

COMMISSIONERS' PROCEEDINGS

Adams County Courthouse
Ritzville, Washington
Regular Meeting

December 10, 2018

(Monday)

Call to Order @ 8:30 a.m.

Present:

Chairman John N. Marshall
Vice-Chairman Roger L. Hartwig
Commissioner Terrance J. Thompson

[10:02:31 AM](#)

Public Works

Public Works Director O'Brien updated the Board on road maintenance activities; facilities; and, solid waste, noting the Bruce Transfer Station winter hours will begin in January. Additionally, O'Brien reported two (2) freightliner trucks were delivered last week and will be added into the fleet before the end of the year.

Assistant Engineer Reynolds and Engineering Supervisor Kessler provided an update on engineering activities.

McManamon Bridge #400-3

Commissioner Hartwig moved, Thompson seconded, to *approve Pay Estimate #1 in the amount of \$176,558.11 to Halme Construction, Inc., Spokane, Washington, for work completed October 15, 2018 through November 30, 2018 on McManamon Bridge #400-3 Project (CRP 169).*

Motion carried.

Budget

Public Works Director O'Brien reviewed final 2019 proposed budget figures for Fair Fund #108; Capital Improvement Fund #321; Solid Waste Fund #401; County Road Fund #115; and, IGS Fund #590.

[11:02:06 AM](#)

[11:08:16 AM](#)

Human Resources

Human Resources Director Perez reviewed the Washington State Paid Family and Medical Leave (PFML) program. Premiums will be collected

from employees beginning January 1, 2019 with benefits available beginning January 1, 2020.

Additionally present were Prosecutor Flyckt; Auditor Hunt; and, Payroll Deputy Bowman.

There was discussion regarding elected officials' ability to opt out of the program as vacation or sick leave does not accrue for those positions. Additional research will be conducted in this matter with a directive issued prior to the collection of premiums in January, 2019.

[11:34:42 AM](#)

Labor Relations

Labor Relations Contractors Gary and Valerie Hunt cancelled their appointment.

Closed Session

The Board called for a fifteen (15) minute closed session under RCW 42.30.110(4)(b) – “that portion of a meeting during which the governing body is planning or adopting the strategy or position to be taken by the governing body during the course of any collective bargaining,...”. Session was held from 11:35 a.m. until 11:50 a.m. Additionally present were Prosecutor Flyckt and Auditor Hunt.

Recess @ 12:00

Reconvene @ 1:00 p.m.

[2:00:51 PM](#)

2019 Adams County Budget

Chairman Marshall reconvened the public hearing on the proposed 2019 Adams County Budget at 2:00 p.m.

County staff present was Auditor Hunt. There were no members of the public present.

Hearing no comment, Chairman Marshall closed the public hearing at 2:06 p.m.

[2:06:03 PM](#)

Meeting Cancellation

Due to a lack of quorum the regular meetings scheduled for Monday, December 24, 2018; Wednesday, December 26, 2018; Monday, December 31, 2018; and, Wednesday, January 2, 2019 are cancelled. Press will be notified.

2018 Assessed Valuations

2019 Tax Levy Limitations

Assessor Brewer placed on file with the Board the 2018 Valuations upon which the 2019 Tax will be based from Current Expense as well as County Road.

[2:20:49 PM](#)

Levy Certification

Commissioner Hartwig moved, Thompson seconded, to *authorize the Chairman to sign the Levy Certification for Collection of Levy Amounts for Current Expense in 2019; and, the Levy Certification for Collection of Levy Amounts for County Road in 2019.* **Motion carried.**

Increasing Taxing Districts' Regular Levy

Commissioner Hartwig moved, Thompson seconded, to *approve Resolution No. R-049-2018 In the Matter of Increasing the Taxing District's Regular Levy from that Which was Levied the Previous Year (Current Expense) per RCW 84.55.120.* **Motion carried.**

Commissioner Thompson moved, Hartwig seconded, to *approve Resolution No. R-050-2018 In the Matter of Increasing the Taxing District's Regular Levy from that Which was Levied the Previous Year (County Road) per RCW 84.155.120.* **Motion carried.**

Tax Levies Certification

Commissioner Hartwig moved, Thompson seconded, to *approve Resolution No. R-051-2018 In the Matter of Tax Levies Certification for 2019 and County Population Certification as of April 1, 2018.* **Motion carried.**

Adams County Library District No. 2 – Ritzville

Commissioner Thompson moved, Hartwig seconded, to *confirm the appointment of Hank Buchmann, Ritzville, to the Adams County Library District No. 2 Board of Trustees, for a five (5) year term, effective December 14, 2018 through December 13, 2023.* **Motion carried.**

Consent Agenda

Commissioner Hartwig moved, Thompson seconded, to *approve the Consent Agenda.* **Motion carried.**

Preliminary minutes of November 26 and 28, 2018

Preliminary minutes of December 3 and 5, 2018

November 16 – 30, 2018 Payroll in the amount of \$409,151.45; and, Benefits in the amount of \$218,461.30 (Warrant # Series 530424-530525; Direct Deposit # Series 56601-56791; Benefit/Deduction # Series 1141715-1141729)

