

COMMISSIONERS' PROCEEDINGS

Adams County Courthouse
Ritzville, Washington
Regular Meeting

May 1, 2017
(Monday)

Call to Order @ 8:30 a.m.

Present:

Chairman Roger L. Hartwig
Vice-Chairman Jeffrey W. Stevens
Commissioner John N. Marshall

Recess @ 12:00

Reconvene @ 1:00 p.m.

Session Closed to Public

The Board called for a session closed to the public pursuant to RCW 42.30.140(4)(b) "that portion of a meeting during which the governing body is planning or adopting the strategy or position to be taken by the governing body during the course of any collective bargaining, professional negotiations, or grievance or mediation proceedings, or reviewing the proposals made in the negotiations or proceedings while in progress." Gary and Valerie Hunt, Human Resources, were present by telephone.

[10:01:49 AM](#)

Public Works

Director O'Brien reported on the following:

- road maintenance, noting crews are nearing completion on erosion repairs and will begin routine maintenance in most areas; the Lind crew continues to work on erosion repairs; crews are spraying contact as weather allows;
- fairgrounds, noting routine maintenance tasks such as spraying and sterilizing areas are being completed;
- solid waste, noting with the warmer weather, higher volumes of waste are being received at the transfer stations.

Engineering

Engineer Yaeger reported on the progress of the Lind-Warden Road repairs with a review of preliminary costs; and, the status of the

McManamon Road Bridge project. Yaeger noted grinding activity began last week with more permanent repairs to begin once that task is completed.

[10:56:00 AM](#)

[1:31:25 PM](#)

Central Services

Central Services Director Boness and Computer Systems Analyst Perra met with the Board to discuss several issues facing Central Services. Additionally present was Clerk Teske.

Clerk Teske reviewed a requirement for the migration to a document management system for Superior Court with a migration deadline of June, 2018. Once all counties in Washington have migrated to the new system, the system currently being used will become obsolete. Teske reported a number of counties in Washington state are using the Odyssey program for document management. The new program will require training, both on and off site.

The Board requested a cost breakdown of migrating over to the new system. At this time, Clerk Teske has not been made aware of what the cost of the upgrade will be, however, will research the issue in order to budget for the implementation of the program in the 2018 budget.

A follow-up meeting will be scheduled between all parties involved in the process as well as visits to neighboring counties that have migrated over to the new program.

Central Services Personnel

Director Boness reported the Technology Services Assistant will be retiring at the end of June and requested authorization to fill the position. **Board consensus authorized Boness to begin the process to fill the Technology Services Assistant position in the Central Services Department.**

Technology

Central Services Director Boness requested Board consideration for the replacement of county computers through a lease program. Boness noted the annual cost of leasing is comparable with the current budget for computers and software. No action was taken pending further discussion.

[3:04:04 PM](#)

[4:17:49 PM](#)

Resolution No. R-029-2017

Commissioner Marshall moved, Stevens seconded, to *approve Resolution No. R-029-2017 In the Matter of Modifying the Classification of Assessment Coordinator in the Integrated Health Care Services Department.* Motion carried.

Consent Agenda

Commissioner Stevens moved, Marshall seconded, to *approve the Consent Agenda.* Motion carried.

Preliminary minutes of April 24 and 26, 2017

Vouchers audited and certified by the Adams County Auditor as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 and recorded on a listing, which was made available to the Board. These vouchers were listed as follows:

<u>Fund</u>	<u>Control Number</u>	<u>Amount</u>
001	171371 – 171428	\$ 85,634.00
103	171429 – 171432	\$ 6,768.46
104	171433 – 171463	\$ 20,522.87
107	171464	\$ 450.00
109	171465	\$ 689.62
116	171466	\$ 9.17
117	171467 – 171469	\$ 607.67
123	171470 – 171473	\$ 3,397.00
130	171474	\$ 25.36
131	171475	\$ 4,750.00
166	171476	\$ 52,327.52
502	171477 – 171479	\$ 1,554.30
108	001319	\$ 43.07
115	001320 – 001325	\$ 3,934.52
321	001326 – 001327	\$ 13,053.16
401	001328 – 001335	\$ 22,912.04
501	001336 – 001337	\$ 1,470.40
590	001338 – 001350	\$ 60,266.52
	TOTAL	\$278,415.68

[4:18:58 PM](#)

Permanent Minutes Signed

April 10 and 12, 2017
April 17 and 19, 2017

Correspondence Received

Notice of Marijuana License Application re: American Farms, 2310 W. Sutton Road, Suite G, Othello (change of location application)

Rhonda Cary, Clerk of the Board, Pend Oreille County re: copies of letters sent to legislators regarding Eastern State Hospital reimbursement fees

Adjournment @ 4:20 p.m.

Submitted:

s/Patricia J. Phillips
Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Roger L. Hartwig, Chairman
s/Jeffrey W. Stevens, Vice-Chairman
s/John N. Marshall, Commissioner

RESOLUTION NO. R-029-2017

**ORDER OF BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON**

**IN THE MATTER OF MODIFYING THE CLASSIFICATION OF ASSESSMENT
COORDINATOR IN THE INTEGRATED HEALTH CARE SERVICES DEPARTMENT**

WHEREAS, a review was performed of the duties and responsibilities of the position of the Assessment Coordinator in the Integrated Health Care Services Department; and,

WHEREAS, it is appropriate to reclassify the position based upon Commissioner review;

THEREFORE BE IT HEREBY RESOLVED that the following position is reclassified as follows:

Assessment Coordinator

Classification from: EE4

Classification to: EE3

AND, BE IT FURTHER RESOLVED THAT the reclassification of the Assessment Coordinator position is to become effective upon the position being vacated and prior to the position being filled.

DATED this 1st day of May, 2017.

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Roger L. Hartwig, Chairman
s/Jeffrey W. Stevens, Vice-Chairman
s/John N. Marshall, Commissioner

ATTEST:
s/Patricia J. Phillips
Clerk of the Board