

## COMMISSIONERS' PROCEEDINGS

Adams County Courthouse  
Ritzville, Washington  
Regular Meeting

October 29, 2018  
(Monday)

**Call to Order @ 8:30 a.m.**

**Present:**

Chairman John N. Marshall  
Vice-Chairman Roger L. Hartwig  
Commissioner Terrance J. Thompson

**Integrated Health Care Services**

Director Guse, via e-mail, requested and received Board **consensus authorization to begin the process of filling the vacant position of Housing and Care Coordinator in the IHCS department.**

[9:00:24 AM](#)

**Executive Session**

The Board called for an executive session pursuant to RCW 42.30.110(1)(g) at 9:00 a.m. to last twenty (20) minutes. At 9:20 a.m. an additional fifteen (15) minute session was called. Executive session ended at 9:35 a.m. Additionally present was Prosecutor Flyckt and Human Resources Manager Perez.

[10:05:22 AM](#)

**Public Works**

Engineer Yaeger and Assistant Engineer Reynolds provided the weekly update on maintenance activities in all three districts; solid waste; fairgrounds; and facilities. Yaeger noted crews are now working winter hours. Fleet vehicles were discussed.

Additionally, Yaeger noted Cunningham Road is open; Lind-Hatton / Damon Road Overlay project is expected to be completed today; documents are being reviewed and approved on the McManamon Road bridge project.

[10:38:38 AM](#)

### **Budget Workshop – Adams County District Court Position No. 1**

Judge Hille reviewed Fund #001/015. Current filings, revenue and collection efforts were reviewed. Reclassification of a clerk position was requested. A capital outlay request of \$3,208 for replacement of a copier was identified.

**Recess @ 12:00**

**Reconvene @ 1:00 p.m.**

[1:34:23 PM](#)

### **Adams County Planning Commission**

Building and Planning Director Wiltse reported the Adams County Planning Commission held a hearing on an application to change current zoning; generally located in the South ½ of Section 24, Township 15 North, Range 28 East, on both sides of W. Hatton Road, Othello. The proposal includes rezoning three (3) parcels from Rural Residential (RR) to General Agriculture (AG), to allow approximately 126.36 acres of rural pasture, crop ground and unfarmed lands, including a residence and outbuildings, to be changed or designated general agriculture.

A date was set for November 13, 2018 at 11:00 a.m. in Room 202 of the Adams County Courthouse for Director Wiltse to formally present the Planning Commissions' recommendation to the Board.

[1:35:59 PM](#)

### **Budget Workshop - Sheriff**

Sheriff Wagner reviewed the following departmental budgets: #001/065 Police Operations; #001/070 Care and Custody; and #103 E911.

Wagner noted a request for the following:

- Three (3) additional road deputy positions, bringing 14 approved positions to 18 excluding Sheriff and Undersheriff
- One (1) additional sergeant position
- Four (4) additional corrections positions
- One (1) advancement opportunity to Sergeant in corrections
- Promotion of one (1) dispatcher to supervisor
- One (1) additional dispatch position
- One (1) records/evidence technician
- Reclassification of administrative assistant position

The following capital outlay items, totaling \$26,000, were identified:

- Six (6) tasers @ \$1,000 each
- Eight (8) APX portable radios @ \$2,500 each

**Consent Agenda**

Commissioner Hartwig moved, Thompson seconded, to *approve the Consent Agenda*. **Motion carried.**

Preliminary minutes of October 22 and 24, 2018

October 1 – 15, 2018 Payroll in the amount of \$413,165.48; and, Benefits in the amount of \$87,437.80 (Warrant # Series 530262-530293; Direct Deposit # Series 56036-56221; Benefit/Deduction # Series 1140872-1140885)

Vouchers audited and certified by the Adams County Auditor as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 and recorded on a listing, which was made available to the Board. These vouchers were listed as follows:

