

COMMISSIONERS' PROCEEDINGS

Adams County Courthouse
Ritzville, Washington
Regular Meeting

May 21, 2018
(Monday)

Call to Order @ 8:30 a.m.

Present:

Chairman John N. Marshall
Vice-Chairman Roger L. Hartwig
Commissioner Terrance J. Thompson

[9:30:40 AM](#)

Sheriff's Department Surplus Equipment with No Use to Department

It being the time of 9:30 a.m. and the place set for the public hearing to consider certain Sheriff's Department equipment surplus, Chairman Marshall convened the public hearing.

There were no members of the public present.

Chairman Marshall closed the public hearing at 9:36 a.m.

Commissioner Hartwig moved, Thompson seconded, to *approve Resolution No. R-022-2018 In the Matter of Declaring Certain Equipment Surplus with No Use to Sheriff's Department. Motion carried.*

[9:37:24 AM](#)

[10:02:06 AM](#)

Public Works

Public Works Director O'Brien reported on the following:

- Gravel road maintenance; grading in Ritzville and Othello; seal coating is scheduled to begin the week of June 18
- Information has been submitted to the fair association and an answer is expected May 23 regarding their options in moving forward with a county fair or a community fair
- Options for modifications to the Public Services Building in Othello will be forwarded to Judge Benzel
-

Engineer Yaeger reported the following:

- Right-of-way easements have been signed and are being recorded for the McManamon Road Bridge project
- The Cunningham Road Widening project is scheduled to begin the last week of May
- Consultant interviews are scheduled to assist with drawings on the Lind Hatton-Damon Road Overlay project.

Director O'Brien noted he will serve on a panel at the Washington Recycle and Refuse Association (WRRRA) conference in June.

[10:44:12 AM](#)

[11:01:50 AM](#)

Washington Counties Risk Pool

Derek Bryan, Executive Director, conducted the Washington Counties Risk Pool's annual visit reviewing the following:

- Mission Statement
- Pool Offerings
- Pool Assets and Liabilities
- Liability Program Assessment
- Property Program Assessment
- Member Services
- Claims and Coverage
- Claims Liability Structure
- Claims Activity – Frequency and Severity
- Pre-Defense Review Program

Additionally present was Amalia Perez, Human Resources.

[12:02:40 PM](#)

Recess @ 12:00

Reconvene @ 1:00 p.m.

[1:30:19 PM](#)

Superior Court

Clerk Teske reported Judge Dixon has directed the court administrator to train the clerk's office in the function of coordinating the appearance of jurors with the intent the clerk's office will now perform those duties. Clerk Teske noted, with current staff and implementation of the Odyssey Program, her office is not able to take on the additional work associated with the jury processing system.

It was noted the court administrator's job description contains the duties and responsibilities of collecting jury questionnaires and summonses, as

well as review of the questionnaires. Should the clerk's office perform jury functions, an additional part-time position may be necessary.

No action was taken. A request will be made of Judge Dixon to meet with the Board to discuss the matter.

[2:05:24 PM](#)

[2:29:01 PM](#)

State Route 24/Bench Road Intersection Improvements

A telephone conference was held to discuss the State Route 24/Bench Road Intersection Improvements between State WSDOT staff and Adams County. Additionally present were Public Works Director O'Brien and Engineer Yaeger.

The purpose of the meeting was to review a preliminary layout of the proposed roundabout and achieve consensus in order to finalize the channelization plan.

The following items were discussed:

- sidewalks and crosswalks at all legs of the intersection
- handrails where the sidewalks cross the irrigation canal
- connectivity of the irrigation district maintenance road across Bench Road
- State Route 24 access to the veterinarian clinic in the area
- lengths of the chicanes on the mainline
- right-of-way needs.

There is concern for the ability of trucks to navigate the roundabout; the need for shorter delays at peak hours; and, the need for shorter delay to busses at peak hours due to the proximity of the Othello bus garage to the location.

The project, moving forward, will necessitate coordination with the Bureau of Reclamation which may potentially extend the process.

[3:36:18 PM](#)

[3:36:20 PM](#)

Public Works Credit Cards

Board **consensus authorized the Public Works Department to close out a TCM Bank credit card account and apply to open a credit card account through US Bank.**

Consent Agenda

Commissioner Hartwig moved, Thompson seconded, to *approve the Consent Agenda*. **Motion carried.**

Vouchers audited and certified by the Adams County Auditor as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 and recorded on a listing, which was made available to the Board. These vouchers were listed as follows:

<u>Fund</u>	<u>Control Number</u>	<u>Amount</u>
001	181727 – 181778	\$ 41,908.51
103	181779	\$ 363.71
104	181780	\$ 10.48
117	181781	\$ 41.37
122	181782 – 181785	\$ 356.90
130	181786 – 181788	\$ 4,625.71
131	181789	\$ 29.31
502	181790 – 181794	\$ 6,718.07
108	764 – 765	\$ 643.08
115	766 – 771	\$219,683.02
401	772 – 779	\$ 19,449.28
501	780 – 784	\$ 1,371.65
590	785 – 795	\$ 3,152.58
	TOTAL	\$298,353.67

[3:55:04 PM](#)

Permanent Minutes Signed

May 7 and 9, 2018

Correspondence Received

Notice of Marijuana License Application re: Ganja Buds, 1199 W. Cunningham Road, Suite M, Othello, WA (*change of location application*)

Adjournment @ 4:00 p.m.

Submitted:
s/Patricia J. Phillips
Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/John N. Marshall, Chairman
s/Roger L. Hartwig, Vice-Chairman
s/Terry Thompson, Commissioner

RESOLUTION NO. R-022-2018

**ORDER OF BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON**

**IN THE MATTER OF DECLARING CERTAIN EQUIPMENT SURPLUS WITH NO USE
TO SHERIFF'S DEPARTMENT**

WHEREAS, following a public hearing on May 21, 2018 during which time certain equipment was evaluated and considered and then deemed to be surplus with no use to Sheriff's Department;

THEREFORE BE IT HEREBY RESOLVED that the following is surplus equipment and is hereby ordered to be sold according to law:

DENTAL STERILIZER	#20330	NO USE TO DEPARTMENT
DENTAL X-RAY MACHINE PANORAMIC	#20309	NO USE TO DEPARTMENT
DENTAL X-RAY MACHINE	#20308	NO USE TO DEPARTMENT
DENTAL X-RAY MACHINE	#20307	NO USE TO DEPARTMENT
DENTAL CHAIR	#20306	NO USE TO DEPARTMENT
DENTAL CHAIR	#20305	NO USE TO DEPARTMENT
DENTAL STOOL	#8498	NO USE TO DEPARTMENT
DENTAL STOOL	#8497	NO USE TO DEPARTMENT

DATED this 21st day of May, 2018.

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/John N. Marshall, Chairman
s/Roger L. Hartwig, Vice-Chairman
s/Terrance J. Thompson, Commissioner

ATTEST:
s/Patricia J. Phillips
Clerk of the Board