

COMMISSIONERS' PROCEEDINGS

**Regular Meeting
Adams County Public Services Building
Othello, Washington**

February 28, 2018
(Wednesday)

Call to Order @ 9:00 a.m.

Present:

Chairman Jeffrey W. Stevens
Commissioner Roger L. Hartwig

Absent:

Vice-Chairman John N. Marshall

Sheriff's Department

Sheriff Wagner provided updates on recent law enforcement activities in Adams County.

[9:11:16 AM](#)

Economic Development

Economic Development Director McFadden provided an update on economic development activities including:

- Lineage Logistics – announced a major expansion in Othello with construction expected to begin April, 2018
- Strata Solar utility grade solar farm located in Lind
- SVZ Food Processing, Othello – planning an expansion in the form of equipment with the delivery of a new packaging line with a new processing line to be installed in 2019; office space construction is expected in 2018.

McFadden reported he attended the legislative reception held in Olympia, taking the opportunity to thank legislators for capital budget funding allocated to Adams County for the proposed Industrial Wastewater Treatment Plant project.

Retail Coach Consulting Services

Board **consensus authorized Economic Development Director McFadden to move forward with contracting with a consultant for the**

project title: Adams County Retail Recruitment and Development Plan. The cost is \$27,000, including travel, with reimbursement from partner cities in an amount of \$7,000 (Othello (\$4,000) and Ritzville (\$3,000)); for a total county cost of \$20,000.

[9:51:34 AM](#)

[10:03:09 AM](#)

Port of Othello

Chris Faix, Executive Director, Port of Othello, introduced himself to the Board of Commissioners.

[10:11:45 AM](#)

[10:32:06 AM](#)

Port of Othello

Port of Othello Commissioners Gary Weaver; Terry Thompson; Kenny Schutte; along with Executive Director Chris Faix met to review the progress of the proposed Adams County Industrial Wastewater Treatment Plan.

Economic Development Director McFadden reviewed the timeline of the project, noting he has received the Letter of Award from the Department of Commerce along with a pre-project survey and a pre-construction project readiness survey.

Collectively, another visit between The Board and Port Commissioners is necessary to confirm the existing relationship will continue as planned and discuss the elements of Phase 2 of the project.

Moving forward, the following items will need to be agreed upon:

- Adams County will take the administrative lead on the project. A Memorandum of Understanding (MOU) will be in place between the Port of Othello and Adams County.
- Once the Request for Qualifications (RFQ) is released and the proposals are received, the Port and Adams County will jointly review, select, and conduct interviews prior to a formal recommendation.
- Invoices will be processed through Adams County along with administrative paperwork for reimbursement. Costs incurred by the Port of Othello will then be reimbursed by Adams County.

The MOU for Phase 2 of the project will commence the development of the construction and operational contract establishing the Port and Adams

County are 50/50 partners in securing the construction and operation of the facility; preventing political disruption in the future.

Board **consensus from both the Port of Othello Commissioners and the Board of Commissioners for Adams County authorized moving forward with drafting a Memorandum of Understanding.** Additionally, should match money be necessary, both entities will equally share that burden; a permanent operation and construction agreement will then be drafted recognizing a 50/50 partnership between the two entities.

[11:01:48 AM](#)

[11:15:43 AM](#)

Building and Planning

Building and Planning Director Wiltse reviewed the proposed text of the proposed ordinance adopting regulations for marijuana producers, processors, and retailers.

Additionally present was Prosecutor Flyckt.

Director Wiltse reviewed the process moving forward. Wiltse noted a non-project SEPA will need to be completed with a final decision made on the adoption of the ordinance after the fourteen (14) day comment period has expired.

[11:53:30 AM](#)

Adjournment @ 11:55 p.m.

Submitted:
s/Patricia J. Phillips
Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Jeffrey W. Stevens, Chairman
-absent-
John N. Marshall, Vice-Chairman
s/Roger L. Hartwig, Commissioner