

## COMMISSIONERS' PROCEEDINGS

Adams County Courthouse  
Ritzville, Washington  
Regular Meeting

January 8, 2018  
(Monday)

**Call to Order @ 8:30 a.m.**

### **Present:**

Chairman Jeffrey W. Stevens  
Vice-Chairman John N. Marshall  
Commissioner Roger L. Hartwig

[9:33:35 AM](#)

### **Assessor**

Assessor Brewer reported a resignation of an Appraiser in her office and requested authorization to begin the process to fill the position. Board **consensus authorized filling the Appraiser position vacancy.**

[9:38:24 AM](#)

[10:00:24 AM](#)

### **Solid Waste Refuse Trailer**

It being the date and time set for bid opening for the purchase and delivery of One (1) Solid Waste Refuse Trailer, one bid was received and opened from:

Western Trailers	\$86,107.00 (includes sales tax)
6214 E. Broadway Avenue	
Spokane, WA 99212	

### **Public Works**

Public Works Director O'Brien provided reports on road maintenance projects; solid waste activities; ongoing work at the Bruce Transfer Station; and Operation and Maintenance projects (commercial building kitchen remodel; and, bathroom ADA remodel at the Adams County Fairgrounds; ongoing work at the jail).

### **Engineering**

Engineer Yaeger reported the McManamon Road Bridge and Cunningham Road projects are being reviewed by Washington State Department of

Transportation. Yaeger further noted the completion of paperwork necessary for FEMA reimbursement is continuing.

### **2018 Vehicle Purchases**

Engineer Yaeger reviewed vehicle purchases identified in the 2018 budget (three vehicles for the Sheriff's Department and one pool car) and requested authorization to proceed with ordering. Board **consensus authorized Yaeger to move forward with ordering three (3) Sheriff's Department vehicles and one (1) pool car.**

### **Dump Trucks**

Public Works Director O'Brien reviewed the process of ordering dump trucks noting a desire to request local vendors submit a complete model rather than specifications for individual components of the trucks. The dump trucks, identified in the 2018 Budget, will be compiled each as a complete unit and presented to the Board as a quotation for review.

### **Gravel Road Maintenance**

Director O'Brien reported he is meeting with area supervisors in order to develop a plan for 2018 gravel road maintenance. A \$100,000 allocation was designated in the 2018 Public Works budget for the purpose of maintenance and repair of county gravel roads.

### **Materials Supplies**

Commissioner Hartwig moved, Marshall seconded, to *authorize the Public Works Department to solicit quotations/bids from suppliers for road maintenance materials for the 2018 maintenance season:*

- *Sealcoat Oil*
- *Weed Chemicals*
- *Crack Seal Material*
- *Pre-level Material*
- *Paint and Beads*
- *Gravel from Commercial Sources*
- *Anti/Deicing Materials*
- *Culvert Materials*

**Motion carried.**

[10:54:51 AM](#)

### **Ritzville Adams County Journal**

Al Stover, Ritzville Journal, met with the Board for the purpose of discussing the approved 2018 Adams County Budget.

**Recess @ 12:00**

**Reconvene @ 1:00 p.m.**

**Employee Evaluation**

Executive session under RCW 42.30.110(1)(g) – “to review the performance of a public employee.” Employee evaluation was held from 1:30 p.m. to 2:30 p.m. Integrated Health Services Director Vicki Guse was present.

**Employee Evaluation**

Executive session under RCW 42.30.110(1)(g) – “to review the performance of a public employee.” Employee evaluation was held from 3:00 p.m. to 3:30 p.m. Central Services Director Kristian Boness was present.

[3:57:57 PM](#)

**2018 Solid Waste Refuse Trailer**

Based on the recommendation of the Public Works Department Commissioner Hartwig moved, Marshall seconded, to *purchase two (2) new Solid Waste Refuse Trailers from Western Trailers, Spokane, Washington, for the amount of \$86,107.00 each or \$172,214.00, including sales tax, as the lowest responsive bidder meeting all bid specifications.*

**Motion carried.**

[4:00:30 PM](#)

**Board Assignments for 2017**

The Board reviewed special assignments for 2018 and agreed to the following County related meeting/group assignments:

**Stevens:** Martin Hall, SWAC, Spokane Regional Support Network, JTPA-PIC, WCRP, Emergency Food and Shelter Board, Eastern Washington Council of Governments Alternate, Legislative Alternate, Aging and Adult Care Alternate

**Marshall:** QuadCo RTPO, Courthouse O&M, P.A.I.D., ACDC, Legislative Steering Committee, Eastern Washington Council of Governments

**Hartwig:** Aging and Adult Care, Columbia River Policy Advisory Group, GWMA, LEOFF, Columbia Basin Development League, Emergency Services, Legislative Alternate, P.A.I.D. Alternate, Martin Hall Alternate

**Solid Waste Advisory Committee**

Commissioner Marshall moved, Hartwig seconded, to reappoint Larry L. Koch, Ritzville, to the Solid Waste Advisory Committee to represent the

Public Interest Group for a three (3) year term effective January 1, 2018 through December 31, 2020. **Motion carried.**

**Consent Agenda**

Commissioner Hartwig moved, Stevens seconded, to *approve the Consent Agenda*. **Motion carried.**

Preliminary minutes of January 2, 2018

Vouchers audited and certified by the Adams County Auditor as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 and recorded on a listing, which was made available to the Board. These vouchers were listed as follows:

<u>Fund</u>	<u>Control Number</u>	<u>Amount</u>
001	174855 – 174887	\$ 29,276.45
103	174888 – 174894	\$ 1,324.65
104	174895 – 174898	\$ 8,784.73
116	174899	\$ 11.44
119	174900 – 174901	\$ 1,948.71
130	174902 – 174903	\$ 473.89
131	174904	\$ 9,500.00
502	174905 – 174909	\$ 9,646.02
108	3081 – 3083	\$ 891.85
115	3084 – 3101	\$ 33,245.02
321	3102 – 3103	\$ 6,424.20
401	3104 – 3106	\$ 616.95
501	3107 – 3108	\$ 565.14
590	3109 – 3116	\$ 9,398.49
	TOTAL	\$112,107.54

**Permanent Minutes Signed**

December 18 and 20, 2017

**Correspondence Received**

Copy of letter to Arbitrator Luella E. Nelson from Emmal Skalbania & Vinnedge, Attorneys at Law (via email) re: Adams County/Adams County Sheriff's Employees Association PERC Case No. 128782-I-17/128289-M-16

Copy of letter to Arbitrator Luella E. Nelson from Witherspoon Brajcich McPhee, Attorneys at Law (via email) re: Adams County/Adams

County Sheriff's Employees Association/Adams County Proposal for  
Issues Certified for Interest Arbitration

Adams County Noxious Weed Control Board re: Minutes of  
September 12, 2017 and Agenda for January 9, 2018

Kyle R. Smith, Attorney re: Public Defender Quarterly Report for  
Fourth Quarter, 2017

Michael P. Sellars, Executive Director, Public Employment  
Relations Commission re: Potential Blocking Letter, Adams County Cases  
129790-E-17 and 129791-E-17 Filed October 30, 2017 and Cases  
129957-U-18 and 129958-U-18 Filed January 4, 2018

**Adjournment @ 4:15 p.m.**

Submitted:

s/Patricia J. Phillips  
Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS  
ADAMS COUNTY, WASHINGTON  
s/Jeffrey W. Stevens, Chairman  
s/John N. Marshall, Vice-Chairman  
s/Roger L. Hartwig, Commissioner