

COMMISSIONERS' PROCEEDINGS

Adams County Courthouse
Ritzville, Washington
Regular Meeting

January 23, 2017
(Monday)

Call to Order @ 8:30 a.m.

Present:

Chairman John N. Marshall
Vice-Chairman Jeffrey W. Stevens
Commissioner Roger L. Hartwig

Employee Evaluation

Executive session under RCW 42.30.110(1)(g) – “to review the performance of a public employee.” Employee evaluation began at 9:15 a.m. An additional ten (10) minutes was requested at 9:45 a.m. Session ended at 9:55 a.m. Economic Development Director Stephen McFadden was present.

[10:02:36 AM](#)

Public Works

Public Works Director O'Brien provided an update on snow removal in all three districts with an emphasis on ensuring culverts are open and draining properly.

O'Brien reported one-third of the snow removal budget has been expended to date.

Further updates were provided on facilities maintenance noting small issues with the jail roof.

Solid Waste

Director O'Brien reported metal is being recycled with two-hundred fifty (250) tons already transported off site. O'Brien reported difficulty receiving a second quote for a camera security system at the transfer stations. O'Brien requested and received Board **consensus authorizing the Public Works Department to move forward in contracting with CAMTEC for a camera security system at the transfer stations.**

Public Works Maintenance Supplies

Board consensus authorized the Public Works Department to proceed with solicitation of quotations/bids from material suppliers for road maintenance materials for the 2017 maintenance season.

Engineering

Engineer Yaeger and Assistant Engineer Colyar provided updates on the Bench Road/SR24 Roundabout project and McManamon Road Bridge project.

Road Levy Certification

Commissioner Stevens moved, Marshall seconded, to *authorize the Chairman to sign the CRABoard Road Levy Certification for 2017.* **Motion carried.**

Additionally present for the Public Works session were members of the Lind-Ritzville High School CWP class.

[11:03:29 AM](#)

Collective Bargaining

The Board held a session closed to the public per RCW 42.30.140(4)(b) – “that portion of a meeting during which the governing body is planning or adopting the strategy or position to be taken by the governing body during the course of any collective bargaining,…” Session began at 11:09 a.m. An additional ten (10) minutes was requested at 12:00. Session ended at 12:10 p.m. Gary and Valerie Hunt, Human Resources, were present.

Recess @ 12:00

Reconvene @ 1:00 p.m.

[2:26:29 PM](#)

District Court Vacancy

Prosecutor Flyckt reviewed the procedures to fill an upcoming District Court Judge position vacancy as well as the possibility of amendments to the Adams County Districting Plan.

The District Court Districting Committee will be convened for the purpose of considering any possible amendments to the County Districting Plan. The committee will serve as an advisory board to the Board of Adams County Commissioners in filling the unexpired term of Judge Gary Brueher.

The Clerk of the Board was directed to issue a Notice of Call for a meeting of the Adams County District Court Districting Committee.

[3:08:36 PM](#)

[4:14:08:31 PM](#)

Resolution No. R-006-2017

Commissioner Marshall moved, Stevens seconded, to *approve Resolution No. R-006-2017 In the Matter of Transferring Funds from County Road Fund #115 to Current Expense Fund #001 for Traffic Policing Purposes.*

Motion carried.

Public Defender Contract Addendum

Commissioner Stevens moved, Marshall seconded, to *approve 2017 Addendum to the 2016-2020 Adams County Indigent Defense Contract to assign caseloads, duties and assignments to each attorney, and to provide for the division of fees between attorneys.* **Motion carried.**

Consent Agenda

Commissioner Marshall moved, Stevens seconded, to *approve the Consent Agenda.* **Motion carried.**

Preliminary minutes of January 17, 2017

Vouchers audited and certified by the Adams County Auditor as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 and recorded on a listing, which was made available to the Board. These vouchers were listed as follows:

