

## COMMISSIONERS' PROCEEDINGS

Adams County Courthouse  
Ritzville, Washington  
Regular Meeting

October 15, 2018  
(Monday)

**Call to Order @ 8:30 a.m.**

**Present:**

Chairman John N. Marshall  
Vice-Chairman Roger L. Hartwig  
Commissioner Terrance J. Thompson

[10:02:19 AM](#)

**Public Works**

Public Works Director O'Brien gave the weekly road maintenance report. Miscellaneous building, landscaping, transfer station repairs, and fairgrounds pump issues were discussed.

Engineer Yaeger noted progress on the Lind-Hatton / Damon Road Overlay Project; and, McManamon Road Bridge Project noting a start date of November 15, 2018 provided necessary paperwork is in place.

[10:41:37 AM](#)

[11:02:11 AM](#)

**Developmental Disabilities**

Prosecutor Flyckt met with Development Disabilities Director Cindy Doyle to review a vendor agreement with Compass Career Solutions to provide day program services for Adams County DD clients.

[11:12:27 AM](#)

**Recess @ 12:00**

**Reconvene @ 1:00 p.m.**

**Budget Workshop – Prosecutor**

Prosecutor Flyckt reviewed the 2019 budget for Prosecutor's Office Fund #001/045; Office of Support Enforcement Fund #001/046; and, Coroner Fund #001/090. No capital outlay items were identified. A request for reclassification of the Victim Witness Coordinator/Administrative Assistant position was reviewed.

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### **Human Resources**

Human Resources Manager Perez reviewed the following with the Board:

- Paid Sick Leave policy - adoption is scheduled for October 22, 2018
- Court Certified Interpreter Services noting the need varies greatly from month to month and court to court
- Juvenile Department Administrative Assistance position – further review was conducted with Perez noting criteria for a reclassification has not been met
- Juvenile Detention Alternatives Initiative (JDAI) Coordinator position – a modified job description was reviewed; adoption is scheduled for October 22, 2018
- Civil Deputy position – a reclassification of the position took place on April 9, 2018 with the Board accepting the Sheriff's modified job description for the position; no further action will be taken by the Board regarding adoption of the modified job description

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### **Developmental Disabilities**

Commissioner Hartwig moved, Thompson seconded, to *approve Adams County Vendor Agreement between Adams County and Compass Career Solutions to provide day program services to clients referred by DDA/DSHS for the period October 15, 2018 through June 30, 2019.*

**Motion carried.**

### **Behavioral Health**

Commissioner Thompson moved, Hartwig seconded, to *authorize the Chairman to sign Agreement 17BHO2092, Amendment #4, with Spokane County, a political subdivision of the State of Washington, by and between the Spokane Regional Behavioral Health (SCRBHO) a Division of Spokane County Community Services, Housing, and Community Development Department (CSHCD), (hereinafter "SCRBHO") and Contractor Identified as Adams County Integrated Health Care Services for funding in the amount of \$219,901.73 for a total contract of \$1,833,546.73 for the period June 1, 2018 through June 30, 2018.*

**Motion carried.** (Funds were increased based on provider revenue and expenditures report for the contract period.)

### **Consent Agenda**

Commissioner Hartwig moved, Thompson seconded, to *approve the Consent Agenda*. **Motion carried.**

Preliminary minutes of October 8, 2018

September 16 – 30, 2018 Payroll in the amount of \$397,049.70; and, Benefits in the amount of \$214,302.79 (Warrant # Series 530157-530261; Direct Deposit # Series 55851-56035; Benefit/Deduction # Series 1140411-1140425)

Vouchers audited and certified by the Adams County Auditor as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 and recorded on a listing, which was made available to the Board. These vouchers were listed as follows:

<u>Fund</u>	<u>Control Number</u>	<u>Amount</u>
001	3720 – 3741	\$ 31,572.52
001F	3742	\$ 7,550.00
105A	3743	\$ 18,855.86
3231	3744	\$ 1,523.60
502	3745 – 3747	\$ 2,479.04
108	1640 – 1643	\$ 2,194.32
115	1644 – 1667	\$ 87,766.36
401	1668 – 1677	\$ 19,142.70
501	1678 – 1683	\$ 3,672.36
590	1684 – 1708	\$ 64,086.22
	TOTAL	\$238,842.98

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**Permanent Minutes Signed**

October 1 and 3, 2018

**Correspondence Received**

Brandon West, Attorney re: Public Defender Quarterly Report for 3<sup>rd</sup> Quarter, 2018

**Adjournment @ 4:05 p.m.**

Submitted:  
s/Patricia J. Phillips  
Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS  
ADAMS COUNTY, WASHINGTON  
s/John N. Marshall, Chairman  
s/Roger L. Hartwig, Vice-Chairman  
s/Terrance J. Thompson, Commissioner