

## COMMISSIONERS' PROCEEDINGS

Adams County Courthouse  
Ritzville, Washington  
Regular Meeting

October 23, 2017  
(Monday)

**Call to Order @ 8:30 a.m.**

**Present:**

Chairman Roger L. Hartwig  
Vice-Chairman Jeffrey W. Stevens  
Commissioner John N. Marshall

**Budget Workshop – Assessor**

Fund #001/040 was reviewed with Assessor Brewer, noting changes in salaries and benefits due to step increases. No capital outlay items were identified.

**Canvassing Board**

John N. Marshall will serve on the Canvassing Board for the November 7, 2017 General Election for the time frame October 16, 2017 through November 28, 2017.

[10:03:19 AM](#)

**Public Works**

Public Works Director O'Brien provided updates on road maintenance, noting equipment is being prepared for winter use; and, facilities, noting the carpeting project at the Sheriff's substation is complete and sprinkler systems are being winterized. Additionally, O'Brien noted hearing tests are being conducted this week for Public Works staff.

Engineer Yaeger provided an update on the McManamon Road Bridge project, noting the project is scheduled to begin in 2018.

**Bridge Inspection Report**

County Engineer Yaeger reviewed the 2016 Bridge Inspection Report as required under WAC 136-20-060 noting inspections; accomplishments; and, future plans and recommendations.

[10:53:33 AM](#)

**Recess @ 12:00**

**Reconvene @ 1:00 p.m.**

[1:08:12 PM](#)

**Bid Award for 2018 Lubricants**

Public Works Director O'Brien reviewed the bid tabulation prepared by the Department summarizing the lubricant bid received October 16, 2017.

Commissioner Marshall moved, Stevens seconded, to *award upon recommendation of the Public Works Department the bid for lubricants to Coleman Oil as the lowest responsive bidder meeting all specifications as noted on the spreadsheet.* **Motion carried.**

**Gasoline and Diesel**

Commissioner Marshall moved, Stevens seconded, to *approve Resolution No. R-048-2017 In the Matter of Notice of Call for Bids for Gasoline and Diesel.* **Motion carried.** Bid opening was set for November 6, 2017 at 10:00 a.m. in Room 202 of the Adams County Courthouse.

**Federal Surface Transportation Funds to Cities/Towns**

Commissioner Stevens moved, Marshall seconded, to *approve Resolution No. R-049-2017 In the Matter of Distribution of Federal Surface Transportation Funds.* **Motion carried.** Funds were distributed to Othello, Ritzville, Lind, Washtucna and Hatton.

**Consent Agenda**

Commissioner Marshall moved, Stevens seconded, to *approve the Consent Agenda.* **Motion carried.**

Preliminary minutes of October 16 and 18, 2017

Vouchers audited and certified by the Adams County Auditor as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 and recorded on a listing, which was made available to the Board. These vouchers were listed as follows:

<u>Fund</u>	<u>Control Number</u>	<u>Amount</u>
001	173761 – 173817	\$ 46,104.26
001E	173818	\$ 721.92
103	173819 – 173824	\$ 13,921.00
106	173825 – 173829	\$ 3,065.12
111	173830	\$ 500.00

123	173831 – 173832	\$ 800.00
130	173833 – 173835	\$ 463.51
131	173836	\$ 139.20
502	173837 – 173842	\$ 30,429.26
108	002458	\$ 3,532.50
115	002459 – 002472	\$200,722.39
401	002473 – 002480	\$ 48,266.55
501	002481 – 002486	\$ 1,718.04
590	002487 – 002503	\$ 8,319.68
	TOTAL	\$358,703.43

[1:11:19 PM](#)

### **Budget Workshop – Public Works**

Budgets for 2018 were reviewed for the following funds under supervision of the Public Works Director:

**#401 – Solid Waste:** Revenue estimates were reviewed for 2018; a solid tire wheel loader was identified as a capital outlay request in the amount of \$125,000; priorities include trailer building upgrades.

**#590 – ER&R:** Reviewed 2018 proposed revenues and expenditures for Other Jobbing and Contract Work; Pits, Quarries and Asphalt Plants; Central Stores; Mechanical Shop; Parts Store; Central Store; Equipment Rental Services; and, Capital Outlay expenditures.

**#115 – County Road:** Reviewed anticipated revenues; Jobbing and Contract Work; Maintenance; Administration; and Operations. County road capital projects were reviewed (Cunningham Road Widening; McManamon Road Bridge; Lind-Hatton Road Project #5; Cunningham Road Widening #2; and, Deal Road Project #1). A capital outlay purchase of a road widener was discussed.

