

## COMMISSIONERS' PROCEEDINGS

Adams County Courthouse  
Ritzville, Washington  
Regular Meeting

March 13, 2017

(Monday)

**Call to Order @ 8:30 a.m.**

**Present:**

Chairman Roger L. Hartwig  
Vice-Chairman Jeffrey W. Stevens  
Commissioner John N. Marshall

[9:35:21 AM](#)

**Public Works**

Public Works Director O'Brien and Engineer Yaeger reviewed current classifications, and requested consideration of reclassification, of certain non-union personnel positions in the Public Works Department. Specifically, Engineering Supervisor; Equipment and Shop Maintenance Supervisor; and, Solid Waste Operations Supervisor. No decision was made pending further discussion.

Director O'Brien provided a general update on road maintenance; solid waste; fairgrounds; and, facilities maintenance.

Engineer Yaeger reported twenty (20) road sites, damaged by flooding, were submitted to Emergency Management Director Weise which will be forwarded to the Washington State Military Department Emergency Management Division. Yaeger estimated the repair costs of the sites at \$604,000. The Lind-Warden Road was submitted for emergency relief funding. The budgeting of repairs was discussed in the event emergency relief funding is not available.

[10:36:39 AM](#)

**Recess @ 12:00**

**Reconvene @ 1:00 p.m.**

[2:43:06 PM](#)

**Finance Committee**

Treasurer Danekas convened the Finance Committee at 2:43 p.m. Present, in addition to Danekas, was Auditor Hunt; Chairman Hartwig; Vice-Chairman Stevens; Commissioner Marshall; and, Prosecutor Flyckt.

Auditor Hunt reviewed the current expense cash carry-over for 2017 after the January “open period”.

Other topics included:

- Adams County Investment Firms
- Adams County Treasurer Investment Policy (signed by the Board of Commissioner Chairman Hartwig)
- State Revenue Distribution

[3:44:47 PM](#)

[3:58:29 PM](#)

### **Integrated Health Care Services**

Commissioner Marshall moved, Stevens seconded, to *authorize the Chairman to sign the following contracts as presented:*

*Agreement 16BHO1886, Amendment No. 5, with Spokane County, a political subdivision of the State of Washington, by and between the Spokane County Regional Behavioral Health (SCRBHO) a division of Spokane County Community Services, Housing, and Community Development Department (CSHCD), (hereinafter “SCRBHO”) and Contractor identified as Adams County Integrated Health Care Services for the period February 1, 2017 through June 30, 2017. (Language updates pertaining to Incident Reporting; Medicaid Booklets; Access to Care; determining Individual Financial Eligibility; Care Management Services adding WISE and Tribal Coordination.)*

*Agreement No. W2RCPG-1517-AdCoHD-00035, Coordinated Prevention Grant (CPG), Amendment No.1, between the State of Washington Department of Ecology and Adams County Health Department in the amount of \$36,904, effective July 1, 2015 through June 30, 2017. (Decreased funding of \$40,000 for solid waste enforcement; original projections for solid waste complaints or concerns not being presented; staff time has been absorbed in other areas of the program during this contract period. Maximum eligible cost: \$36,904; State Grant share: \$27,678; Health Department share: \$9,226.)*

*Joint Plan of Responsibility Agreement between State of Washington Department of Health and Adams County Health Department for Regulation of Water Recreation Facilities in Adams County. (The purpose of this Agreement is to provide for a joint plan of responsibility (JPR) which delineates the responsibilities of DOH and ACHD with respect to the regulation of water recreation facilities (WRF) in Adams County pursuant to Chapters 70.90 RCW and Chapters 246-260 and 246-262 WAC. This Agreement supersedes and replaces all prior Joint Plan of Responsibility Agreements between DOH and ACHD regarding water recreation facilities.)*

*Contract No. C17100, 2015-2017 Consolidated Contract, Amendment No. 9, between Washington State Department of Health and Adams County in the amount of \$3,328 for a total contract award of \$471,349. (Amends Statement of Work for the WIC Nutrition Program, effective January 1, 2015; caseload reallocation.)*

