

COMMISSIONERS' PROCEEDINGS

Adams County Courthouse Ritzville, Washington Regular Meeting

June 4, 2018
(Monday)

Call to Order @ 8:30 a.m.

Present:

Chairman John N. Marshall
Vice-Chairman Roger L. Hartwig
Commissioner Terrance J. Thompson

[8:59:01 AM](#)

Economic Development

Economic Development Director McFadden provided updates on various recruitment; expansion; and, infrastructure projects relating to economic development.

Director McFadden presented a Memorandum of Understanding between the Port of Othello and Adams County for a continued partnership through Phase 2 of project development for the proposed Industrial Wastewater Treatment Plant at Bruce.

[9:59:08 AM](#)

[10:02:09 AM](#)

Public Works

Public Works Director O'Brien provided an update on road maintenance activities in all three districts; fairgrounds; solid waste; and facilities. O'Brien noted surplus trailers were delivered to Pacific Steel for disposal with the county receiving \$15,991 in salvage value.

Engineer Yaeger reported on the Cunningham Road; McManamon Road; and Lind-Hatton Road projects

Public Works Personnel

Public Works Director O'Brien reported the Engineering Technician position has been filled with a promotion transfer within his department. O'Brien requested and received **consensus authorization to begin the process to fill the Traffic Control Technician position.**

Engineering Supervisor

Public Works Director O'Brien reported a current Public Works employee has applied for and been selected for the Engineering Supervisor position. O'Brien requested the employee be placed at EE5, Step 4 of the Adams County Employee Exempt Salary Schedule, noting a lessor placement results in a decrease of pay for the employee. Board **consensus authorized O'Brien to offer the position of Engineering Supervisor to Scott Kessler at a salary placement of EE5, Step 4 of the Adams County Employee Exempt Salary Schedule.**

Apprentice Program

Public Works Director O'Brien reported he has received authorization from the Public Works Union leadership to move forward with a proposed Talent Development and Retention program focusing on recruitment as well as retention of employees. O'Brien will request written authorization of approval from the Union and certification from the state prior to beginning the advertisement process.

[10:48:34 AM](#)

Recess @ 12:00

Reconvene @ 1:00 p.m.

[1:34:43 PM](#)

Auditor

Auditor Hunt reported on discussions she has had with other counties regarding the LEOFF 1 program and guidelines for payment of expenses. Auditor Hunt will continue to research the issue.

In other business, Auditor Hunt reported the Capital Budget appropriated monies to the Office of the Secretary of State for a new voter registration data base, noting additional equipment may need to be purchased for the county. Hunt voiced concern with the contractual agreement for technology related services as it relates to the voter registration system.

[2:02:39 PM](#)

[2:04:38 PM](#)

Central Services

The Board met with Central Services Director Boness regarding a contractual agreement between Michael Perra and Adams County to provide technology related professional services. Director Boness is aware of concerns and noted Perra does not have access beyond what has been granted to him. The E911 Coordinator sets

access for the Sheriff's Office and Director Boness himself does not have access to that program.

Prosecutor Flyckt requested clarification of Perra being able to access information while remotely working on county computers. Boness noted Perra does not need access into individual computers in order to perform his duties and passwords may be changed to disallow that access.

The Board requested, upon completion of projects began while Perra was employed with Adams County, Director Boness contract for technology services within the states.

[2:20:11 PM](#)

[3:30:36 PM](#)

Industrial Wastewater Treatment Plant

Commissioner Hartwig moved, Thompson seconded, to *approve the Memorandum of Understanding Regarding Professional Services between the Port of Othello and Adams County for the purpose of continuing a partnership through Phase 2 of project development for the Bruce Industrial Wastewater Treatment Plant.* **Motion carried.**

Integrated Health Care Services

Commissioner Thompson moved, Hartwig seconded, to *authorize the Chairman to sign Agreement 17BHO2092, Amendment #3, with Spokane County, a political subdivision of the State of Washington, by and between the Spokane County Regional Behavioral Health (SCRBHO) a Division of Spokane County Community Services, Housing, and Community Development Department (CSHCD), (hereinafter "SCRBHO") and Contractor identified as Adams County Integrated Health Care Services for funding in the amount of \$12,000 for a total contract of \$1,613,645 for the period April 1, 2018 through June 30, 2018. (Added Substance Abuse Block Grant (SABG) dollars for April – June, 2018.)* **Motion carried.**

Consent Agenda

Commissioner Hartwig moved, Thompson seconded, to *approve the Consent Agenda.* **Motion carried.**

Preliminary minutes of May 21, May 23, and May 29, 2018

Vouchers audited and certified by the Adams County Auditor as required by RCW 42.24.080, and those expense reimbursement claims

certified as required by RCW 42.24.090 and recorded on a listing, which was made available to the Board. These vouchers were listed as follows:

<u>Fund</u>	<u>Control Number</u>	<u>Amount</u>
001	181869 – 181897	\$ 8,172.33
104	181898 – 181906	\$11,223.70
106	181907 – 181908	\$ 772.20
116	181909	\$ 18.20
117	181910 – 181911	\$ 411.85
122	181912 – 181915	\$ 5,569.71
123	181916	\$ 2,025.00
130	181917	\$ 352.77
502	181918 – 181920	\$ 5,056.15
115	843 – 847	\$ 2,573.44
401	848	\$ 36.15
501	849 – 852	\$ 7,986.05
590	853 – 868	\$22,152.11
	TOTAL	\$66,349.66

Approval of **Resolution No. R-024-2018 In the Matter of Transferring Funds from Current Expense Fund #001 to Courthouse O&M Fund #501**

[3:33:34 PM](#)

Permanent Minutes Signed

May 14 and 16, 2018

Correspondence Received

Notice of Liquor License Application re: Templin's Country Corner, 2008 N. Durry Road, Ritzville, WA (*application in lieu of current privilege*)

Adjournment @ 3:45 p.m.

Submitted:
s/Patricia J. Phillips
Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/John N. Marshall, Chairman
s/Roger L. Hartwig, Vice-Chairman
s/Terrance J. Thompson, Commissioner

RESOLUTION NO. R-024-2018

**ORDER OF BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON**

**IN THE MATTER OF TRANSFERRING FUNDS FROM CURRENT EXPENSE FUND
#001 TO COURTHOUSE O&M FUND #501.**

WHEREAS, funds were allocated in the 2018 Current Expense Fund #001 for the operation of Courthouse O&M Fund #501; and

THEREFORE, BE IT HEREBY RESOLVED that One hundred thousand and no/100 dollars (\$100,000) be transferred from Current Expense Fund #001 BARS 597.18.00.01 to Courthouse O&M Fund #501 BARS 397.18.30.00.

DATED this 4th day of June, 2018.

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/John N. Marshall, Chairman
s/Roger L. Hartwig, Vice Chairman
s/Terrance J. Thompson, Commissioner

ATTEST:
s/Patricia J. Phillips
Clerk of the Board