

## COMMISSIONERS' PROCEEDINGS

Regular Meeting  
Adams County Public Services Building  
Othello, Washington

January 10, 2018  
(Wednesday)

**Call to Order @ 9:00 a.m.**

**Present:**

Chairman Jeffrey W. Stevens  
Vice-Chairman John N. Marshall  
Commissioner Roger L. Hartwig

[9:01:42 AM](#)

**Integrated Health Care Services**

Commissioner Marshall moved, Hartwig seconded, to approve the following contracts as presented:

- *Contract No. K751, Amendment No. 4, between Washington State Health Care Authority (HCA) and Adams County Health Department for an increase of \$12,310 for a total contract award of \$113,060 for the period January, 2018 through June, 2018. (Extended contract continues to provide ABCD (Access to Baby and Child Dentistry) services in Adams County.)*
- Environmental Health Software Licensing and Service Agreement between HealthSpace USA Inc. and Adams County. (Environmental Health has received funding to support EH software and program updates (\$19,662); set up and license fees (\$6,600); annual support after first year \$1,440).

**Motion carried.**

[9:19:10 AM](#)

[9:23:54 AM](#)

**Emergency Services**

Emergency Management Director Weise provided an update on the progress of the proposed console project. Future county infrastructure needs were discussed as well as the importance of a goal setting process.

[9:50:01 AM](#)

[10:00:43 AM](#)

### **Adams County Fair Board**

Adams County Fair Board President Anthony Dailey provided attendance and financial information on the 2017 Adams County Fair as well as the 2018 Adams County Fair Budget.

Members of the Livestock Association were present. County employees present were Public Works Director O'Brien; Engineer Yaeger; Dennis Sackmann; Auditor Hunt; Treasurer Danekas; and Janet Manke.

Auditor Hunt reviewed the Management Letter received by the County in the 2016 Accountability Audit Report in which the recommendation to the County was a requirement of all receipts associated with County fair operations be deposited with the County Treasurer; and, all expenditures related to the operation and management of the fair be submitted to the County Auditor for review and approval by the Board of Commissioners.

Livestock Association member Brad Boersma reviewed the Livestock Association structure noting the Fair Association and the Livestock Association are separate entities. The purpose of the Livestock Association is limited to the sale of exhibitor animals and a percentage of sales is turned back to the Fair Association for future improvements. Boersma requested clarification on the issue of the Livestock Association acting as a vendor for the purpose of conducting the livestock sale and paying the Fair Association as any other vendor would to conduct business at the fair. Auditor Hunt will request an opinion on the matter from the State Auditor's office.

The budgeting process was reviewed with the Board requesting consideration of the Fair Association implementing a five year plan for improvements.

Currently, the Fair Association has created the availability for the public to purchase certain services on-line, requesting the process be allowed to continue. Auditor Hunt stated that the county is not able to absorb fees for credit card transactions and believes the State Auditor would not allow it either. The process may continue, however, it may be necessary for the on-line purchaser to incur a transaction fee for the service.

The Fair Association is scheduled to meet on February 6, 2018 at 6:30 p.m. at the Public Services Building, Othello, for the purpose of further discussion in moving forward. Auditor Hunt will be in attendance.

The Fair Association is currently holding funds from the operation of the fair and will make a decision how to best move forward at the scheduled meeting. It was noted that all funds deposited to Adams County Fair Fund #108 are restricted funds and may only be used for operations related to the Adams County Fair. President Dailey stated all funds from the date a new contract is signed will be deposited with the County Treasurer, noting the Association will vote on the release of the funds currently being held by the Fair Association.

Until such time an agreement is modified the Fair Association will continue to process and pay outstanding bills. It was noted once an agreement is signed, the Board would amend and incorporate the Fair budget within the current County Budget.

The Board stated the current agreement has been a benefit for the fair, however, it is necessary the County maintain compliance with state law.

[11:19:39 AM](#)

**Adjournment @ 12:00**

Submitted:  
s/Patricia J. Phillips  
Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS  
ADAMS COUNTY, WASHINGTON  
s/Jeffrey W. Stevens, Chairman  
s/John N. Marshall, Vice-Chairman  
s/Roger L. Hartwig, Commissioner