

COMMISSIONERS' PROCEEDINGS

Adams County Courthouse
Ritzville, Washington
Regular Meeting

October 30, 2017
(Monday)

Call to Order @ 8:30 a.m.

Present:

Chairman Roger L. Hartwig
Vice-Chairman Jeffrey W. Stevens

Absent:

Commissioner John N. Marshall

[9:15:57 AM](#)

Resolution No. R-051-2017

Commissioner Stevens moved, Hartwig seconded, to *approve **Resolution No. R-051-2017 In the Matter of Establishing Fund #132 Seized and Forfeited Property.*** Motion carried.

[9:16:30 AM](#)

[9:26:44 AM](#)

Sheriff's Department

Sheriff Wagner, along with Undersheriff Coronado, requested and received Board **consensus authorizing the replacement of current weapons at a cost not to exceed \$6,000.** Weapons currently in use will be traded in with the balance of the cost for the new weapons paid from Fund #001H. Additionally, Sheriff Wagner requested and received Board **consensus to purchase a bite suit for use with K9 training in the amount of \$2,300.**

Property obtained by the Sheriff's Department through seizure was discussed with options reviewed for the disposition of the items. Sheriff Wagner requested authorization to place the items on a website such as Craig's List. Additionally, Sheriff Wagner requested authorization to advertise the contents (dental furniture) of a government surplus command vehicle the Sheriff's Department recently acquired.

No action was taken on either request pending consultation with Prosecutor Flyckt. A meeting is scheduled for November 13, 2017 at

11:00 a.m. with the Board, Sheriff Wagner and Prosecutor Flyckt for further discussion.

[10:02:18 AM](#)

[10:09:08 AM](#)

Public Works

Engineer Yaeger provided the weekly update on maintenance; solid waste; fairgrounds; and, facilities.

Engineering

Engineer Yaeger reported the engineering department is working on improvement projects; bridge inspections will begin November 1; and, striping is complete on year's projects. McManamon Road Bridge project is currently slated for September/October, 2018 construction. Surveying for future projects will begin soon.

[10:52:01 AM](#)

Recess @ 12:00

Reconvene @ 1:00 p.m.

Farm Lease

Commissioner Stevens moved, Hartwig seconded, to *approve Resolution No. R-052-2017 In the Matter of Notice to Interested Persons for Sealed Bids for a Farm Lease of Adams County Owned Real Estate.*

Motion carried. Bid opening will be held Monday, November 13, 2017, at 10:00 a.m. in Room 202 of the Adams County Courthouse, Ritzville.

Equipment Rental Rates

Commissioner Stevens moved, Hartwig seconded, to *approve Resolution No. R-053-2017 In the Matter of Establishment of 2017 Equipment Rental Rates for County Intragovernmental Fund #590.* Motion

carried.

Consent Agenda

Commissioner Stevens moved, Hartwig seconded, to *approve the Consent Agenda.* **Motion carried.**

October 1 – 15, 2017 Payroll in the amount of \$379,224.41; and, Benefits in the amount of \$79,544.60 (Warrant # Series 528650-528682; Direct Deposit # Series 51581-51765; Benefit/Deduction # Series 1133491-1133505)

Vouchers audited and certified by the Adams County Auditor as required by RCW 42.24.080, and those expense reimbursement claims

certified as required by RCW 42.24.090 and recorded on a listing, which was made available to the Board. These vouchers were listed as follows:

<u>Fund</u>	<u>Control Number</u>	<u>Amount</u>
001	173943 – 173964	\$ 50,938.39
001	Hand Pays	\$ 3,100.00
104	173965 – 173986	\$ 29,208.28
106	173987	\$ 2,082.85
109	173988	\$ 689.59
117	173989 – 173993	\$ 3,581.82
122	173994 – 174003	\$ 14,756.02
123	174004	\$ 75.00
166	174005 – 174015	\$ 3,178.99
502	174016 – 174020	\$ 1,414.30
108	002505 – 002507	\$ 316.99
115	002508 – 002521	\$ 11,344.12
401	002522 – 002527	\$ 3,878.98
501	002528 – 002530	\$ 167.37
590	002531 – 002538	\$ 19,453.95
	TOTAL	\$144,186.65

**Resolution No. R-050-2017 In the Matter of Transferring Funds
from Current Expense Fund #001 to Courthouse O&M Fund #501**

Permanent Minutes Signed

October 16 and 18, 2017

Adjournment @ 3:15 p.m.

Submitted:
s/Patricia J. Phillips
Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Roger L. Hartwig, Chairman
s/Jeffrey W. Stevens, Vice-Chairman
-absent-
John N. Marshall, Commissioner

RESOLUTION NO. R-050-2017

**ORDER OF BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON**

**IN THE MATTER OF TRANSFERRING FUNDS FROM CURRENT EXPENSE FUND
#001 TO COURTHOUSE O&M FUND #501:**

WHEREAS, funds were allocated in the Current Expense Fund #001 for the operation of the Courthouse O&M Fund;

THEREFORE BE IT HEREBY RESOLVED that Eighty Five Thousand and no/100 dollars (\$85,000) be transferred from Current Expense Fund #001 BARS 597.18.00.01 to Courthouse O&M Fund #501 BARS 397.18.30.00.

DATED this 30th day of October, 2017.

