

COMMISSIONERS' PROCEEDINGS

Adams County Courthouse
Ritzville, Washington
Regular Meeting

March 5, 2018
(Monday)

Call to Order @ 8:30 a.m.

Present:

Chairman Jeffrey W. Stevens
Commissioner Roger L. Hartwig

Absent:

Vice-Chairman John N. Marshall

Executive Session

The Board held an Executive Session pursuant to RCW 42.30.110(1)(g) – “To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee.” Session was held from 9:05 a.m. to 10:00 a.m. Additionally present were Gary and Valerie Hunt, Human Resources; and Prosecutor Flyckt.

[10:10:01 AM](#)

Public Works

Public Works Director O'Brien reported the following:

- Crews are currently performing routine road maintenance including rock raking, blading, mowing, brooming, weed burning, and repairing culverts
- Preparing for the Sandhills Crane Festival at the Fairgrounds
- Solid waste activities include repairs to the door at the trailer building, cardboard baling, working with the current consultant on the Solid Waste Management Plan to assist in addressing the storm water issues at the Bruce Transfer Station
- Progress of several projects in the jail and courthouse

Engineer Yaeger reported on preliminary RAP projects submitted which include Lind Hatton Road #3; Schoonover Road; Benge Winona Road; and McKinney Road.

McManamon Road Bridge Project

Engineer Yaeger reported the administrative offer was approved through the Department of Transportation right-of-way agent and offer letters to landowners are being mailed. The cultural survey is complete; the SEPA checklist is being prepared and, when completed, the ECS environmental classification summary will be finalized with the project scheduled to begin in Fall, 2018.

[11:04:30 AM](#)

Recess @ 12:00

Reconvene @ 1:00 p.m.

Superior Court

The Board met with Superior Court Judge Steve Dixon regarding the Superior Court Administrative Bailiff position.

Additionally present was Prosecutor Flyckt.

Prosecutor Flyckt reported on the outcome of a meeting held earlier between himself; the Board; and Gary and Valerie Hunt, Human Resources. The consensus of all involved is the person hired to fill the Superior Court Administrative Bailiff position must remain in the union position the previous administrator is vacating. Flyckt explained the union is currently in a Stay of Proceedings awaiting a PERC ruling and during such time, there may be no change in status of a recognized union position by Adams County at this time.

Judge Dixon disagreed stating he has hired a person into the position and he refuses to have the position recognized as a union position and he will deal with any consequences that may come with that decision.

Prosecutor Flyckt advised Judge Dixon that any legal responsibility for his actions would be his own.

Prosecutor Flyckt further advised that the Board, pursuant to state law, is the public employer for wage and benefit related issues and, as such, the County must continue to comply with the obligation set forth in the current Collective Bargaining Agreement which recognizes the position as inclusive within the bargaining unit. Prosecutor Flyckt also clarified that Judge Dixon is the public employer for all non-wage and non-benefit related issues in his department.

Judge Dixon reiterated his new employee is a non-union employee from his standpoint requesting compensation of \$18.65 per hour, the equivalent of Range 9, Step 7 on the Union Salary Schedule.

The Board agreed to the compensation level, noting the position has not been modified or reclassified.

County Inventory

The Board certified pursuant to RCW 36.32.210 The Adams County Fixed Asset and Departmental Inventory for the year ending December 31, 2017.

Adams County District Court Judge Position 2

Commissioner moved, seconded, to *approve Resolution No. R-011-2018 In the Matter of Revising the Percentage of Full Time Allocation of Adams County District Court Judge Position #2 and Establishing Effective Date for Same.* Motion carried.

Consent Agenda

Commissioner moved, seconded, to *approve the Consent Agenda.* Motion carried.

Preliminary minutes of February 26 and 28, 2018

Vouchers audited and certified by the Adams County Auditor as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 and recorded on a listing, which was made available to the Board. These vouchers were listed as follows:

<u>Fund</u>	<u>Control Number</u>	<u>Amount</u>
001	18650 – 18677	\$18,562.80
103	18678 – 18679	\$ 7,181.57
103	Hand Pays	\$ 147.70
103A	18680 – 18686	\$11,141.04
113	18687	\$ 7.53
117	18688	\$ 328.32
123	18689	\$ 2,025.00
502	18690 – 18691	\$ 766.26
108	0255 – 0258	\$ 4,844.23
115	0259 – 0265	\$17,967.15
401	0266 – 0272	\$ 1,675.94

501	0273 – 0275	\$11,219.74
590	0276 – 0296	\$13,232.36
	TOTAL	\$89,099.64

Permanent Minutes Signed

February 20, 2018

Adjournment @ 4:30 p.m.

Submitted:
s/Patricia J. Phillips
Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Jeffrey W. Stevens, Chairman
-absent-
John N. Marshall, Vice-Chairman
s/Roger L. Hartwig, Commissioner

RESOLUTION NO. R-011-2018

**ORDER OF BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON**

**IN THE MATTER OF REVISING THE PERCENTAGE OF FULL TIME ALLOCATION
OF ADAMS COUNTY DISTRICT COURT JUDGE POSITION #2 AND ESTABLISHING
EFFECTIVE DATE FOR SAME**

WHEREAS, salaries for District Court Judges are set by and cannot be changed except by the Washington Citizens' Commission on Salaries for Elected Officials; and

WHEREAS, the salary for a part-time District Court Judge is the proportion of full time work for which the position is authorized, multiplied by the salary for a full time District Court Judge; and

WHEREAS, the Adams County Board of Commissioners does have the authority to set the current percentage of full-time allocation which is then used by the State to compute the compensation for the District Court Judge; and,

WHEREAS, the Board in 2010 did set the percentage of full time allocation at fifty percent (50%); and,

WHEREAS, the Board in 2017 did revise allocation of District Court Judge Position #1 as sixty percent (60%) of a full-time position; and, allocation of District Court Judge Position #2 as sixty-five percent (65%) of a full time position, and

WHEREAS, the county recognizes that a review of the work time percentage allocation is appropriate; and

WHEREAS, the work time percentage allocation requirement as indicated by District Court Judge Position #2, and judicial needs estimates prepared by the Office of Administrative Courts, indicate a need for an increase in the work time percentage allocation of District Court Judge Position #2;

THEREFORE BE IT RESOLVED that District Court Judge Position #2 be revised and defined as eighty percent (80%) of a full-time position, effective March 1, 2018.

BE IT FURTHER RESOLVED that all other ordinances and resolutions that are in conflict are hereby rescinded.

DATED this 5th day of March, 2018.

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Jeffrey W. Stevens, Chairman
s/John N. Marshall, Vice-Chairman
s/Roger L. Hartwig, Commissioner

ATTEST:
s/Patricia J. Phillips
Clerk of the Board