

## **COMMISSIONERS' PROCEEDINGS**

**Adams County Courthouse  
Ritzville, Washington  
Regular Meeting**

**October 8, 2018**  
(Monday)

**Call to Order @ 8:30 a.m.**

**Present:**

Chairman John N. Marshall  
Vice-Chairman Roger L. Hartwig  
Commissioner Terrance J. Thompson

[8:45:59 AM](#)

**Superior Court Clerk**

Clerk Teske requested and received **consensus authorization to fill a Deputy Clerk position becoming vacant in the Superior Court Clerk's office.**

[8:51:33 AM](#)

**Budget Workshop – WSU Extension**

WSU Extension Coordinator Aaron Esser reviewed Fund #095 with the Board noting an increase in professional services that will include \$8,000 to assist with payroll of a 4-H Coordinator position that is shared between Lincoln and Adams Counties.

[10:03:40 AM](#)

**Public Works**

**Distribution of Transportation Funds**

An error in the distribution of County Road funds in 2013 was reviewed by Director O'Brien, Engineer Yaeger, Auditor Hunt and Prosecutor Flyckt. Adams County Resolution No. R-40-2013 provided for the distribution of County Road funds for the Surface Transportation Program to Local Agencies under Resolution No. 86-98. In 2013 the Town of Hatton was allocated \$674; and the Town of Lind was allocated \$3,492. The Treasurer's office transmitted funds in the amount of \$674 to the Town of Hatton pursuant to Resolution No. R-40-2013; and, inadvertently, transmitted funds allocated to the Town of Lind in the amount of \$3,492 to the Town of Hatton. As such, the Town of Lind did not receive an allocation in 2013. No action was taken pending further discussion.

### **Fair**

Director O'Brien reported the Othello fair treasurer has contacted him requesting the state fair 2018 funding allocation be released. O'Brien noted he is requesting clarification from the state auditor and the state fair board prior to releasing the funds. Auditor Hunt has tried unsuccessfully to seek authorization to return the funds to the state or for the state to provide authorization to release the funds to the fair association. Prosecutor Flyckt concurred with the need for proper documentation in this matter prior to releasing the funds.

### **Juvenile Department**

The Board previously authorized replacement of an HVAC unit in the building currently leased by SkillSource in Othello. A portion of the building is used by the juvenile department for juvenile program activities. Board **consensus authorized payment of \$18,855 to Polhamus Heating and Air Conditioning, Moses Lake, Washington, utilizing Criminal Justice Fund 105A.**

### **Probation Office Remodel**

Director O'Brien presented an updated set of plans for the probation office remodel in the Public Services Building, noting Judge Benzel was consulted and her preference is no service window and the office door be installed with obscured glass in the door frame. Judge Benzel's request was incorporated into the plans. O'Brien requested and received **consensus authorization to move forward with soliciting quotes through the small works roster.** Project costs will be paid from Criminal Justice Fund 105A.

Additionally, Director O'Brien reported crews are maintaining harvest roads in Othello and Lind; crack sealing in Othello; mowing; culvert cleaning; preparing for hydro seeding. Additionally, O'Brien provided an update on repairs at the Bruce transfer station.

Engineer Yaeger reported on the progress of the Cunningham Road project noting brooming is taking place as well as delineators applied this week; asphalt work at the intersection of Damon and Cunningham Roads will be incorporated into the Cunningham Road project. Additional traffic is expected on Cunningham Road due to SR26 closing from Highway 395 to the Town of Hatton as of October 15, 2018.

The Lind-Hatton / Damon Road Overlay project pavement repair is complete and the overlay portion of the project is expected to be completed next week. Guardrails will then be placed and striping applied.

### **Bridge Inspection Report**

County Engineer Yaeger reviewed the 2017 Bridge Inspection Report as required under WAC 136-20-060 noting inspections; accomplishments; and, future plans and recommendations.

### **Transportation Funds**

Treasurer Danekas joined the meeting to provide information regarding the error made in 2013 in the distribution of County Road funds as was discussed earlier in the meeting. A resolution authorizing future Town of Hatton transportation funds be withheld until such time the Town of Lind is made whole will be brought before the Board for approval.

