

COMMISSIONERS' PROCEEDINGS

Regular Meeting
Adams County Courthouse
Ritzville, Washington

June 20, 2018
(Wednesday)

Call to Order @ 9:00 a.m.

Present:

Chairman John N. Marshall
Vice-Chairman Roger L. Hartwig
Commissioner Terrance J. Thompson

Economic Development

Economic Development Director McFadden cancelled his scheduled appointment.

[10:01:30 AM](#)

Treasurer

Treasurer Danekas reported an employee in her office has missed work due to family health issues, noting her remaining leave balance is dwindling.

Human Resources Manager Perez stated the employee is eligible for the Family Medical Leave Act (FMLA). Under the FMLA policy, the employee may take leave without pay for up to twelve (12) weeks. As such, the employer is required to pay the employer portion of the medical insurance premium with the employee required to pay the employee portion during that period.

Perez noted however, pursuant to Adams County Policy, annual leave and sick leave balances must be exhausted prior to being placed on unpaid leave or to be eligible for a donation of shared leave. The employee is currently working and has leave hours remaining.

The Board concurred with Director Perez's assessment that circumstances do not provide for shared annual leave at this time. However, should the employee deplete all leave, authorization from the

Board may be requested by the department head to proceed with requesting gifted shared leave.

[10:36:15 AM](#)

[10:37:57 AM](#)

Console Project

Emergency Management Director Weise presented the “Communications System and Services Agreement” for Board review. Costs were presented as well as financing options.

The document will be forwarded to Prosecutor Flyckt for review with Board approval scheduled for Monday, June 25, 2018.

[11:04:46 AM](#)

Building and Planning Department

Building and Planning Director Wiltse reviewed personnel needs in his department.

Adjournment @ 12:00

Submitted:

s/Patricia J. Phillips

Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS

ADAMS COUNTY, WASHINGTON

s/John N. Marshall, Chairman

s/Roger L. Hartwig, Vice-Chairman

s/Terrance J. Thompson, Commissioner