Vouchers audited and certified by the Adams County Auditor as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 and recorded on a listing, which was made available to the Board. These vouchers were listed as follows:

<u>Fund</u>	<u>Control Number</u>	<u>Amount</u>
001	4454 – 4501	\$ 24,587.12
001F	4516	\$ 5,395.00
103	4518 – 4522	\$ 3,481.60
103A	4517	\$ 53,055.71
104	4502 – 4515	\$ 8,396.65
116	4523	\$ 43.81
117	4524 – 4525	\$ 156.98
130	4526	\$ 1,081.97
502	4527 – 4534	\$ 5,298.55
115	2206 – 2215	\$ 10,775.67
401	2216 – 2224	\$ 1,550.17
501	2225 – 2230	\$ 11,123.98
590	2231 – 2258	\$ 15,484.66
	TOTAL	\$140,431.87

[2:26:59 PM](#)

Correspondence Received

Thomas Pulliam, Secretary to the Board, Ritzville Library District #2
re: appointment of Hank Buchmann, Ritzville, to Board of Trustees

Commissioner Thompson was excused from the meeting at 2:30 p.m. to travel to Olympia, Washington.

Adjournment @ 3:00 p.m.

Submitted:
s/Patricia J. Phillips
Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/John N. Marshall, Chairman
s/Roger L. Hartwig, Vice-Chairman
s/Terrance J. Thompson, Commissioner

RESOLUTION NO. R-049-2018

**ORDER OF BOARD OF COMMISSIONERS
ADAMS COUNTY, WASHINGTON**

IN THE MATTER OF INCREASING THE TAXING DISTRICT'S REGULAR LEVY FROM THAT WHICH WAS LEVIED THE PREVIOUS YEAR (CURRENT EXPENSE) PER RCW 84.55.120

WHEREAS, the Legislative Authority of Adams County has met and considered its budget for the calendar year 2019; and,

WHEREAS, the districts actual levy amount from the previous year was **\$3,653,014**; and,

WHEREAS, the population of this district is more than 10,000;

NOW, THEREFORE, BE IT RESOLVED by the Legislative Authority of Adams County that an increase in the regular property tax levy is hereby authorized for the levy to be collected in the 2019 tax year. The dollar amount of the increase over the actual levy amount from the previous year shall be **\$30,272**, which is a percentage increase of **0.82869%** from the previous year. This increase is exclusive of additional revenue resulting from new construction, improvements to property, newly constructed wind

turbines, any increase in value of state assessed property, and annexations that have occurred and refunds made.

DATED this 10th day of December, 2018.

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/John N. Marshall, Chairman
s/Roger L. Hartwig, Vice-Chairman
s/Terrance J. Thompson, Commissioner

ATTEST:
s/Patricia J. Phillips, CMC
Clerk of the Board

RESOLUTION NO. R-050-2018

**ORDER OF BOARD OF COMMISSIONERS
ADAMS COUNTY, WASHINGTON**

IN THE MATTER OF INCREASING THE TAXING DISTRICT'S REGULAR LEVY FROM THAT WHICH WAS LEVIED THE PREVIOUS YEAR (COUNTY ROAD) PER RCW 84.55.120

WHEREAS, the Legislative Authority of Adams County has met and considered its budget for the calendar year 2019; and,

WHEREAS, the districts actual levy amount from the previous year was **\$1,790.219**; and,

WHEREAS, the population of this district is less than 10,000;

NOW, THEREFORE, BE IT RESOLVED by the Legislative Authority of Adams County that an increase in the regular property tax levy is hereby authorized for the levy to be collected in the 2019 tax year. The dollar amount of the increase over the actual levy amount from the previous year shall be **\$52,866**, which is a percentage increase of **2.953050%** from the previous year. This increase is exclusive of additional revenue resulting from new construction, improvements to property, newly constructed wind turbines, any increase in value of state assessed property, and annexations that have occurred and refunds made.

DATED this 10th day of December, 2018.

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/John N. Marshall, Chairman
s/Roger L. Hartwig, Vice-Chairman
s/Terrance J. Thompson, Commissioner

ATTEST:
s/Patricia J. Phillips, CMC
Clerk of the Board

RESOLUTION NO. R-051-2018

**ORDER OF BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON**

IN THE MATTER OF TAX LEVIES CERTIFICATION FOR 2019 AND COUNTY POPULATION CERTIFICATION AS OF APRIL 1, 2018

WHEREAS, the attached document stipulates levy requests provided to the Board of County Commissioners for collection in 2019;

THEREFORE BE IT HEREBY RESOLVED that the attached tax levies are certified to the Adams County Assessor; and,

BE IT FURTHER RESOLVED that Adams County population is hereby certified at 20,020 as of April 1, 2017 as transmitted by the Office of Financial Management, Olympia, Washington.

DATED this 10th day of December, 2018.

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/John N. Marshall, Chairman
s/Roger L. Hartwig, Vice-Chairman
s/Terrance J. Thompson, Commissioner

ATTEST:
s/Patricia J. Phillips, CMC
Clerk of the Board