

## COMMISSIONERS' PROCEEDINGS

Adams County Courthouse  
Ritzville, Washington  
Regular Meeting

April 10, 2017  
(Monday)

**Call to Order @ 8:30 a.m.**

**Present:**

Chairman Roger L. Hartwig  
Vice-Chairman Jeffrey W. Stevens  
Commissioner John N. Marshall

**Addition to Consent Agenda**

Approval of Resolution No. R-026-2017

[10:04:12 AM](#)

**Public Works**

Director O'Brien and Engineer Yaeger gave the weekly update on road maintenance, noting crews are working on shoulder restoration and repairs; erosion damage repairs; and, application of sterilant continues. Portions of certain county roads remain closed.

**Emergency Road Repairs on the Lind-Warden Road (Projects 82-0001 and 82-0002)**

Four (4) contractors submitted proposals for Emergency Road Repairs on the Lind-Warden Road (Project #82-0001 and #82-0002). Proposals were received from:

	Project #82-0001 <u>(Fill and Culvert)</u>	Project #82-0002 <u>(Road and Shoulder Repair)</u>
Wheeler Excavation, LLC Benton City, WA	\$ 59,189.00	\$35,383.00
North Central Construction, Inc. Moses Lake, WA	\$ 85,794.11	\$66,928.03
N.A. Degerstrom, Inc. Spokane Valley, WA	\$123,000.00	\$62,000.00

Pegram Construction, Inc.           \$ 92,857.20           \$46,000.00  
Othello, WA

Based on the recommendation of the Public Works Department, Commissioner Stevens moved, Marshall seconded, to *award the proposal for Emergency Road Repairs on the Lind-Warden Road – Project #82-0001 and #82-0002, to Wheeler Excavation, LLC, Benton City, WA.*

**Motion carried.** Wheeler Excavation, LLC, had the highest ranking proposal from the four (4) proposals received, with the lowest estimated time and costs at the time of proposal.

Commissioner Marshall moved, Stevens seconded, to *authorize the Chairman to sign the Concurrence to Award for the Emergency Road Repairs on the Lind-Warden Road – Project Number #82-0001 and #82-0002, to Wheeler Excavation, LLC, Benton City, WA.* **Motion carried.**

### **Public Services Building**

Public Works Director O'Brien reviewed a quote for carpeting in the Public Services Building. Currently, \$7,100 is budgeted for the original scope of work to include replacing the carpet in the two front foyers of Integrated Health Care Services and the community room. IHCS Director Guse has requested additional offices be carpeted at an additional cost of approximately \$30,000. Director O'Brien will wait for the Board to discuss the matter with Director Guse prior to moving forward with a finalized estimate.

### **Surplus Property**

The Washington State Department of Transportation has declared a property abutting Adams County property as surplus with a selling price of \$10,500. The property is identified by the state as Pit Site PS-AD-35, Stockpile Site SP-AD-6319 and lies within T.17N.R.35E.W.M. The Public Works Department does not recommend the purchase based on the usefulness of such and the price per acre.

[11:02:41 AM](#)

**Recess @ 12:00**

**Reconvene @ 1:00 p.m.**

[2:56:08 PM](#)

### **E911**

Commissioner Stevens moved, Marshall seconded, to authorize the Chairman to sign Contract E17-001, Amendment A, between Adams County and Washington State Military Department for a decrease in

funding of \$5,550 for a total contract award of \$432,546. **Motion carried.**  
(This amendment adjusts the funds in the Budget Sheet (Attachment E) based on updated expenditures and projected revenues.)  
[3:03:38 PM](#)

**Treasurer’s Office Personnel**

Treasurer Danekas reported an upcoming vacancy in her office and requested authorization to begin the process to fill the position. Board **consensus authorized filling the vacancy.**

**Executive Session**

The Board held an executive session pursuant to RCW 42.30.110(1)(g) – “To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee.” Session was held from 5:00 p.m. to 6:30 p.m. Gary and Valerie Hunt, Human Resources, were present.