**#501 – O&M:** Revenues and expenditures were reviewed with minor changes noted from 2017.

### **Permanent Minutes Signed**

October 9 and 11, 2017

### **Correspondence Received**

Kyle R. Smith, Attorney re: Public Defender Quarterly Report for Third Quarter, 2017

Chris Bajalcaliev, Attorney re: Public Defender Quarterly Report for Third Quarter, 2017

Copy of correspondence sent to MaryAnne Lindeblad, Health Care Authority, from Christine Barada, Community Services, Housing, and Community Development Department, Spokane County re: Multi-County Governmental Group (MCGG) – Spokane County Region Mid-Adopter

Immediate Letter of Intent of Fully Integrated Managed Care (FIMC) with Attachment A: Fully Integrated Managed Care (FIMC) Background and Conditions of Spokane County Agreement to Mid-Adopter Option with Washington State Health Care Authority (HCA) (via e-mail)

Copy of correspondence sent to Michele Kiesz, Ritzville, from Craig Simpson, Manager, East Columbia Basin Irrigation District re: Petition to Re-Divide the ECBID and Subsequently Add Two (2) Director Divisions (via e-mail)

Linda Kubik, Ritzville re: Notice of Resignation, Ritzville Library District #2 Board effective November 1, 2017

Christine Barada, Director, Spokane County Community Services, Housing, and Community Development Department re: Multi-County Governmental Group (MCGG) – Spokane County Region Mid-Adopter Immediate Letter of Intent of Fully Integrated Managed Care (FIMC)

**Adjournment @ 4:30 p.m.**

Submitted:  
s/Patricia J. Phillips  
Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS  
ADAMS COUNTY, WASHINGTON  
s/Roger L. Hartwig, Chairman  
s/Jeffrey W. Stevens, Vice-Chairman  
s/John N. Marshall, Commissioner

**RESOLUTION NO. R-048-2017**

**ORDER OF BOARD OF COUNTY COMMISSIONERS  
ADAMS COUNTY, WASHINGTON**

**ADAMS COUNTY DEPARTMENT OF PUBLIC WORKS  
NOTICE OF CALL FOR BIDS  
GASOLINE – DIESEL**

Sealed bids will be received by the Adams County Board of Commissioners until **10:00 a.m. November 6, 2017**, and subsequently opened for gasoline and diesel for a period beginning January 1, 2018, or upon date of award until December 31, 2018, with four additional one year renewal contract periods.

Each bid shall be separately sealed in an envelope addressed to the Adams County Board of Commissioners, c/o Clerk of the Board, 210 W. Broadway, Ritzville, Washington 99169, with the

name of the bidder written plainly on the outside of the envelope. Please mark in red, "Gasoline and Diesel Bid Proposal Enclosed" on the front of the envelope.

The Board of Adams County Commissioners reserves the right to reject any or all bids, to waive informalities or irregularities in the bids or in the bidding, if the best interest of Adams County will be served, or to accept the bid, which in their opinion, best serves the interest of Adams County.

**DATED** this 23<sup>rd</sup> day of October, 2017.

BOARD OF COUNTY COMMISSIONERS  
ADAMS COUNTY, WASHINGTON  
s/Roger L. Hartwig, Chairman  
s/Jeffrey W. Stevens, Vice-Chairman  
s/John N. Marshall, Commissioner

ATTEST:  
s/Patricia J. Phillips  
Clerk of the Board

**RESOLUTION NO. R-049-2017**

**ORDER OF BOARD OF COUNTY COMMISSIONERS  
ADAMS COUNTY, WASHINGTON**

**IN THE MATTER OF DISTRIBUTION OF FEDERAL SURFACE TRANSPORTATION FUNDS**

**WHEREAS**, Adams County established procedures regarding distribution of County Road Funds for the Surface Transportation Program to Local Agencies under Resolution No. 86-98;

**NOW THEREFORE BE IT HEREBY RESOLVED** that Adams County pay to the cities/towns the following amounts from the County Road Fund #115:

<u>City/Town</u>	<u>Population</u>	<u>BARS Number</u>	<u>Amount</u>
Othello	8,175	542.30.50.01	\$80,114
Ritzville	1,660	542.30.50.02	\$16,268
Lind	550	542.30.50.03	\$5,390
Washtucna	210	542.30.50.04	\$2,058
Hatton	110	542.30.50.05	\$1,078
<b>Totals</b>	<b>10,705</b>		<b>\$104,908</b>

**DATED** this 23<sup>rd</sup> day of October, 2017.

BOARD OF COUNTY COMMISSIONERS  
ADAMS COUNTY, WASHINGTON  
s/Roger L. Hartwig, Chairman  
s/Jeffrey W. Stevens, Vice-Chairman  
s/John N. Marshall, Commissioner

ATTEST:  
s/Patricia J. Phillips  
Clerk of the Board