

COMMISSIONERS' PROCEEDINGS

Adams County Courthouse Ritzville, Washington Regular Meeting

May 14, 2018
(Monday)

Call to Order @ 8:30 a.m.

Present:

Chairman John N. Marshall
Vice-Chairman Roger L. Hartwig
Commissioner Terrance J. Thompson

[9:00:46 AM](#)

Fair Board Association

The Adams County Fair Association met to further discuss their options moving forward with fair operations in order for the county to comply with the Washington State Auditor requirement noted in the 2016 Adams County Accountability Audit, conducted in 2017.

The following options were presented to the fair association:

1. Continue with a county fair under the terms that require the monies the fair association has generated and holding in accounts be assigned to Adams County to maintain in a fund for fair related expenses. The county would contract with the fair association to conduct the fair as an independent contractor. The Board would appropriate a budget each year for the fair utilizing a portion of funds the association would assign to the county. Under this arrangement, all proceeds are required to be deposited with the county treasurer. State funds that are available to conduct a county fair would be received for fair association use.
2. The fair association will retain the monies currently held by them. Under this arrangement, the association will be entitled to conduct a community fair in the Othello area, renting the fairgrounds facility from the county. All revenues generated from the operation of the

fair will be property of the association. As a private organization, the association will have the ability to set fees, rules, and so forth.

3. To not have a fair in the Othello area.

The fair association noted, in order to move forward in their decision making process, rental prices for the facility will need to be determined.

Public Works Director O'Brien will prepare a cost estimate for the fair association to rent the facilities to conduct a community fair.

[9:58:57 AM](#)

[10:06:24 AM](#)

Public Works

Public Works Director O'Brien and Engineer Yaeger provided updates on maintenance; solid waste; facilities; and various road projects.

Certificate of Good Practice

Chairman Marshall presented the County Road Administration Board "Certificate of Good Practice" to Engineer Scott Yaeger. This certificate was transmitted to the State Treasurer on behalf of the county pursuant to RCW 36.78.090 and assures the continued distribution of monthly state gas tax allotment from the Office of State Treasurer.

Adams County Fairgrounds

Public Works Director O'Brien reviewed improvements to the Adams County Fairgrounds as well as costs association with such.

O'Brien provided information on rental rates for the fairgrounds facility should the fair association choose to conduct a community fair and rent the facility from the county; as well as costs associated with Adams County contracting with the fair association to conduct a county fair.

[11:34:51 AM](#)

Recess @ 12:00

Reconvene @ 1:00 p.m.

Executive Session

The Board entered into executive session at 1:30 p.m. under RCW 42.30.110(1)(i) "...to discuss with legal counsel representing the agency

litigation or potential litigation...”. An additional fifteen (15) minute session was called at 2:30 p.m. Session ended at 2:40 p.m. Prosecutor Flyckt was present.

Additionally present were Gary and Valerie Hunt; and, Amalia Perez, Human Resources.

[2:43:02 PM](#)

Grievance

A grievance, dated April 3, 2018, was filed by a county employee under provisions of the Adams County Personnel Policy. After hearing the grievance on May 7, 2018, and further consideration of the circumstances by the Board, Commissioner Hartwig moved, Thompson seconded, to *reverse the Boards’ prior decision to set the initial pay of the Superior Court Administrator at Step 7 of the union pay scale and, effective June 1, 2018, will be placed between Step 1 and Step 4, consistent with the payroll policy based upon her qualifications as determined by the employer, the Superior Court Judge. Motion carried.*

The Clerk of the Board is directed to prepare a letter to grievant as well as Judge Dixon, payroll and employee advising of the Boards’ ruling.

Court Officials

The Board has been apprised of concerns raised by county staff regarding judicial officials and/or an official within the county.

The Board, having been advised by Prosecutor Flyckt that they have no jurisdiction whatsoever over judicial officials other than budget matters, opined that any concerns regarding judicial matters be forwarded to the appropriate state agency which oversee the operation of the courts.

[2:48:47 PM](#)

Martin Hall

Commissioner Thompson moved, Hartwig seconded, to *appoint Roger L. Hartwig to the Martin Hall Consortium Board of Directors for a one (1) year term effective June 1, 2018 through May 31, 2019. Motion carried.*

Consent Agenda

Commissioner Hartwig moved, Thompson seconded, to *approve the Consent Agenda. Motion carried.*

Preliminary minutes of May 7 and 9, 2018

April 16 - 30, 2018 Payroll in the amount of \$403,540.56; and, Benefits in the amount of \$218,908.14 (Warrant # Series 529377-529451; Direct Deposit # Series 54010-54197; Benefit/Deduction # Series 1137403-1137417)

Vouchers audited and certified by the Adams County Auditor as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 and recorded on a listing, which was made available to the Board. These vouchers were listed as follows:

<u>Fund</u>	<u>Control Number</u>	<u>Amount</u>
001	181536 – 181575	\$ 16,205.17
103	181576 – 181579	\$ 925.95
104	181580 – 181586	\$ 2,581.44
105A	181587	\$ 7,500.00
116	181588	\$ 15.05
117	181589 – 181591	\$ 320.76
123	181592 – 181593	\$ 197.00
130	181594	\$ 11.76
166	181595 – 181602	\$ 2,241.90
502	181603 – 181616	\$ 11,486.99
108	702 – 707	\$ 2,084.31
115	708 – 719	\$ 21,510.98
401	721 – 724	\$ 16,473.56
501	725 – 733	\$ 2,729.62
590	734 – 763/720	\$ 64,904.90
	TOTAL	\$149,189.39

Permanent Minutes Signed

April 30 and May 2, 2018

Correspondence Received

Public Employment Relations Commission re: Notice of Hearing, Cases 129957-U-18 and 129958-U-18

Adjournment @ 3:50 p.m.

Submitted:
s/Patricia J. Phillips
Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/John N. Marshall, Chairman
s/Roger L. Hartwig, Vice-Chairman
s/Terrance J. Thompson, Commissioner