**Motion carried.**

[4:11:58 PM](#)

[4:39-32 PM](#)

**Resolution No. R-016-2017**

Commissioner Stevens moved, Marshall seconded, to *approve Resolution No. R-016-2017 In the Matter of Establishment of Buena Vista, Charla, and Diana Roads in Adams County, Washington.*

**Motion carried.**

**Resolution No. R-017-2017**

Commissioner Marshall moved, Stevens seconded, to *approve Resolution No. R-017-2017 In the Matter of Establishment of Rocky Ford Road in Adams County, Washington.* **Motion carried.**

**Resolution No. R-018-2017**

Commissioner Stevens moved, Marshall seconded, to *approve Resolution No. R-018-2017 In the Matter of Temporary Appointment of an Acting Adams County Building and Planning Director and Setting Salary of Same.* **Motion carried.** This appointment is temporary until position is filled.

**Consent Agenda**

Commissioner Marshall moved, Stevens seconded, to *approve the Consent Agenda.* **Motion carried.**

Preliminary minutes of March 6 and 8, 2017

February 16 – 28, 2017 Payroll in the amount of \$358,056.72; and, Benefits in the amount of \$199,946.34 (Warrant # Series 527593-527661; Direct Deposit # Series 48776-48959; Benefit/Deduction # Series 1128888-1128903)

Vouchers audited and certified by the Adams County Auditor as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 and recorded on a listing, which was made available to the Board. These vouchers were listed as follows:

<u>Fund</u>	<u>Control Number</u>	<u>Amount</u>
001	170694 – 170743	\$ 85,504.01
103	170744 – 170752	\$ 8,904.87
105A	170753	\$ 7,500.00
116	170754	\$ 15.47
117	170755	\$ 572.50
119	170756	\$ 980.00
122	170757 – 170761	\$ 4,041.03
130	170762	\$ 147.02
108	000999	\$ 1,364.18
115	001000 – 001012	\$ 4,759.52
401	001013 – 001021/001042	\$258,647.36
501	001022 – 001028	\$ 12,740.48
590	001029 – 001041	\$ 91,004.82
	TOTAL	\$476,181.26

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**Meeting Cancellation**

Due to a lack of quorum the regular meeting scheduled for Wednesday, March 15, 2017 is cancelled.

**Permanent Minutes Signed**

February 27 and March 1, 2017

**Correspondence Received**

Adams County Noxious Weed Control Board re: Minutes of December 13, 2016 and Agenda for March 14, 2017

**Adjournment @ 4:45 p.m.**

Submitted:  
s/Patricia J. Phillips  
Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS  
ADAMS COUNTY, WASHINGTON  
s/Roger L. Hartwig, Chairman  
s/Jeffrey W. Stevens, Vice-Chairman  
s/John N. Marshall, Commissioner

**RESOLUTION NO. R-016-2017**

**ORDER OF BOARD OF COUNTY COMMISSIONERS  
ADAMS COUNTY, WASHINGTON**

**IN THE MATTER OF ESTABLISHMENT OF BUENA VISTA, CHARLA, AND DIANA  
ROADS IN ADAMS COUNTY, WASHINGTON.**

**WHEREAS**, Country Meadows Plat in Section 16, Township 15N, Range 29E approved and filed October 8, 1996 recorded in AF #243317, Volume 3 of Subdivisions, Pages 99-100 created **Buena Vista Road** by dedication of a 60' wide, 1024.19' long road extending south from existing county road known as Bench Road to a Cul-de-Sac; and,

**WHEREAS**, Eagle Estates Subdivision in Section 5, Township 15N, Range 29E approved and filed April 1, 2002 recorded in AF #264611, Volume 3 of Subdivisions, Pages 115-117 created **Charla Road** by dedication of a 50' wide, 250' long road extending west from existing county road known as Eagle Court Road to Diana Road and also created **Diana Road** by dedication of a 50' wide, 173' long road extending south from Charla Road to a Cul-de-Sac; and,

