placed at the Bruce Transfer Station. The Board requested O'Brien obtain an additional quote prior to moving forward with the project.

Engineer Yaeger reported on the following:

- Johnson Road Project #1, noting the paving schedule; subsequent guardrail installation and center-line striping timelines
- Lee Road Safety Project, noting the project is near completion; the road is expected to be open by the end of the week once guardrails and permanent signs are installed

- Danielson Road stability, noting a determination will be made as to the vehicular traffic, if any, that will be allowed on the road through the winter season

Engineer Yaeger further reported that under bridge inspections will be completed this week.

Courthouse Exterior Lighting

Public Works Director O'Brien reviewed the following quotes to supply and install LED lighting retrofit at the courthouse building exterior:

Farmers Electric Othello, WA	\$7,450.63 (after Avista rebate)
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Legacy Power Systems Ritzville, WA	\$8,323.00 (after Avista rebate)
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Based on the recommendation of the Public Works Department, the Board by **consensus authorized moving forward with contracting with Farmers Electric, Othello, WA in the amount of \$7,450.63, to supply and install LED lighting at the courthouse building exterior, utilizing the lowest, responsive quote.**

Johnson Road Project #1

Commissioner Stevens moved, Hartwig seconded, to *approve Pay Estimate #3 for the Johnson Road Project #1 (CRP-176) to N.A. Degerstrom, Inc., Spokane Valley, Washington, in the amount of \$522,197 for work completed 10/1/2016 through 10/31/2016. Motion carried.*

Six Year Transportation Improvement Program (2017-2022)

Engineer Yaeger presented the *preliminary* Six Year Transportation Improvement Program (2017-2022). Discussion followed. A public hearing to consider the Program was set for Monday, December 12, 2016 at 10:00 a.m. in Room 202 of the Adams County Courthouse, Ritzville.

[11:05:27 AM](#)

Recess @ 12:00

Reconvene @ 1:00 p.m.

[2:46:14 PM](#)

Lugar Seguro No. II Farm Labor Housing Project

Building and Planning Director Wiltse presented the "Lugar Seguro Planned Residential Development Plat" for approval based on the

recommendation of the Adams County Planning Commission's review and confirmation all conditions have been met.

Commissioner Stevens moved, Hartwig seconded, to *approve and sign the Lugar Seguro Planned Residential Development Plat*. **Motion carried.**

[2:51:08 PM](#)

Adams County Budget 2017

Public hearings on the preliminary 2017 Adams County Budget were set for Monday, November 28, 2016 and December 5, 2016 at 2:00 p.m. in Room 202 of the Adams County Courthouse, 210 W. Broadway, Ritzville, Washington.

[2:58:45 PM](#)

Voluntary Stewardship Program

Commissioner Hartwig moved, Stevens seconded, to *appoint David Leatherman, Othello, as an Agency Advisory Member to the Adams County Voluntary Stewardship Program (VSP)*. **Motion carried.**

Flexible Benefits Plan

Commissioner Stevens moved, Hartwig seconded, to *authorize the suspension of the Adams County Flexible Benefits Plan, a pre-tax option available through payroll, due to the minimum number of employees participating in the program not being met, resulting in additional fees*.

Motion carried.

Consent Agenda

Commissioner Hartwig moved, Stevens seconded, to *approve the Consent Agenda*. **Motion carried.**

Preliminary minutes of November 7 and 9, 2016

October 16-31, 2016 Payroll in the amount of \$380,562.31; and, Benefits in the amount of \$142,209.59 (Warrant # Series 527107-527206; Direct Deposit # Series 47296-47477; Benefit/Deduction # Series 1126453-1126472)

Approval of Noxious Weed Board Credit Card Policy

Vouchers audited and certified by the Adams County Auditor as required by RCW 42.24.080, and those expense reimbursement claims

certified as required by RCW 42.24.090 and recorded on a listing, which was made available to the Board. These vouchers were listed as follows:

<u>Fund</u>	<u>Control Number</u>	<u>Amount</u>
001	163915 – 163939	\$ 10,374.30
103	163940 – 163946	\$ 10,364.10
104	163947 – 163966	\$ 12,503.48
106	163967 – 163968	\$ 642.47
112	163969	\$ 2,324.58
117	163970 – 163974	\$ 2,521.06
130	163975 – 163976	\$ 295.11
131	163977 – 163979	\$ 2,252.94
166	163980 – 163985	\$ 1,247.88
502	163986 – 163997	\$ 9,244.65
108	1773 – 1774	\$ 318.10
115	1175 – 1787	\$ 1,251.59
401	1788 – 1794	\$ 11,112.93
501	1795 – 1798	\$ 982.88
590	1799 – 1815	\$ 41,183.60
	TOTAL	\$106,619.67

[3:01:18 PM](#)

Accountability/Financial Audit 2015

The Washington State Auditor's Office engagement letter was signed by Chairman Marshall. The letter confirms the nature and limitations of the audits, as well as responsibilities of the parties and other engagement terms.

Canvassing Board

Commissioner Stevens left the meeting at 3:05 p.m. to attend a Canvassing Board meeting and returned to meeting chambers at 4:00 p.m.

Permanent Minutes Signed

October 31 and November 2, 2016

Correspondence Received

Randy I. Dorn, State Superintendent of Public Instruction re: 2017 School District Levy Authority

Michael J. Morgan, Attorney re: Public Defender Quarterly Report for Third Quarter, 2016

Adjournment @ 4:30 p.m.

Submitted:
s/Patricia J. Phillips
Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/John N. Marshall, Chairman
s/Jeffrey W. Stevens, Vice-Chairman
s/Roger L. Hartwig, Commissioner