

COMMISSIONERS' PROCEEDINGS

Adams County Courthouse
Ritzville, Washington
Regular Meeting

January 29, 2018
(Monday)

Call to Order @ 8:30 a.m.

Present:

Chairman Jeffrey W. Stevens
Vice-Chairman John N. Marshall
Commissioner Roger L. Hartwig

Agenda Deletion:

Approval of Preliminary minutes of January 22 and 24, 2018

Canvassing Board

John N. Marshall will serve on the Canvassing Board for the February 13, 2018 Special Election for the time frame January 25, 2018 through February 23, 2018.

Initiative 502

Prosecutor Flyckt reviewed a *draft* Ordinance relating to the permanent adoption of regulations for marijuana producers, processors, and retailers in Adams County, presented by the Adams County Planning Commission during regular proceedings January 16, 2018. Public hearings to consider and receive comment on the matter were set for March 12, 2018 at 11:00 a.m. in Room 202 of the Adams County Courthouse, Ritzville; and, Wednesday, March 14, 2018 at 11:00 a.m. in the Othello District Courtroom, Othello.

A public hearing to consider renewal of the present moratorium authorized by Adams County Resolution No. R-040-2017, was set for Monday, February 12, 2018 at 11:00 a.m. in Room 202 of the Adams County Courthouse, Ritzville.

[10:16:48 AM](#)

Public Works

Public Works Director O'Brien reported on road maintenance activities in all three districts; fairgrounds, and solid waste.

Avista Corporation

Avista Utilities has scheduled a high voltage power line replacement project near the Roxboro site and are requesting the use of a portion of the gravel pit for storage on a short term lease with Adams County. Public Works Director O'Brien stated a willingness to accommodate Avista Utilities for consideration of \$300 per month from August, 2018 through December, 2018, presenting a lease for Board review.

Prosecutor Flyckt will review the document prior to final review and approval by the Board.

Operations and Maintenance

Public Works Director O'Brien reported he is working with CAMTEK on a quote for the jail cameras as well as a revised quote for the card locks for courthouse interior and exterior office doors. O'Brien reviewed several quotes on a sink with various options for the jail and will have a conversation with Sheriff Wagner to obtain his preference.

Road Levy Certification

Commissioner Marshall moved, Hartwig seconded, to *authorize the Chairman to sign the 2018 County Road Levy Certification.* **Motion carried.**

Engineering Projects

Engineer Yaeger provided an update on McManamon Road Bridge project, noting right-a-way materials have been forwarded to Washington State Department of Transportation with verification of the sales necessary. Yaeger further noted the Cunningham Road project is progressing with construction anticipated to begin in May, 2018.

[11:01:22 AM](#)

Employee Evaluation

Executive session under RCW 42.30.110(1)(g) – “to review the performance of a public employee.” Employee evaluation was held from 11:12 a.m. to 11:54 a.m. Public Works Director Todd O'Brien was present.

Recess @ 12:00

Reconvene @ 1:00 p.m.

Employee Evaluation

Executive session under RCW 42.30.110(1)(g) – “to review the performance of a public employee.” Employee evaluation was held from 1:52 p.m. to 2:00 p.m. Clerk of the Board Patricia Phillips was present.

Levy Distribution out of Current Expense

The Board reviewed a letter from Treasurer Danekas detailing the breakdown for the dedicated tax dollar amounts per assessed valuation for 2018 as follows:

| | | |
|------|---|-------------|
| #001 | Current Expense tax dollar calculation | \$3,653,015 |
| #104 | IHCS Mental Health | - 8,000 |
| #104 | IHCS Physical Health | - 0 |
| #117 | Developmental Disabilities | - 42,736 |
| #107 | Veteran's Relief | - 0 |
| | Total Calculated Tax Levy Current Expense | \$3,602,279 |

[4:00:19 PM](#)

Solid Waste Advisory Committee

Commissioner Marshall moved, Hartwig seconded, to *confirm the following city/town Mayoral appointments for a three (3) year term retroactive January 1, 2018 through December 31, 2020 to the Solid Waste Advisory Committee:*

- *City of Ritzville – Gary Cook*
- *City of Othello – Corey Everett*
- *Town of Lind – Richard Baldwin*
- *Town of Washtucna – Judy Schafer*

Motion carried.

Commissioner Hartwig moved, Marshall seconded, to *re-appoint Darrel Koss to the Solid Waste Advisory Committee representing the private citizen category for a three (3) year term retroactive January 1, 2018 through December 31, 2020.* **Motion carried.**

Consent Agenda

Commissioner Hartwig moved, Marshall seconded, to *approve the Consent Agenda.* **Motion carried.**

January 1 – 15, 2018 Payroll in the amount of \$389,745.02; and, Benefits in the amount of \$80,924.28 (Warrant # Series 529019-529050; Direct Deposit # Series 52697-52883; Benefit/Deduction # Series 1135441-1135453)

Vouchers audited and certified by the Adams County Auditor as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 and recorded on a listing, which was made available to the Board. These vouchers were listed as follows:

| <u>Fund</u> | <u>Control Number</u> | <u>Amount</u> |
|-------------|-----------------------|---------------|
| 001 | 180164 – 180204 | \$149,427.90 |
| 103 | 180205 – 180208 | \$ 8,003.04 |
| 104 | 180209 – 180228 | \$ 45,497.89 |
| 117 | 180229 – 180233 | \$ 2,607.30 |
| 122 | 180234 – 180242 | \$ 10,266.21 |
| 123 | 180243 – 180245 | \$ 13,179.68 |
| 502 | 180246 – 180247 | \$ 368.30 |
| 108 | 0024 – 0028 | \$ 6,036.83 |
| 115 | 0029 – 0037 | \$ 19,660.73 |
| 401 | 0038 – 0041 | \$ 5,122.84 |
| 501 | 0042 – 0047 | \$ 2,117.75 |
| 590 | 0048 – 0069 | \$ 19,051.11 |
| | TOTAL | \$281,339.58 |

[4:02:21 PM](#)

Integrated Health Care Services

Board **consensus denied Integrated Health Care Services Director Guse a request for reclassification of her position.**

Permanent Minutes Signed

January 16, 2018

Correspondence Received

Copy of letter to Judge Benzel received from Attorney Kyle R. Smith re: video conference procedures at Othello District Court
Treasurer Laura Danekas re: Adams County Levy Distribution
Notice of Marijuana License Application re: Be Kind Buds, 1199 W. Cunningham, Suite P2, Othello, WA (*change of corporate officers/stockholders application*)
Darrel Koss re: request to be reappointed to SWAC
Clerk Kim Michaels re: Town of Lind request for Richard Baldwin to be appointed to SWAC
Mayor Shawn Logan re: City of Othello request for Corey Everett to be reappointed to SWAC
Mayor Brian Hille re: Town of Washtucna request for Judy Schafer to be appointed to SWAC
Othello Senior Center re: report of activities and request for 2018 funding allocation

Adjournment @ 4:30 p.m.

Submitted:

s/Patricia J. Phillips
Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Jeffrey W. Stevens, Chairman
s/John N. Marshall, Vice-Chairman
s/Roger L. Hartwig, Commissioner