[11:18:05 AM](#)

**Recess @ 12:00**

**Reconvene @ 1:00 p.m.**

### **Auditor**

Auditor Hunt requested and received **consensus authorization to expend county funds to purchase a cell phone for county use.**

[1:30:12 PM](#)

### **Integrated Health Care Services**

Commissioner Hartwig moved, Thompson seconded, to *authorize the Chairman to sign:*

*Agreement #300-441-1061-9 between Spokane Regional Health and Adams County for Youth Marijuana Prevention and Education Program in the amount of \$20,000 for the period 7/1/2018 through 6/30/2019; and*

*Agreement #300-441-1213-9 between Spokane Regional Health and Adams County for Tobacco and Vapor Product Use Prevention in the amount of \$5,563.72 for the period 7/1/2018 through 6/30/2019. **Motion carried.***

### **Rate Agreement for Services**

Commissioner Thompson moved, Hartwig seconded, to *authorize the Chairman to sign Rate Agreement between Adams County Public Hospital District No. 3 (Othello Community Hospital) and Adams County Integrated Health Care Services (Adams County Health Department) to provide TB related chest X-rays and Quantiferon at a cost of \$50.00 per client.*

**Motion carried.**

### **Environmental Health**

Environmental Health Director Timm Taff provided an update regarding on-site septic systems for farmworker housing noting consideration of options have been requested. Taff maintains the position that if a permit is requested and issued through the county, county code will be followed.

The City of Othello approached the health department requesting approval of sewage holding tanks on a temporary basis. The coding and WAC is meant for holding tanks to be installed as temporary and short term on an emergency basis. As such, the City of Othello's request has been denied.

### **Jail Health**

IHCS Director Guse reported her intent to terminate the jail health agreement between the jail and the health department on January 1, 2019 due to a staff shortage noting Sheriff Wagner has been included in this process. Further discussion is required with Prosecutor Flyckt recommending a revised contract be between the Board of County Commissioners and a future provider due to the BOCC's oversight of the county jail.

### **Developmental Disabilities**

The contract with Compass Career Solutions to provide services for Adams County Developmental Disabilities clients was discussed with Prosecutor Flyckt noting several modifications were needed with the current contract. A modified contract will be forwarded to IHCS Director Guse for review with a meeting scheduled between the Board, Flyckt, Guse and Developmental Disabilities Director Doyle prior to contract approval.

[2:32:18 PM](#)

[2:50:09 PM](#)

### **Combined Projects #82-0010 Deal Road Bridge Approach / Providence Road Railroad Crossing Approach #83-0201**

Commissioner Hartwig moved, Thompson seconded, to *approve Pay Estimate #1 and Final to Central Washington Asphalt, Moses Lake, Washington in the amount of \$39,727.10 for work completed May 1, 2018 through May 21, 2018.*

**Motion carried.**

[2:51:57 PM](#)

### **Budget Workshop – Assessor**

The proposed 2019 budget for Fund #001/040 was reviewed with Assessor Brewer, noting an increased travel budget. Technology funds were discussed.

[4:16:20 PM](#)

### **SkillSource**

Commissioner Hartwig moved, Thompson seconded, to *authorize the Chairman to sign Interlocal Cooperation Agreement Among Adams, Chelan, Douglas, Grant and Okanogan Counties to Form the Adams, Chelan, Douglas, Grant and Okanogan Counties Workforce Development Area.* **Motion carried.**

### **Consent Agenda**

Commissioner Thompson moved, Hartwig seconded, to *approve the Consent Agenda.* **Motion carried.**

Preliminary minutes of October 1 and 3, 2018

Vouchers audited and certified by the Adams County Auditor as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 and recorded on a listing, which was made available to the Board. These vouchers were listed as follows:

<u>Fund</u>	<u>Control Number</u>	<u>Amount</u>
001	3636 – 3690	\$ 82,978.23
103	3691 – 3699	\$ 22,760.15
104	3700 – 3706	\$ 16,241.72
107	3707	\$ 54.35
113	3708	\$ 33.67
116	3709	\$ 15.05
119	3710	\$ 600.00
123	3711 – 3713	\$ 2,332.98
130	3714 – 3716	\$ 3,627.91
323	3717	\$ 1,285.56
502	3718 – 3726	\$ 7,690.00
108	1608 – 1609	\$ 619.86
115	1610 – 1615/33-35	\$ 2,556.86
401	1616 – 1619/36	\$ 28,824.23
501	1620 – 1623	\$ 10,154.96
590	1624 – 1637	\$ 7,053.30
	TOTAL	\$186,828.83

[4:18:27 PM](#)

**Permanent Minutes Signed**

September 24, 2018

**Correspondence Received**

Barrett J. Scudder, Attorney re: Public Defender Quarterly Report  
for 3<sup>rd</sup> Quarter, 2018

**Adjournment @ 4:20 p.m.**

Submitted:

s/Patricia J. Phillips

Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS  
ADAMS COUNTY, WASHINGTON  
s/John N. Marshall, Chairman  
s/Roger L. Hartwig, Vice-Chairman  
s/Terrance J. Thompson, Commissioner