

COMMISSIONERS' PROCEEDINGS

Adams County Courthouse
Ritzville, Washington
Regular Meeting

August 27, 2018
(Monday)

Call to Order @ 8:30 a.m.

Present:

Chairman John N. Marshall
Commissioner Terrance J. Thompson

Absent:

Vice-Chairman Roger L. Hartwig

[10:00:59 AM](#)

McManamon Road Bridge #400-3

It being the date and time set for bid opening on the McManamon Road Bridge #400-3 Project, bids were opened from:

| | |
|--|----------------|
| N.A. Degerstrom, Inc. 3303 N. Sullivan Road Spokane Valley, WA 99216-1676 | \$1,752,741.00 |
| Clearwater Construction & Management 5711 W. Garden Springs Road Spokane, WA 99224 | \$1,760,924.20 |
| Halme Construction, Inc. 8727 W. Hwy. 2, #100 Spokane, WA 99224 | \$1,742,171.02 |

Engineer Estimate: \$1,842,697.97

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Public Works

Public Works Director O'Brien provided updates on road maintenance; personnel; fairgrounds; and, solid waste

Engineering

Engineer Yaeger reported the contractors are expected to finish the Cunningham Road Widening project this week. Yaeger noted the McManamon Bridge project is expected to begin in mid-October, 2018 and continue through March, 2019.

County Road Administration Board – Rural Arterial Program

Commissioner Thompson moved, Marshall seconded, to *approve and authorize the Chairman to sign the following documents as presented:*

- *State of Washington – County Road Administration Board Final Prospectus for McKinney Road #1 project for the 2019-2021 Biennium;*
- *State of Washington – County Road Administration Board Final Prospectus for Lind-Hatton Road #3 project for the 2019-2021 Biennium; and,*
- *State of Washington – County Road Administration Board Final Prospectus for Bengel-Winona Road project for the 2019-2021 Biennium.*

Motion carried.

Highway 26 Closure

Engineer Yaeger presented a preliminary construction schedule received from the Department of Transportation for the SR26 RR Bridge Deck Replacement at the Hatton Coulee. The state anticipates closing SR26 at the bridge from September 4, 2018 through October 18, 2018.

[10:51:09 AM](#)

Recess @ 12:00

Reconvene @ 1:00 p.m.

[1:30:13 PM](#)

Human Resources

Human Resources Manager Perez reported on a desk audit performed in the juvenile department. The job description for the administrative assistant position was reviewed along with the duties currently being performed.

Perez provided an update on the vacant Superior Court Administrative Bailiff position, noting she has received confirmation from an applicant accepting the position.

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[1:59:21 PM](#)

Exit Conference – Financial Statement/Federal Grant Compliance

The exit conference for the financial statement and federal grant compliance audit for January 1, 2017 through December 31, 2017 was conducted by Heather Peterson, Audit Lead.

The areas examined during the financial statement audit included internal controls over financial reporting. The audit produced no findings.

The areas examined during the federal compliance audit included internal control over major programs. The audit produced no findings or questioned costs.

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[2:37:18 PM](#)

McManamon Road Bridge #400-3

Based on the recommendation of the Public Works Department, Commissioner Thompson moved, Marshall seconded, to *award the Contract of McManamon Road Bridge #400-3, CRP-169, to Halme Construction, Inc., Spokane, Washington as the lowest responsible bidder in the amount of \$1,742,171.02; and to authorize the Chairman to sign the Concurrence to Award. Motion carried.* The bid is 95% of the engineer's estimate of \$1,842,697.97

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[3:12:05 PM](#)

Adams County Library District No. 1 (Othello)

Commissioner Thompson moved, Marshall seconded, to *confirm the re-appointment of Linda Crosier to a second full term on the Board of Directors for the Adams County Library District No. 1 – Othello, effective September 22, 2018 through September 21, 2023. Motion carried.*

Consent Agenda

Commissioner Thompson moved, Marshall seconded, to *approve the Consent Agenda. Motion carried.*

Preliminary minutes of August 20 and 22, 2018

August 1 – 15, 2018 Payroll in the amount of \$411,258.51; and, Benefits in the amount of \$85,332.05 (Warrant # Series 529926-529968; Direct Deposit # Series 55317-55496; Benefit/Deduction # Series 1139646-1139659)

Vouchers audited and certified by the Adams County Auditor as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 and recorded on a listing, which was made available to the Board. These vouchers were listed as follows:

| <u>Fund</u> | <u>Control Number</u> | <u>Amount</u> |
|-------------|-----------------------|---------------|
| 001 | 3147 – 3164 | \$ 51,239.86 |
| 001F | 3165 | \$ 5,451.19 |
| 001H | 3166 | \$ 2,625.54 |
| 103 | 3167 | \$ 430.86 |
| 104 | 3168 – 3177 | \$ 5,118.55 |
| 117 | 3178 | \$ 150.15 |
| 122 | 3179 – 3186 | \$ 15,679.13 |
| 123 | 3187 | \$ 58.65 |
| 166 | 3188 – 3191 | \$ 4,345.36 |
| 502 | 3192 | \$ 96.82 |
| 108 | 1303 – 1308 | \$ 2,970.83 |
| 115 | 1309 – 1312 | \$234,445.30 |
| 401 | 1313 – 1322 | \$ 63,634.16 |
| 501 | 1323 – 1326 | \$ 2,963.33 |
| 590 | 1327 – 1342 | \$ 12,330.13 |
| | TOTAL | \$401,539.86 |

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Permanent Minutes Signed

August 13 and 15, 2018

Correspondence Received

Chris Bajalcaliev, Attorney re: Public Defender Quarterly Report for 4th Quarter, 2017

Sandra Bosch, Vice-Chair, Adams County Rural Library Board #1 re: reappointment of Linda Crosier

Notice of Marijuana License Application re: Assumption dba Buddha Bud Corp., 1199 W. Cunningham Road, Suite L1, Othello

Adjournment @ 4:00 p.m.

Submitted:
s/Patricia J. Phillips
Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/John N. Marshall, Chairman
-absent-
Roger L. Hartwig, Vice-Chairman
s/Terrance J. Thompson, Commissioner