

## COMMISSIONERS' PROCEEDINGS

### Adams County Courthouse Ritzville, Washington Regular Meeting

July 9, 2018  
(Monday)

**Call to Order @ 8:30 a.m.**

**Present:**

Chairman John N. Marshall  
Vice-Chairman Roger L. Hartwig  
Commissioner Terrance J. Thompson

[9:30:23 AM](#)

**E-911**

Angie Fode, E-911 Coordinator, requested and received by **consensus authorization to purchase a sound system, in the amount of \$760, to be used for public education events.** This purchase is eligible for state reimbursement.

In other business, Fode reported on the replacement of a data system server that will need to be incorporated in the 2019 budget. Fode is currently obtaining quotes, noting the state will not reimburse the county for this expense, currently estimated at \$60,000 to \$89,000.

[9:52:41 AM](#)

[10:01:35 AM](#)

**Public Works**

Public Works Director O'Brien provided the weekly road maintenance update, noting activities such as seal coating; spraying; knifing; and, grading where possible. Fairgrounds and solid waste activities were reviewed.

In other business, Sheriff Wagner joined the session at 10:30 a.m. to discuss a need for a ventilation system in the basement of the Sheriff's Department. Facilities Manager Sackmann was present. Options were discussed along with the feasibility of the same.

**Sheriff's Substation**

Public Works Director O'Brien reported he has reviewed references relating to the qualifications of Paint Crafters Plus, Inc., Spokane,

Washington, and is satisfied in their ability to perform the work associated with the repair of the Sheriff's Substation stucco exterior. The Board previously concurred with the Public Works Department's recommendation to award the contract in the amount of \$14,875, plus tax and building permit, if necessary, to Paint Crafters, Inc., upon verification of contractor qualifications.

Commissioner Hartwig moved, Thompson seconded to *approve Proposal #25-WA-180514 between Adams County and Garland/DBS, Inc., Cleveland, OH, under the Master Intergovernmental Cooperative Purchasing Agreement (MICPA), to award the bid for repair of the Sheriff's Substation stucco exterior to Paint Crafters Plus, Inc., Spokane, Washington, in the amount of \$14,876, excluding sales tax and permits.*

**Motion carried.**

#### **Cunningham Road Widening Project #1**

Commissioner Thompson moved, Hartwig seconded, to *authorize Pay Estimate #1 in the amount of \$272,636.89 to Wheeler Excavation, LLC, Benton City, Washington for work completed May 29, 2018 through June 30, 2018 on Cunningham Road Widening Project #1 (CRP-179).* **Motion carried.**

#### **Engineering**

Engineer Yaeger reported on the McManamon Road bridge and the Lind-Hatton/ Damon Road Overlay projects.

#### **Fish Passage Barrier Removal**

Public Works Director O'Brien reported on a recent suit brought by native tribes against the Washington State Department of Transportation. The suit alleges that culverts and passages have been installed by DOT that are not conducive to fish travel and therefore violated the treaty. This action will force the DOT by 2030 to replace all culverts and update to new standards. Should cities and counties in the state be included in this action in the future, O'Brien feels it necessary to support other counties that may be involved.

[10:43:59 AM](#)

[10:58:41 AM](#)

#### **Integrated Health Care Services**

Commissioner Hartwig moved, Thompson seconded, to *authorize the Chairman to sign the following contracts as presented:*

- *Contract #1763-98159, Amendment #2, between Adams County and Department of Social and Health Services (DSHS) Department*

*of Developmental Disabilities for an increase of \$101,853 for a total contract award of \$221,744 for the period 7/1/2018 through 6/30/2019. (Continuation of services);*

- *Contract #1763-94235, Amendment No. 2, between Department of Social and Health Services (DSHS) Department of Prevention Services and Adams County for an increase of \$40,837 for a total contract award of \$220,000 for the period 7/1/2018 through 6/30/2019. (Continuation of services); and,*
- *2018-2020 Consolidated Contract CLH18235, Amendment No. 3, between Washington State Department of Health and Adams County for an increase of \$57,600 for a total contract award of \$371,386. (Continuation of services for FPHS Communicable Disease and Support, \$42,000; OICP Promotion of Immunization to Improve Vaccination Rates, \$5,600; and, Office of Drinking Water Group A and B Program, \$10,000). **Motion carried.***

### **County Health Officer**

The proposed contract for County Health Officer between Adams County and Alex L. Brzezny, M.D. was reviewed. Prosecutor Flyckt recommended modifications to the contract as presented. No action was taken pending further review by the Board.

### **IHCS Personnel**

Director Guse requested and received by **consensus authorization to begin the process to fill a vacant Crisis Counselor position in the IHCS Department.**

[11:57:38 AM](#)

**Recess @ 12:00**

**Reconvene @ 1:00 p.m.**

[1:14:18 PM](#)

### **Shared Leave**

Laura Danekas requested authorization for a donation of annual leave for an employee in her office, noting a written request will be submitted later in the day.

[1:20:12 PM](#)

[1:32:32 PM](#)

### **Human Resources**

Human Resources Manager Perez reviewed a *draft* policy relating to accrued sick leave for temporary employees, noting leave hours have

been calculated, pursuant to state law, since January 1, 2018, however a written policy is necessary. No action was taken pending further review.

Additionally present was Prosecutor Flyckt.

Perez provided various updates relating to Human Resources activities.

[2:24:21 PM](#)

[3:38:21 PM](#)

**Shared Annual Leave**

The Board approved by **consensus the requested sharing of annual leave time on behalf of Treasurer's Office employee Connie Hille.**

**Consent Agenda**

Commissioner Hartwig moved, Thompson seconded, to *approve the Consent Agenda*. **Motion carried.**

Preliminary minutes of July 2, 2018

June 16 – 30, 2018 Payroll in the amount of \$423,930.02; and, Benefits in the amount of \$214,804.64 (Warrant # Series 529625-529751; Direct Deposit # Series 54766-54953; Benefit/Deduction # Series 1138614-1138629)

Vouchers audited and certified by the Adams County Auditor as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 and recorded on a listing, which was made available to the Board. These vouchers were listed as follows:

<u>Fund</u>	<u>Control Number</u>	<u>Amount</u>
001	182341 – 182360	\$ 66,396.49
104	182361 – 182371	\$ 7,838.47
104	Hand Pays	\$ 110.00
117	182372	\$ 227.05
502	182373 – 182380	\$ 5,966.71
108	1030 – 1031	\$ 368.68
115	1032 – 1045	\$ 53,504.45
401	1046 – 1048	\$ 1,342.78
501	1049 – 1054	\$ 9,745.39
590	1055 – 1060	\$ 2,535.97
	TOTAL:	\$148,035.99

[3:40:11 PM](#)

**Permanent Minutes Signed**

June 25 and 27, 2018

**Correspondence Received**

Brandon West, Attorney re: Public Defender Quarterly Report for 2<sup>nd</sup> Quarter, 2018

Notice of Marijuana License Application re: Jev Associates, 1874 N. Batum Road, Suite 700, Odessa, WA (*change of corporate officers/stockholders application*)

Ron D. Shultz, Policy Director, Washington State Conservation Commission re: Receipt of Voluntary Stewardship Program Work Plan from County Work Group

**Adjournment @ 4:30 p.m.**

Submitted:  
s/Patricia J. Phillips  
Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS  
ADAMS COUNTY, WASHINGTON  
s/John N. Marshall, Chairman  
s/Roger L. Hartwig, Vice-Chairman  
s/Terrance J. Thompson, Commissioner