

COMMISSIONERS' PROCEEDINGS

Adams County Courthouse
Ritzville, Washington
Regular Meeting

November 28, 2016
(Monday)

Call to Order @ 8:30 a.m.

Present:

Chairman John N. Marshall
Vice-Chairman Jeffrey W. Stevens
Commissioner Roger L. Hartwig

Agenda Change:

9:00 a.m. Session – Union Negotiations (Hunt) – cancelled

[10:04:21 AM](#)

Public Works

Public Works Director O'Brien provided an update on general road maintenance and solid waste operations. An electronic version of safety data sheets was discussed.

McManamon Bridge #400-3

Commissioner Hartwig moved, Stevens seconded, to *authorize the Chairman to sign Supplemental Agreement #1 between Anderson Perry & Associates, Inc., Walla Walla, Washington and Adams County in the amount of \$104,101.75.* (The supplemental agreement is to extend the project completion date to December 31, 2018 due to delays in securing the property needed to construct the bridge. Project scope of work remains unchanged, amount payable remains unchanged.) **Motion carried.**

[11:03:05 AM](#)

[11:03:51 AM](#)

Auditor Hunt

Auditor Hunt reviewed 2017 Adams County Budget revenues and expenditures.

Prior to the budget discussion, Treasurer Danekas addressed the Board regarding County medical insurance benefits. Additionally present were Assessor Brewer and Clerk Teske.

[12:22:55 PM](#)

Recess @ 12:30

Reconvene @ 1:30 p.m.

[2:00:40 PM](#)

Adams County Budget 2017

It being the time of 2:00 p.m. and the place set for the public hearing to consider the 2017 Adams County Budget, Chairman Marshall convened the public hearing.

Present was Auditor Hunt. No members of the public were present.

Chairman Marshall recessed the hearing at 2:05 p.m. to reconvene per legal notice on Monday, December 5, 2016.

[2:05:55 PM](#)

[3:02:37 PM](#)

Employee Insurance Cap

Commissioner Stevens moved, Hartwig seconded, to increase the employee cap for the medical benefit program to \$700.00. **Motion carried.** The increase is effective December, 2016 possibly requiring departments to amend their budgets.

[3:04:00 PM](#)

Canvassing Board

Chairman Stevens left the meeting at 3:05 p.m. to attend a Canvassing Board meeting and returned to the meeting chamber at 3:50 p.m.

Amend 2016 Adams County Budget

A Public Hearing to consider amendments to the 2016 Adams County Budget was set for December 12, 2016 at 1:30 p.m. in Room 202 of the Adams County Courthouse, Ritzville.

Voluntary Stewardship Program

Commissioner Stevens moved, Hartwig seconded, to appoint Matt Harris, Washington State Potato Commission, as an Agency Advisory Member to the Adams County Voluntary Stewardship Program (VSP). **Motion carried.**

Resolution No. R-034-2016

Commissioner Hartwig moved, Stevens seconded, to *approve Resolution No. R-034-2016 In the Matter of Delegating to the County Engineer Authority to Request Federal Reimbursement and Approve Change Orders.* **Motion carried.**

Consent Agenda

Commissioner Stevens moved, Hartwig seconded, to *approve the Consent Agenda*. **Motion carried.**

November 1-15, 2016 Payroll in the amount of \$373,835.94; and, Benefits in the amount of \$127,084.08 (Warrant # Series 527208-527244; Direct Deposit # Series 47478-47659; Benefit/Deduction # Series 1126715-1126732)

Approval of **Resolution No. R-033-2016 In the Matter of Transferring Funds from Current Expense Fund #001 to Courthouse O&M Fund #501**

Permanent Minutes Signed

November 14 and 16, 2016

Correspondence Received

Educational Service District 123, Michelle M. Dearlove, CPA re: Certification of tax levies for calendar year 2017 collections for school districts as required by Chapter 84.52.020 RCW (North Franklin #051 and Othello #147)

Notice of Marijuana License Application re: Be Kind Buds, 1199 W. Cunningham Road, Suite P2, Othello (change of corporate officers/stockholders application)

Northland Cable re: Notice of Potential Channel Lineup Change and Rate Increase

Adjournment @ 4:30 p.m.

