

COMMISSIONERS' PROCEEDINGS

Adams County Courthouse
Ritzville, Washington
Regular Meeting

February 27, 2017
(Monday)

Call to Order @ 8:30 a.m.

Present:

Chairman Roger L. Hartwig
Vice-Chairman Jeffrey W. Stevens
Commissioner John N. Marshall

Agenda Deletion:

Finance Committee – Cancelled

Collective Bargaining

The Board held a session closed to the public per RCW 42.30.140(4)(b) – “that portion of a meeting during which the governing body is planning or adopting the strategy or position to be taken by the governing body during the course of any collective bargaining,…” Session began at 9:00 a.m. An additional five (5) minutes was requested at 10:00 a.m. Session ended at 10:05 a.m. Gary and Valerie Hunt, Human Resources were present.

[10:16:47 AM](#)

Public Works

Director O'Brien and Engineer Yaeger reported the following:

Road Maintenance

Crews are currently working on water control in all three districts, noting priorities are being set for road repairs. The expense of the road repairs will project a budget deficit. Repair of the Lind-Warden Road was discussed.

2017 Vehicle Purchases

Engineer Yaeger reviewed three (3) budgeted vehicle purchases for the Sheriff's Department to be purchased off State contract and requested authorization to proceed with ordering the vehicles. Board **consensus authorized proceeding with the purchase of three (3) vehicles utilizing the State Contract as budgeted 2017 purchases.**

Maintenance and Operations

The security door has been ordered for the Superior Court Administrator's office. Public Works Director O'Brien requested and received **consensus authorization to move forward with ordering door locks and cameras for the Court Administrator's office and the locks for the Superior Court Clerk's office at a cost of \$3,000.**

Fairgrounds

Public Works Director O'Brien provided an update on repairs scheduled at the Adams County Fairgrounds.

Solid Waste

Public Works Director O'Brien reported that no RFQ's have been received for the update to the Solid Waste Comprehensive Plan. The 2017 Yard Waste Cleanup Day was discussed with authorization given to move forward with a voucher program to be given out for up to 500 pounds of green waste per household. Any waste other than vouchered yard waste will be accepted at regular transfer station prices.

Personnel

The position of Assistant Engineer will become vacant March 20, 2017 due to resignation. Public Works Director O'Brien requested and received by **consensus authorization to begin the process to fill the Assistant Engineer position within his department.** O'Brien also reviewed the status of the following positions:

- one (1) vacant mechanic position based in Lind
- two (2) vacant maintenance positions based in Othello
- one (1) vacant custodial maintenance position based in Othello

Facilities

Assistant Engineer Colyar provided updates on projects currently being reviewed by Architect Paul Coppock including an American with Disabilities building assessment; the national historic registry for the Courthouse; and, a proposed modification to the prosecutor's office.

[11:18:44 AM](#)

Recess @ 12:00

Reconvene @ 1:00 p.m.

Michael Perra, Central Services

Michael Perra, Central Services, met with the Board to review his options under the work visa program. It was suggested by the Board that Perra discuss the issue further with Prosecutor Flyckt and schedule a follow up meeting in April.

Quarterly Jail Inspection

The Board conducted the first quarter jail inspection with Jail Administrator Robert Reynolds.

[4:04:29 PM](#)

Resolution No. R-014-2017

Commissioner Marshall moved, Stevens seconded, to *approve Resolution No. R-014-2017 In the Matter of Reclassifying Adams County Criminal Justice Fund #105*. **Motion carried.** Resolution No. R-014-2017 rescinds Resolution No. R-044-2016.

Resolution No. R-015-2017

Commissioner Stevens moved, Marshall seconded, to *approve Resolution No. R-015-2017 Activating Adams County Comprehensive Emergency Management Plan*. **Motion carried.** Resolution No. R-015-2017 rescinds Resolution No. R-009-2017.

Taylor Road Overlay Project #1

Commissioner Marshall moved, Stevens seconded, to *approve Resolution No. R-010-2017 In the Matter of Taylor Road Urban Overlay Project #1, CRP-181; and authorize the Chairman to sign the Federal Aid Project Prospectus and Agency Agreement for the Taylor Road Urban Overlay Project #1 from Hampton Road (M.P 1.01) to Bench Road (M.P 2.03, in the amount of \$231,400*. **Motion carried.**

Taylor Road Overlay Project #2

Commissioner Stevens moved, Marshall seconded, to *approve Resolution No. R-011-2017 In the Matter of Taylor Road Urban Overlay Project #2, CRP-182; and authorize the Chairman to sign the Federal Aid Project Prospectus and Agency Agreement for the Taylor Road Urban Overlay Project #2 from SR26 (M.P 0.00) to Cunningham Road (M.P 1.00), in the amount of \$\$249,100*. **Motion carried.**

Danekas Road Overlay Project #1

Commissioner Marshall moved, Stevens seconded, to *approve Resolution No. R-012-2017 In the Matter of Danekas Road Overlay Project #1, CRP-183; and authorize the Chairman to sign the Federal Aid Project Prospectus and Agency Agreement for the Danekas Road Overlay Project #1 from Ritzville City Limits to Schoessler Road, in the amount of \$697,600*. **Motion carried.**