**Consent Agenda**

Commissioner Marshall moved, Stevens seconded, to *approve the Consent Agenda*. **Motion carried.**

Preliminary minutes of April 3 and 5, 2017

March 16 – 31, 2017 Payroll in the amount of \$382,528.74; and, Benefits in the amount of \$205,754.29 (Warrant # Series 527695-527769; Direct Deposit # Series 49146-49331; Benefit/Deduction # Series 1129459-1129471)

Vouchers audited and certified by the Adams County Auditor as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 and recorded on a listing, which was made available to the Board. These vouchers were listed as follows:

<u>Fund</u>	<u>Control Number</u>	<u>Amount</u>
001	171083 – 171142	\$ 86,378.74
001E	171143	\$ 60.00
103	171144 – 171149	\$ 9,345.78
104	171150 – 171155	\$ 16,551.46
117	171156 – 171157	\$ 1,648.99
122	171158 – 171163	\$ 6,595.22
123	171164	\$ 167.00
131	171165	\$ 2,336.13
166	171166 – 171178	\$ 3,476.76
502	171179 – 171186	\$ 6,591.99

108	001182	\$ 1,099.69
115	001183 – 001195	\$ 23,011.89
401	001196 – 001204	\$ 5,950.11
501	001205 – 001210	\$ 16,918.00
590	001211 – 001234	\$ 22,616.88
	TOTAL	\$202,748.64

Approval of **Resolution No. R-026-2017 In the Matter of Transferring Funds from Current Expense Fund #001 to Courthouse O&M Fund #501**

**Permanent Minutes Signed**

March 27, 2017

**Correspondence Received**

Carson Van Valkenburg, Attorney re: Public Defender Quarterly Report for First Quarter, 2017

Barrett J. Scudder, Attorney re: Public Defender Quarterly Report for First Quarter, 2017

Notice of Marijuana License Application re: Virginia Enterprises, 2310 W. Sutton Road, Suite B2, Othello (*change of location application*)

Craig Simpson, P.E., Secretary-Manager, East Columbia Basin Irrigation District re: Vacant East Columbia Basin Irrigation District Director Position

Michelle Newlean, Disposal Supervisor, Washington State Department of Transportation re: I. C. #: 6-01-04343; Plan Title: Adams County Sundry Site Plan

Adams County Superior Court Judge Steve Dixon re: Retirement of Superior Court Administrator

**Adjournment @ 6:30 p.m.**

Submitted:  
s/Patricia J. Phillips  
Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS  
ADAMS COUNTY, WASHINGTON  
s/Roger L. Hartwig, Chairman  
s/Jeffrey W. Stevens, Vice-Chairman  
s/John N. Marshall, Commissioner

**RESOLUTION NO. R-026-2017**

**ORDER OF BOARD OF COUNTY COMMISSIONERS  
ADAMS COUNTY, WASHINGTON**

**IN THE MATTER OF TRANSFERRING FUNDS FROM CURRENT EXPENSE FUND  
#001 TO COURTHOUSE O&M FUND #501:**

**WHEREAS**, funds were allocated in the Current Expense Fund #001 for the operation of the Courthouse O&M Fund;

**THEREFORE BE IT HEREBY RESOLVED** that One Hundred Thousand and no/100 dollars (\$100,000) be transferred from Current Expense Fund #001 BARS 597.18.00.01 to Courthouse O&M Fund #501 BARS 397.18.30.00.

**DATED** this 10th day of April, 2017.

BOARD OF COUNTY COMMISSIONERS  
ADAMS COUNTY, WASHINGTON  
s/Roger L. Hartwig, Chairman  
s/Jeffrey W. Stevens, Vice-Chairman  
s/John N. Marshall, Commissioner

ATTEST:  
s/Patricia J. Phillips  
Clerk of the Board