<u>Fund</u>	<u>Control Number</u>	<u>Amount</u>
001	170049 – 170130	\$ 143,992.21
103	170131 – 170132	\$ 765.03
104	170133 – 170156	\$ 47,358.30
104	Hand Pays	\$ 89,371.74
106	170157 – 170160	\$ 3,933.78
111	170161 – 170163	\$ 16,500.00
116	170164	\$ 162.63
117	170165 – 170171	\$ 3,138.18
122	170172 – 170181	\$ 11,583.56
123	170182 – 170186	\$ 19,050.80
130	170187 – 170188	\$ 197.02
131	170189	\$ 2,436.47
166	170190 – 170198	\$ 3,725.16

502	170199 – 170209	\$	10,621.30
108	000001	\$	2,976.00
115	000002 – 000017	\$	982,132.48
401	000018 – 000030	\$	85,260.95
501	000031 – 000040	\$	13,969.74
590	000041 – 000068	\$	43,821.45
	TOTAL		\$1,480,996.80

Resolution No. R-005-2017 In the Matter of Transferring Funds from Current Expense Fund #001 to Emergency Services Fund #106

Statutory Members for Redistricting of District Court of Adams County

Commissioner Stevens moved, Marshall seconded, to have the Clerk of the Board send a memorandum to the Statutory District Court Committee for the purpose of a meeting on February 15, 2017. **Motion carried.**

[4:17:40 PM](#)

Permanent Minutes Signed

January 9 and 11, 2017

Correspondence Received

Adams County Historical Society, Secretary Carol Becker re: report of activities and goals and request for 2017 County budget allocation

Adjournment @ 4:20 p.m.

Submitted:

s/Patricia J. Phillips
Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Roger L. Hartwig, Chairman
s/Jeffrey W. Stevens, Vice-Chairman
s/John N. Marshall, Commissioner

RESOLUTION NO. R-005-2017

**ORDER OF BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON**

**IN THE MATTER OF TRANSFERRING FUNDS FROM CURRENT EXPENSE FUND
#001 TO EMERGENCY SERVICES FUND #106**

WHEREAS, funds were allocated in Current Expense Fund #001 for support of Emergency Services Fund #106; and

THEREFORE BE IT HEREBY RESOLVED that Forty-nine thousand twenty one and no 100's dollars (\$49,021) be transferred from Current Expense Fund #001/099 BARS 597.25.00.01 to Emergency Services Fund #106 BARS 397.25.60.00.

DATED this 23rd day of January, 2017.

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Roger L. Hartwig, Chairman
s/Jeffrey W. Stevens, Vice Chairman
s/John N. Marshall, Commissioner

ATTEST:
s/Patricia J. Phillips
Clerk of the Board

RESOLUTION NO. R-006-2017

**ORDER OF BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON**

**IN THE MATTER OF TRANSFERING FUNDS FROM COUNTY ROAD FUND
#115 TO CURRENT EXPENSE FUND #001 FOR TRAFFIC POLICING
PURPOSES.**

WHEREAS, on January 25, 2016 Adams County Board of County Commissioners allocated funds from County Road Fund #115 to the Current Expense Fund #001 in the amount of \$100,000, with reimbursement not to exceed \$25,000 quarterly, for the purpose of providing traffic policing and road related services,

WHEREAS, on February 16, 2016 the Adams County Board of County Commissioners and the Adams County Sheriff entered into a Traffic Policing for County Roads Agreement to provide annual funding from County Road Fund #115 to the Current Expense Fund #001 for the exclusive use by the Adams County Sheriff's Department for the sole purpose of providing traffic policing and road related services,

WHEREAS, on February 17, 2016 Adams County Department of Public Works and the Adams County Sheriff's Department entered into the Memorandum of Understanding between the Departments for Traffic Policing on County Roads;

NOW THEREFORE BE IT HEREBY RESOLVED that Twenty five thousand and no/100 dollars (\$25,000) be transferred from County Road Fund #115 Bars 597.21.70.00 to the Current Expense Fund #001 Bars 397.21 for payment for Traffic Policing Activities for the 4th quarter of 2016 being from October 1, 2016 to December 31, 2016.

DATED this 23th day of January, 2017.

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Roger L. Hartwig, Chairman
s/Jeffrey W. Stevens, Vice-Chairman
s/John N. Marshall, Commissioner

ATTEST:
s/Patricia J. Phillips
Clerk of the Board