Schoessler Road Overlay Project #1

Commissioner Stevens moved, Marshall seconded, to *approve Resolution No. R-013-2017 In the Matter of Schoessler Road Overlay Project #1, CRP-184; and authorize the Chairman to sign the Federal Aid Project Prospectus and Agency Agreement for the Schoessler Road Overlay Project #1 from Danekas Road to Klein Road, in the amount of \$300,400. Motion carried.*

Consent Agenda

Commissioner Stevens moved, Marshall seconded, to *approve the Consent Agenda. Motion carried.*

Preliminary minutes of February 21, 2017

February 1 – 15, 2017 Payroll in the amount of \$374,765.21; and, Benefits in the amount of \$74,604.12 (Warrant # Series 527562-527592; Direct Deposit # Series 48592-48775; Benefit/Deduction # Series 1128648-1128663)

Vouchers audited and certified by the Adams County Auditor as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 and recorded on a listing, which was made available to the Board. These vouchers were listed as follows:

<u>Fund</u>	<u>Control Number</u>	<u>Amount</u>
001	170551 – 150572	\$40,072.92
104	170573 – 170580A	\$ 9,906.22
109	170581	\$ 689.62
116	170582	\$ 6.57
119	Hand Pay	\$ 1,120.00
123	170585 – 170586	\$ 2,199.00
115	000917 – 000924	\$ 8,523.64
401	000925 – 000934	\$ 4,473.87
501	000935 – 000936	\$ 493.04
590	000937 – 000951	\$ 7,889.20
	TOTAL	\$75,374.08

Declare Treasurer’s Office item to be disposed of: Inventory #3937
– Calculator

[4:15:55 PM](#)

Permanent Minutes Signed

February 6 and 8, 2017

February 13 and 15, 2017

Adjournment @ 4:45 p.m.

Submitted:

s/Patricia J. Phillips

Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Roger L. Hartwig, Chairman
s/Jeffrey W. Stevens, Vice-Chairman
s/John N. Marshall, Commissioner

Before the Board of County Commissioners of Adams County, Washington

In the matter of (Taylor Road Urban Overlay Project #1)...**Resolution R-010-2017**

County Road Project
No.181

IT IS HEREBY RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS that it is their intention to resurface the Taylor Road #11482 from MP 1.01 to MP 2.03 by adding an HMA wearing surface.

Length of project: **1.02 miles** Width of roadbed: **26 feet** Surface: **26 feet**

Type and depth of surfacing: **HMA Wearing Surface**

Estimated date of beginning: **February 2017**

Estimated date of completion: **May 2019**

BE IT FURTHER RESOLVED that the foregoing proper road there is hereby appropriated the sums in the following detail.

	Total County Road Fund
Preliminary Engineering	\$ 10,000.00
Right-of-way	\$
<u>Items of Work</u>	
County Force	\$
Contract	\$ 233,000.00
Construction Engineering	\$ 25,000.00
Contingencies	

TOTAL \$ 268,000.00

The county road purpose herein described is HEREBY DECLARED to be a public necessity and the County Road Engineer is HEREBY ORDERED AND AUTHORIZED to report and proceed thereon as by law provided.

BE IT FURTHER RESOLVED that this purpose by Contract in accordance with Standard Road and Bridge Specifications of the State of Washington as adopted by this Board.

Adopted this 27th day of February, 2017.

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Roger L. Hartwig, Chairman
s/Jeffrey W. Stevens, Vice-Chairman
s/John N. Marshall, Commissioner

ATTEST:
s/Patricia J. Phillips
Clerk of the Board

Before the Board of County Commissioners of Adams County, Washington

In the matter of (Taylor Road Urban Overlay Project #2)...**Resolution R-011-2017**

County Road Project
No.182

IT IS HEREBY RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS that it is their intention to resurface the Taylor Road #11451 from MP 0.00 to MP 1.00 by adding an HMA wearing surface.

Length of project: **1.00 miles** Width of roadbed: **32 feet** Surface: **32 feet**
Type and depth of surfacing: **HMA Wearing Surface**
Estimated date of beginning: **February 2017**
Estimated date of completion: **May 2019**

BE IT FURTHER RESOLVED that the foregoing proper road there is hereby appropriated the sums in the following detail.

	Total County Road Fund
Preliminary Engineering	\$ 10,000.00
Right-of-way	\$
<u>Items of Work</u>	
County Force	\$
Contract	\$ 253,000.00
Construction Engineering	\$ 25,000.00
Contingencies	

TOTAL **\$ 348,000.00**

The county road purpose herein described is HEREBY DECLARED to be a public necessity and the County Road Engineer is HEREBY ORDERED AND AUTHORIZED to report and proceed thereon as by law provided.

BE IT FURTHER RESOLVED that this purpose by Contract in accordance with Standard Road and Bridge Specifications of the State of Washington as adopted by this Board.