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Roger L. Hartwig, Chairman
s/Jeffrey W. Stevens, Vice-Chairman
-absent-
John N. Marshall, Commissioner

ATTEST:
s/Patricia J. Phillips
Clerk of the Board

RESOLUTION NO. R-051-2017

**ORDER OF BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON**

**IN THE MATTER OF ESTABLISHING FUND #132 SEIZED AND FORFEITED
PROPERTY**

WHEREAS, the Adams County Sheriff has conducted several investigations and seizures of illegal drugs, of which many have resulted in the seizure(s) of property, equipment and cash;

WHEREAS, the Revised Code of Washington (RCW) prescribes the process that agencies must follow in order to complete the seizure and retain the proceeds;

WHEREAS, the seized property and proceeds from the sale of seized property is not solely the property of Adams County. A portion must be distributed to the State of Washington and other assisting agencies may also receive a portion of the proceeds;

WHEREAS, the seized cash and the proceeds of the sale(s) of seized property must be deposited with the County Treasurer according to the Washington State Auditor's Office;

WHEREAS, the County has determined that it is necessary to establish a fund in which these monies can be deposited and tracked through the seizure process that is required by law;

WHEREAS, this fund will be instrumental in tracking the deposits and the distribution of seizures from each case. These monies shall be deposited into Fund #132 BARS 389.00.00.00 non-revenue until final distribution or return of seizure. Distributions to the State of Washington and other agencies shall be made from this fund. The costs directly related to the seizure process such as filing fees and other direct costs shall be paid by warrant from this fund.

WHEREAS, upon completion of the seizure process the Adams County Sheriff shall notify the Adams County Treasurer with the final distribution list and funds shall be disbursed to the State of Washington and any other agencies, and the County's portion shall be recorded as revenue BARS 369.30 Seized Property. The Sheriff's staff and the County Auditor shall retain complete records of total deposits, amounts disbursed and direct costs of the process of seizing the property.

THEREFORE BE IT RESOLVED that Fund #132 Seized and Forfeited Property is hereby formed.

THEREFORE BE IT FURTHER RESOLVED that the revenue received from seizures and forfeitures shall be transferred by resolution from Fund #132 to reimburse costs of drug investigations and may be used for purchases and improvements related to ongoing drug enforcement programs and emphases.

DATED this 30th day of October, 2017.

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Roger L. Hartwig, Chairman
s/Jeffrey W. Stevens, Vice-Chairman
-absent-
John N. Marshall, Commissioner

ATTEST:
s/Patricia J. Phillips
Clerk of the Board

RESOLUTION NO. R-052-2017

**NOTICE TO INTERESTED PERSONS
Adams County Department of Public Works
Ritzville, Washington**

Adams County is soliciting bids from interested persons to fulfill the terms of a **FARM LEASE**. Bidders shall complete and submit bid documents by 10:00 a.m., Monday, November 13, 2017 in a sealed envelope to:

Adams County Board of Commissioners
Room 202, Adams County Courthouse
210 West Broadway
Ritzville, WA 99169

with the bidder's name, address and wording of "**2017 FARM LEASE**" plainly written on the outside of the envelope.

The lease would consist of up to four (4) crop years commencing on December 1, 2017 and terminating on the November 30, 2021 for the following described real estate situated in the County of Adams, State of Washington.

Tract A, F.U. 45 BLK 140, situated in Adams County, Washington, more particularly described as follows:

Start (POB): N: 536727.600 E: 1977564.968

Beginning at the NW corner, Section 14, Township 15 N., Range 29 E.W.M. of said Tract A; thence South along the West line of said Section, for a distance of 30.00 feet; thence east and parallel to the North line, of said Section for a distance of 30.00 feet; To the True Point of Beginning; thence East and parallel to the North line of said Section for a distance of 1483.05 feet; thence South and parallel to the West line, of said Section for a distance of 846.57 feet; thence an angle of 64 degrees to the right, South Westerly along a line, for a distance of 390.84 feet; thence an angle 27 degrees to the right, a distance of 1131.81 feet; along a line running west and parallel to, the North line of said Section; thence North and parallel to the West line, of said Section a distance of 1023.09 feet; to the True Point of Beginning; Containing an area 34 acres more or less.

The Board of Adams County Commissioners reserves the right to reject any or all bids, to waive informalities or irregularities in the bids or in the bidding, if the best interest of Adams County will be served, or to accept the bid, which in their opinion best serves the interest of Adams County.

Bid proposal with sample lease documents outlining specifications, may be obtained from the office of the Department of Public Works, 210 W. Alder, Ritzville, Washington, 99169; phone (509) 659-3276.

The Recipient, in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulations, Department of Transportation, subtitle A, Office of the Secretary, Part 21, nondiscrimination in federally assisted programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively insure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color or national origin in consideration for an award.

DATED this 30th day of October, 2017.

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Roger L. Hartwig, Chairman
s/Jeffrey W. Stevens, Vice-Chairman
-absent-
John N. Marshall, Commissioner

ATTEST:
s/Patricia J. Phillips
Clerk of the Board

RESOLUTION NO. R-053-2017

**ORDER OF BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON**

**IN THE MATTER OF ESTABLISHMENT OF 2017 EQUIPMENT RENTAL RATES FOR
COUNTY INTRAGOVERNMENTAL FUND #590**

WHEREAS, the State of Washington requires an annual review, and adjustment if necessary, of equipment rental rates imposed by the Intergovernmental Fund #590; and,

WHEREAS, that review process was completed on October 16, 2017 and rates were modified as necessary;

THEREFORE BE IT HEREBY RESOLVED that the Adams County Public Works Department - Rental Rates Chart as attached is hereby adopted and becomes effective as of November 1, 2017.

DATED this 30th day of October, 2017.

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Roger L. Hartwig, Chairman
s/Jeffrey W. Stevens, Vice-Chairman
-absent-
John N. Marshall, Commissioner

ATTEST:
s/Patricia J. Phillips
Clerk of the Board