**WHEREAS**, construction has been completed on these roads and has been inspected and approved by the County Engineer; and,

**WHEREAS**, these three roads are found to be a public necessity and two of them, Charla & Diana, will allow for the removal of Diana Lane from the private lane inventory;

**THEREFORE BE IT HEREBY RESOLVED** that the following roads are hereby established within Adams County:

**BUENA VISTA** (90112)  
**CHARLA** (90512)  
**DIANA** (90522)

**DATED** this 13th day of March, 2017.

BOARD OF COUNTY COMMISSIONERS  
ADAMS COUNTY, WASHINGTON  
s/Roger L. Hartwig, Chairman  
s/Jeffrey W. Stevens, Vice-Chairman  
s/John N. Marshall, Commissioner

ATTEST:  
s/Patricia J. Phillips  
Clerk of the Board

**RESOLUTION NO. R-017-2017**

**ORDER OF BOARD OF COUNTY COMMISSIONERS  
ADAMS COUNTY, WASHINGTON**

**IN THE MATTER OF ESTABLISHMENT OF ROCKY FORD ROAD IN ADAMS COUNTY, WASHINGTON.**

**WHEREAS**, a 60' wide road created during the realignment portion of CRP172 which lies at the intersection of Davis Road (76124) and Marcellus Road (75721) and travels a distance of 0.117 miles through Sections 2 & 3, Township 20N, Range 35E before reaching the Lincoln County line as deeded to Adams County in AF #310550 & AF #310552; and,

**WHEREAS**, survey and construction has been completed on this road via aforementioned CRP172 which was approved by Resolution R-016-2015; and,

**WHEREAS**, this road has been inspected and approved by the County Engineer; and,

**WHEREAS**, this road is found to be a public necessity;

**THEREFORE BE IT HEREBY RESOLVED** that the following road is hereby established within Adams County:

**ROCKY FORD (75702)**

**DATED** this 13th day of March, 2017.

BOARD OF COUNTY COMMISSIONERS  
ADAMS COUNTY, WASHINGTON  
s/Roger L. Hartwig, Chairman  
s/Jeffrey W. Stevens, Vice-Chairman  
s/John N. Marshall, Commissioner

ATTEST:  
s/Patricia J. Phillips  
Clerk of the Board

**RESOLUTION NO. R-018-2017**

**ORDER OF BOARD OF COUNTY COMMISSIONERS  
ADAMS COUNTY, WASHINGTON**

**IN THE MATTER OF TEMPORARY APPOINTMENT OF AN ACTING ADAMS COUNTY BUILDING AND PLANNING DIRECTOR AND SETTING SALARY FOR SAME**

**WHEREAS**, the Adams County Board of Commissioners received notification of resignation, dated February 20, 2017, of the Adams County Building and Planning Director, effective after March 10, 2017; and

**WHEREAS**, the Building and Planning Director position shall become vacant as of March 13, 2017; and,

**WHEREAS**, appointment of an acting Building and Planning Director will ensure continuity and continuation of operations for the citizenry of Adams County; and,

**THEREFORE BE IT RESOLVED** that Tim Unruh, currently serving as Adams County Building Inspector, is hereby appointed Acting Adams County Building and Planning Director, effective March 13, 2017, until such time the position is filled on a permanent basis; and,

**BE IT FURTHER RESOLVED**, that the salary of Tim Unruh as the Acting Adams County Building and Planning Director is hereby set at 90% (ninety percent) of M3/S1 on the Adams County Management Salary Schedule during the term of said appointment.

**DATED** this 13<sup>th</sup> day of March, 2017.

BOARD OF COUNTY COMMISSIONERS  
ADAMS COUNTY, WASHINGTON  
s/Roger L. Hartwig, Chairman  
s/Jeffrey W. Stevens, Vice-Chairman  
s/John N. Marshall, Commissioner

ATTEST:  
s/Patricia J. Phillips  
Clerk of the Board