Adopted this 27th day of February, 2017.

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Roger L. Hartwig, Chairman
s/Jeffrey W. Stevens, Vice-Chairman
s/John N. Marshall, Commissioner

ATTEST:
s/Patricia J. Phillips
Clerk of the Board

RESOLUTION NO. R-014-2017

**ORDER OF BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON**

**IN THE MATTER OF RECLASSIFYING ADAMS COUNTY CRIMINAL JUSTICE FUND
#105**

WHEREAS, the Board of Commissioners established Criminal Justice Fund #105 on the 14th day of January, 1991 with Resolution No. R-05-91. This special revenue fund was established for the deposit of revenues governed by RCW 82.14.310(3), which requires that they be used for Criminal Justice expenses; and

WHEREAS, the criminal justice activities of the county are paid from the General Fund; and

WHEREAS, it is appropriate that the revenues and expenditures relating to criminal justice be receipted into and paid from one fund to allow the county to best manage its criminal justice activities; and

WHEREAS, the budgetary needs of the County require the County to reclassify Fund #105 Criminal Justice; and

WHEREAS, the 2017 Comprehensive Budget for Adams County reflects the Commissioners' resolve to consolidate the criminal justice activities into a single fund. The budget appropriations are from the Current Expense (General) Fund; the revenues

from Criminal Justice will now be deposited into Current Expense to pay the criminal justice costs beginning January 1, 2017.

Criminal Justice revenues to be deposited, beginning January 1, 2017, directly in to Current Expense are as follows:

336.01.28	State Public Defense funding
336.06.10	Criminal Justice M.V.E.T
336.06.31	Juvenile Rehabilitation Program – Co Adult Court Cost
336.06.51	D.U.I County

and;

WHEREAS, it is the intention of the Adams County Board of Commissioners that the ending fund balance that has accumulated in Fund #105 Criminal Justice as of December 31, 2016 be reserved for criminal justice activities of the county as determined by the Adams County Board of Commissioners. The best way to keep these funds separate from other Current Expense reserve funds is to form a separate reserve sub-fund of Current Expense; and

THEREFORE BE IT HEREBY RESOLVED that effective January 1, 2017, Adams County Criminal Justice Fund #105 is hereby closed and the ending fund balance from Criminal Justice Fund #105 will be transferred into a separate sub-fund of the Current Expense (General) Fund and used for criminal justice expenditures and programs as required by statute and approved by Board of Commissioners. The newly created sub-fund shall be labeled Fund #001G, Criminal Justice Reserve. The annual budgeted expenditures related to criminal justice activities and the revenues received will be deposited into and paid from the Current Expense (General) fund beginning January 1, 2017.

THEREFORE BE IT HEREBY FURTHER RESOLVED that Resolution R-044-2016 is hereby rescinded and replaced with Resolution R-014-2017.

DATED this 27th day of February, 2017.

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Roger L. Hartwig, Chairman
s/Jeffrey W. Stevens, Vice Chairman
s/John N. Marshall, Commissioner

ATTEST:
s/Patricia J. Phillips
Clerk of the Board

RESOLUTION NO. R-015-2017

**ORDER OF BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON**

WHEREAS, the Adams County Department of Public Works has reported to the Adams County Board of Commissioners that Adams County has suffered from significant flash flooding due to the rapid melting snowpack throughout the area; and

WHEREAS, the flooding has caused extensive damage to public and private property within Adams County; and

WHEREAS, the public and private response resources of Adams County will not be sufficient to meet the requirements needed to mitigate and alleviate the effects of this disaster, and

WHEREAS, there is a disaster which necessitates activation of the Adams County Comprehensive Emergency Management Plan and utilization of emergency powers granted pursuant to RCW 36.40.180 and RCW 38.52.070; now therefore;

BE IT RESOLVED THE BOARD OF ADAMS COUNTY COMMISSIONERS:

SECTION I

That beginning the evening of February 15th, 2017 rapid melting of the area snow pack began, continuing throughout the next several days. This rapid melting of snow resulted in severe flash flooding which caused damage to roadways and private property;

SECTION II

Therefore, the Departments and Offices of Adams County are authorized to enter into contracts and incur obligations necessary to combat such disaster, protecting the health and safety of property and providing emergency assistance to the victims of such disaster.

SECTION III

Each aforementioned department is authorized to exercise the powers vested under Section II of this resolution in light of the problems of an extreme emergency situation without regard to time consuming procedures and formalities prescribed by law (excepting mandatory constitutional requirements).

BE IT FURTHER RESOLVED BY THE BOARD OF ADAMS COUNTY COMMISSIONERS that a proper citing of RCW 36.40.180 and RCW 38.52.070 was inadvertently omitted in Resolution R-009-2017 and Resolution R-009-2017 is hereby rescinded.

DATED this 27th day of February, 2017.

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Roger L. Hartwig, Chairman
s/Jeffrey W. Stevens, Vice Chairman
s/John N. Marshall, Commissioner

ATTEST:
s/Patricia J. Phillips
Clerk of the Board