<u>Fund</u>	<u>Control Number</u>	<u>Amount</u>
001	3899 – 3941	\$120,061.45
001	Hand Pays	\$ 1,000.00
001E	3942	\$ 309.59
103	3944 – 3947	\$ 565.35
104	3948 – 3955	\$ 5,824.72
105A	3943	\$ 3,061.03
106	3956 – 3959	\$ 3,631.31
117	3960	\$ 294.34
122	3961 – 3968	\$ 1,934.07
123	3969	\$ 2,025.00
130	3970	\$ 25.89
131	3971	\$ 297.33
502	3972 – 3975	\$ 4,943.12
108	1746 – 1747	\$ 38,650.33
115	1748 – 1755	\$ 14,442.22
401	1756 – 1764	\$ 9,432.07
501	1765 – 1766	\$ 1,019.45
590	1767 – 1786	\$ 12,683.27
	TOTAL	\$220,200.54

**Resolution No. R-040-2018 In the Matter of Transferring Funds  
from Current Expense Fund #001 to Adams County Fair Fund #108**

**Resolution No. R-041-2018 In the Matter of Transferring Funds  
from Current Expense Fund #001 to Courthouse O&M Fund #501**

**Permanent Minutes Signed**

October 15 and 17, 2018

**Correspondence Received**

Department of Archaeology & Historic Preservation, Allyson Brooks,  
Ph.D, State Historic Preservation Officer re: nomination of Adams County  
Courthouse to the State and National Register of Historic Places by the  
Washington State Advisory Council on Historic Preservation

**Adjournment @ 4:25 p.m.**

Submitted:  
s/Patricia J. Phillips  
Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS  
ADAMS COUNTY, WASHINGTON  
s/John N. Marshall, Chairman  
s/Roger L. Hartwig, Vice-Chairman  
s/Terrance J. Thompson, Commissioner

**RESOLUTION NO. R-040-2018**

**ORDER OF BOARD OF COUNTY COMMISSIONERS  
ADAMS COUNTY, WASHINGTON**

**IN THE MATTER OF TRANSFERRING FUNDS FROM CURRENT EXPENSE FUND  
#001 TO ADAMS COUNTY FAIR FUND #108**

**WHEREAS**, funds were allocated in Current Expense Fund #001 for support of Adams County  
Fair Fund #108; and

**THEREFORE BE IT HEREBY RESOLVED** that Fifty thousand seven hundred twenty-nine and no/100 dollars (\$50,729.00) be transferred from Current Expense Fund #001/099 BARS 597.75.00.01 to Adams County Fair Fund #108 BARS 397.75.00.00.

**DATED** this 29th day of October, 2018.

BOARD OF COUNTY COMMISSIONERS  
ADAMS COUNTY, WASHINGTON  
s/John N. Marshall, Chairman  
s/Roger L. Hartwig, Vice Chairman  
s/Terrance J. Thompson, Commissioner

ATTEST:  
s/Patricia J. Phillips  
Clerk of the Board

**RESOLUTION NO. R-041-2018**

**ORDER OF BOARD OF COUNTY COMMISSIONERS  
ADAMS COUNTY, WASHINGTON**

**IN THE MATTER OF TRANSFERRING FUNDS FROM CURRENT EXPENSE FUND #001 TO COURTHOUSE O&M FUND #501.**

**WHEREAS**, funds were allocated in the 2018 Current Expense Fund #001 for the operation of Courthouse O&M Fund #501; and

**THEREFORE, BE IT HEREBY RESOLVED** that Eighty-five thousand and no/100 dollars (\$85,000) be transferred from Current Expense Fund #001 BARS 597.18.00.01 to Courthouse O&M Fund #501 BARS 397.18.30.00.

**DATED** this 29th day of October, 2018.

BOARD OF COUNTY COMMISSIONERS  
ADAMS COUNTY, WASHINGTON  
s/John N. Marshall, Chairman  
s/Roger L. Hartwig, Vice Chairman  
s/Terrance J. Thompson, Commissioner

ATTEST:  
s/Patricia J. Phillips  
Clerk of the Board