Submitted:
s/Patricia J. Phillips
Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/John N. Marshall, Chairman
s/Jeffrey W. Stevens, Vice-Chairman
s/Roger L. Hartwig, Commissioner

RESOLUTION NO. R-033-2016

**ORDER OF BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON**

IN THE MATTER OF TRANSFERRING FUNDS FROM CURRENT EXPENSE FUND #001 TO COURTHOUSE O&M FUND #501.

WHEREAS, funds were allocated in the 2016 Current Expense Fund #001 for the operation of the Courthouse O&M Fund #501; and

THEREFORE BE IT HEREBY RESOLVED that Eighty two thousand eight hundred twenty and no/100 dollars (\$82,820) be transferred from Current Expense Fund #001 Bars 597.18.00.01 to Courthouse O&M Fund 501 Bars 397.18.30.00.

DATED this 28th day of November, 2016.

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/John N. Marshall, Chairman
s/Jeffrey W. Stevens, Vice Chairman
s/Roger L. Hartwig, Commissioner

ATTEST:
s/Patricia J. Phillips
Clerk of the Board

RESOLUTION NO. R-034-2016

**ORDER OF BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON**

IN THE MATTER OF DELEGATING TO THE COUNTY ENGINEER AUTHORITY TO REQUEST FEDERAL REIMBURSEMENT AND APPROVE CHANGE ORDERS

WHEREAS, RCW 36.32.120 states the county legislative authority of each county shall have authority to lay out, discontinue, or alter county roads and highways within their respective counties;

WHEREAS, RCW 36.80.010 states the county legislative authority of each county shall employ a County Engineer on either a full-time or part-time basis, or may contract with another county for the engineering services of a County Engineer from such other county;

WHEREAS, the County Engineer shall examine and certify to the Board of County Commissioners all estimates and all bills for labor, materials, provisions, and supplies with respect to county roads, prepare standards of construction of roads and bridges, and perform such other duties as may be required by order of the Board;

WHEREAS, the County Engineer shall have supervision, under the direction of the Board of County Commissioners, of establishing, laying out, constructing, altering, improving, repairing, and maintaining all county roads of the county;

WHEREAS, the Federal Highway Administration, through the State, authorizes federal transportation funding to Adams County for transportation projects;

WHEREAS, the Code of Federal Regulations, 2 CFR 200.415(a) has been revised to ensure that final fiscal reports or vouchers requesting payment under federal agreements must include a certification, signed by an official who is authorized to legally bind the non-federal agency;

WHEREAS, the Board of County Commissioners executes all federal grant funding agreements and supplemental agreements;

WHEREAS, in order to seek timely reimbursement for proper expenditures related to the federally funded grant projects, the Board of County Commissioners delegates to the person appointed as the County Engineer the authority to legally bind Adams County solely for the purpose of requesting federal grant reimbursement;

WHEREAS, in order to seek timely completion of construction project work and minimize additional costs the Board of County Commissioners will allow the County Engineer the authority to approve changes to construction contracts in progress if the change is less than or equal to \$100,000.00 and such alterations in the work as are necessary to satisfactorily complete;

NOW THEREFORE BE IT HEREBY RESOLVED, that for the purposes of requesting reimbursement for federally funded transportation projects, the County Engineer shall be delegated authority per 2 CFR 200.415(a) to legally bind Adams County; and

BE IT FURTHER RESOLVED, that the County Engineer shall be authorized to sign all grant reimbursement vouchers for grant funded transportation projects and construction change orders subject to the limits specified in this resolution on behalf of Adams County

DATED this 28th day of November, 2016.

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/John N. Marshall, Chairman
s/Jeffrey W. Stevens, Vice-Chairman
s/Roger L. Hartwig, Commissioner

ATTEST:
s/Patricia J. Phillips
Clerk of the Board