

COMMISSIONERS' PROCEEDINGS

Adams County Courthouse
Ritzville, Washington
Regular Meeting

June 12, 2017
(Monday)

Call to Order @ 8:30 a.m.

Present:

Chairman Roger L. Hartwig
Vice-Chairman Jeffrey W. Stevens
Commissioner John N. Marshall

[8:59:40 AM](#)

Washington State Liquor and Cannabis Board

Frank O'Dell, Administrative Regulations Analyst and Mistie Jones, Licensing Senior Specialist, Washington State Liquor and Cannabis Board, provided an overview of the Marijuana Licensing and Regulation Division process once an application is received by the WSLCB.

Assessor Brewer and Economic Development Director McFadden were present.

An interactive mapping program allows the licensing investigator to view the applicant's proposed location and proximity to restricted entities. County websites are also utilized in determining correct property lines.

The WSLCB conducts a financial investigation of all parties of interest to verify the funding source for the proposed business as well as fingerprinting to be submitted to the WSP and FBI. Each application is required to complete testing with 100% accuracy of the WSLCB's traceability system for reporting necessary for compliance on seed to sale requirements. A final inspection is conducted by an enforcement officer that visits the physical location to verify information submitted in the operating/floor plan.

In Adams County, currently there are thirty-one (31) licensed producers and twenty-nine (29) licensed processors. Of those licensees, forty-three

(43) have dual privileges of both producer and processor. O'Dell noted Independent studies have shown with the current number of licenses; and the remainder of those licenses to be processed, there is enough marijuana available to meet the demands and needs of the recreational and medicinal markets. There is no intention of opening the licensing window for more producers or processors at this time.

The Board requested information on county allocated marijuana funds as well as job creation data with assurances Mr. O'Dell will generate and forward the requested data.

[10:04:07 AM](#)

[10:05:20 AM](#)

Public Works

Engineer Yaeger provided a report on road maintenance activities; solid waste; fairgrounds; and facilities.

Vehicle Purchase

Engineer Yaeger reviewed a pool car vehicle purchase (Dodge Caravan) to be purchased off State contract at a cost of \$23,209 and requested authorization to proceed with ordering the vehicle. Board **consensus authorized proceeding with the purchase of one (1) vehicle utilizing the State contract as a budgeted 2017 purchase.**

Engineering

Engineer Yaeger reported he is scheduled to meet with FEMA representatives to continue site visits to county roads damaged by flooding earlier this year.

[10:37:18 AM](#)

Executive Session

The Board was in Executive Session from 11:15 a.m. until 11:45 a.m. under RCW 42.30.110(1)(f) – “To receive and evaluate complaints or charges brought against a public officer or employee.” Brian Werst, Special Deputy Prosecuting Attorney pursuant to RCW 36.27.040, was present by telephone.

Recess @ 12:00

Reconvene @ 1:00 p.m.

[1:27:58 PM](#)

Juvenile Department

Administrator Juan Garza provided an update of Juvenile Department activities including:

- community service hours – 1200 hours of community services has been completed throughout Adams County, noting as of June 10, thirty-nine (39) youth have successfully completed their court mandated hours of community service
- diversion program – an increase of first time offenders this year noting the number of re-offenders has decreased.
- gang activity – meetings are on-going between juvenile department staff and key personnel at schools to track gang activity
- truancy boards – legislation has been passed requiring school districts to provide community truancy boards
- JDAI activities

Juvenile Detention Alternatives Initiative Grant

Commissioner Stevens moved, Marshall seconded, to *authorize the Chairman to sign the Juvenile Detention Alternatives Initiative Grant Application with the Department of Social and Health Services Office of Juvenile Justice requesting a total of \$22,000 for the period July 1, 2017 through June 30, 2018.* **Motion carried.**

[2:05:07 PM](#)

Investigation

Special Deputy Prosecuting Attorney Brian Werst forwarded an Investigation Closure letter, via email, regarding his investigation into allegations involving an Adams County employee. Mr. Werst, upon completion of his investigation, concluded the employee did not engage in unlawful or inappropriate behavior.

Consent Agenda

Commissioner moved, seconded, to *approve the Consent Agenda.* **Motion carried.**

Preliminary minutes of June 5 and 7, 2017

May 16 – 31, 2017 Payroll in the amount of \$395,865.73; and, Benefits in the amount of \$206,055.11 (Warrant # Series 527910-528000;

Direct Deposit # Series 49886-50073; Benefit/Deduction # Series 1130693-1130706)

Vouchers audited and certified by the Adams County Auditor as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 and recorded on a listing, which was made available to the Board. These vouchers were listed as follows:

<u>Fund</u>	<u>Control Number</u>	<u>Amount</u>
001	171932 – 171983	\$ 25,692.72
001H	171984	\$ 300.00
103	171985 – 171991	\$ 1,981.05
104	171192 – 172008	\$ 13,251.86
113	172009	\$ 13.98
114	172010	\$ 10.00
116	172011 – 172012	\$ 26.80
117	172013 – 172016	\$ 2,116.51
122	172017 – 172019	\$ 1,510.44
123	172020 – 172021	\$ 1,931.78
130	172022	\$ 335.31
131	172023	\$ 37.70
502	172024 – 172031	\$ 6,978.96
108	001608 – 001610	\$ 143.24
115	001611 – 001623	\$ 18,452.24
401	001624 – 001632	\$ 3,648.87
501	001633 – 001641	\$ 9,249.35
590	001642 – 0016956	\$ 35,275.88
	TOTAL	\$120,956.69

Approval of **Resolution No. R-032-2017 In the Matter of Transferring Funds from Current Expense Fund #001 to Courthouse O&M Fund #501**

Permanent Minutes Signed

May 30, 2017

Correspondence Received

Adams County Noxious Weed Control Board re: Agenda for June 13, 2017

Attorney Brian Werst, Witherspoon Brajcich McPhee re: Investigation Closure Letter (via email)

Adjournment @ 4:30 p.m.

Submitted:
s/Patricia J. Phillips
Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Roger L. Hartwig, Chairman
s/Jeffrey W. Stevens, Vice-Chairman
s/John N. Marshall, Commissioner

RESOLUTION NO. R-032-2017

**ORDER OF BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON**

**IN THE MATTER OF TRANSFERRING FUNDS FROM CURRENT EXPENSE FUND
#001 TO COURTHOUSE O&M FUND #501**

WHEREAS, funds were allocated in the Current Expense Fund #001 for the operation of the Courthouse O&M Fund;

THEREFORE BE IT HEREBY RESOLVED that One Hundred Thousand and no/100 dollars (\$100,000) be transferred from Current Expense Fund #001 BARS 597.18.00.01 to Courthouse O&M Fund #501 BARS 397.18.30.00.

DATED this 12th day of June, 2017.

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Roger L. Hartwig, Chairman
s/Jeffrey W. Stevens, Vice-Chairman
s/John N. Marshall, Commissioner

ATTEST:
s/Patricia J. Phillips
Clerk of the Board