

COMMISSIONERS' PROCEEDINGS

Adams County Courthouse
Ritzville, Washington
Regular Meeting

August 7, 2017
(Monday)

Call to Order @ 8:30 a.m.

Present:

Chairman Roger L. Hartwig
Vice-Chairman Jeffrey W. Stevens
Commissioner John N. Marshall

Union Negotiations

The Board, along with Gary and Valerie Hunt, Human Resources, went into a session closed to the public per RCW 42.30.140(4)(b) "that portion of a meeting during which the governing body is planning or adopting the strategy or position to be taken by the governing body during the course of any collective bargaining, ..." Session was held from 9:00 a.m. until 9:58 a.m.

[10:03:21 AM](#)

Public Works

Director O'Brien provided the weekly update on maintenance and fairgrounds. Equipment damage and transfer station repair costs are being assessed from a fire occurring on July 31, 2017.

Taylor Road Urban Overlay Project #1; Taylor Road Urban Overlay Project #2; Danekas Road Overlay Project #1; and, Schoessler Road Overlay Project #1

Commissioner Marshall moved, Stevens seconded, to *approve the Contract and Contract Bond for Granite Construction Company, East Wenatchee, Washington for the Taylor Road Urban Overlay Project #1 (CRP-181); Taylor Road Urban Overlay Project #2 (CRP-182); Danekas Road Overlay Project #1 (CRP-183); and, Schoessler Road Overlay Project #1 (CRP-184).* **Motion carried.**

Lind-Warden Road – Project #82-0001 and #82-0002

Commissioner Stevens moved, Marshall seconded, to *approve Pay Estimate No. 1/Final, in the amount of \$84,224.70 to Central Washington Asphalt, Inc., Moses Lake, Washington for work completed on Combined Emergency Road Pavement Repair Projects #82-0001 and #82-0002.*

Motion carried.

Othello Area Pavement Replacement Project – Project #83-0104; #83-0103; #83-0105; and, #83-0200

Commissioner Marshall moved, Stevens seconded, to *approve Pay Estimate No. 1/Final, in the amount of \$119,233.50 to Central Washington Asphalt, Inc., Moses Lake, Washington for work completed on Othello Area Pavement Replacement Projects (Hampton Road and Reynolds Road Intersection #83-0104; Hampton Road Project #83-0103; Bench Road Project #83-0105; and, Danielson Road Project #83-0200).* **Motion carried.**

[10:58:27 AM](#)

Recess @ 12:00

Reconvene @ 1:00 p.m.

[3:33:33 PM](#)

Resolution No. R-039-2017

Commissioner Marshall moved, Stevens seconded, to *approve Resolution No. R-039-2017 In the Matter of Adopting the Modified Job Description for Position No. 1003J – Junior Deputy Prosecutor.*

Motion carried.

Personnel

Commissioner Stevens moved, Marshall seconded, to *authorize the Chairman to sign a Direct Placement Agreement between Adams County and Barrett Business Service, Inc. (BBSI) to provide activities related to recruiting, interviewing, screening, testing, and pre-selecting candidates for a fee of 6% (six percent) of the annual compensation of referred employee.* **Motion carried.**

Consent Agenda

Commissioner Stevens moved, Marshall seconded, to *approve the Consent Agenda.* **Motion carried.**

Vouchers audited and certified by the Adams County Auditor as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 and recorded on a listing, which was made available to the Board. These vouchers were listed as follows:

<u>Fund</u>	<u>Control Number</u>	<u>Amount</u>
001	172739 – 172788	\$ 23,108.52
103	172789 – 172798	\$ 8,132.13
104	172799 – 172804	\$ 1,976.64
105A	172805	\$ 11,698.89
116	172806 – 172808	\$ 238.62
117	172809 – 172810	\$ 5,228.33
119	172811 – 172812	\$ 2,895.21
123	172813 – 172814	\$ 170.38
166	172815 – 172819	\$ 2,396.48
502	172820 – 172825	\$ 6,146.74
108	001978 – 001981	\$ 1,816.63
115	001982 – 001990	\$ 15,586.54
401	001991 – 001997	\$ 3,641.66
501	001998 – 002006	\$ 11,996.55
590	002007 – 002013	\$ 6,436.91
	TOTAL	\$101,470.23

[3:36:31 PM](#)

Permanent Minutes Signed

July 31 and August 2, 2017

Adjournment @ 4:15 p.m.

Submitted:

s/Patricia J. Phillips

Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS
 ADAMS COUNTY, WASHINGTON
 s/Roger L. Hartwig, Chairman
 s/Jeffrey W. Stevens, Vice-Chairman
 s/John N. Marshall, Commissioner

RESOLUTION NO. R-039-2017

**ORDER OF BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON**

**IN THE MATTER OF ADOPTING THE MODIFIED JOB DESCRIPTION FOR POSITION
NO. 1003J – JUNIOR DEPUTY PROSECUTOR**

WHEREAS, changes within the Adams County Prosecutor Office have been implemented that affect specific duties and responsibilities of the Junior Deputy position; and

THEREFORE BE IT HEREBY RESOLVED that the revised job description for Position #1003J – Junior Deputy Prosecutor – is hereby modified to reflect specific duties and responsibilities.

BE IT FURTHER RESOLVED that Position #1003J – Junior Deputy Prosecutor – will remain classified at EE5 on the Adams County Exempt Employee Salary Schedule.

DATED this 7th day of August, 2017.

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Roger L. Hartwig, Chairman
s/Jeffrey W. Stevens, Vice Chairman
s/John N. Marshall, Commissioner

ATTEST:
s/Patricia J. Phillips
Clerk of the Board