

RESOLUTION NO. R-022-2019

NOTICE OF CALL FOR BIDS

Adams County Washington Department of Public Works

Notice is hereby given by the Board of Adams County Commissioners that sealed bids will be received at their office in the Courthouse, 210 W. Broadway, Ritzville, Washington, 99169 until **10:00 a.m., Monday, April 22, 2019** at which time and place they will be publicly opened and read for purchase and delivery of the following:

**One (1) Used Day Cab, Diesel 5<sup>th</sup> Wheel Tractor**

Please identify bids on the outside of the envelope as:  
**"SEALED BID – Used Day Cab, Diesel 5<sup>th</sup> Wheel Tractor**

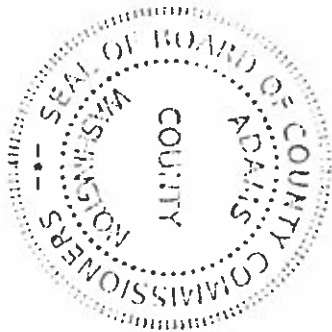
Specifications and bid forms are available at the Adams County Public Works Department office, 210 W. Alder, Ritzville, Washington, 99169 or [www.co.adams.wa.us/departments/publicworks.asp](http://www.co.adams.wa.us/departments/publicworks.asp). Bids must be on the forms provided by the Public Works Department office and be attached to the County specifications.

Bidder shall submit bid in separate sealed envelope addressed to the Adams County Board of Commissioners, 210 W. Broadway, Ritzville, Washington 99169. The Board of Adams County Commissioners reserves the right to reject any or all bids, to waive informalities or irregularities in the bids or in the bidding, if the best interest of Adams County will be served, or to accept the bid, which in their opinion serves the best interest of Adams County.

Bidders are advised that Adams County, being a municipal corporation, is exempt from Federal excise tax.

The Recipient, in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-assisted programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises as defined at 49 CFR Part 23 will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, national origin, or sex in consideration for an award.

Dated this 1st day of April, 2019.



BOARD OF COUNTY COMMISSIONERS  
ADAMS COUNTY, WASHINGTON

*John N. Marshall*  
John N. Marshall, Chairman

*Roger L. Hartwig*  
Roger L. Hartwig, Vice-Chairman

*Terrance J. Thompson*  
Terrance J. Thompson, Commissioner

ATTEST:

*Patricia J. Phillips*  
Patricia J. Phillips, CMC  
Clerk of the Board



**CALL FOR BIDS**

**FOR**

**One (1) used Day Cab, Diesel 5<sup>th</sup> Wheel Tractor**

**April 1, 2019**

**Adams County**

**OFFICIAL CALL FOR BIDS**

**NOTICE IS HEREBY GIVEN** that sealed bids will be received at the County Commissioners office, located in the Adams County Courthouse, at 210 West Broadway, Ritzville, Washington 99169, until **10:00 A.M. on Monday, April 22<sup>nd</sup>**, 2019 for 1 used **Day Cab, Diesel 5<sup>th</sup> Wheel Tractor**. At the specified time bids will be opened and publicly read.

Complete bidding information and specifications are available upon request from the Department of Public Works, 210 West Alder Ritzville, Washington 99169. (509) 659-3276 or at [www.co.adams.wa.us/departments/public\\_works.asp](http://www.co.adams.wa.us/departments/public_works.asp)

**THE BOARD OF ADAMS COUNTY COMMISSIONERS RESERVE THE RIGHT TO ACCEPT OR REJECT ANY OR ALL BIDS SUBMITTED AND TO WAIVE ANY INFORMALITIES IN THE BIDS.**

Bids must be sealed and plainly marked, "**SEALED BID –Day Cab, Diesel 5<sup>th</sup> Wheel Tractor**".

For the Board of Adams County Commissioners:

The local agency hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprise will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, sex or national origin in consideration for an award. Adams County complies with the Americans with Disabilities Act.

By:  \_\_\_\_\_  
Todd O'Brien  
Director of Public Works

Advertised: "The Journal Times"  
Ritzville, Washington

The following "Instructions to Bidders", "General Specifications" and "Bid Proposal" are for equipment to be used by the Adams County Road Department. Informational copies of the proposal and specifications are on file in the Adams County Public Works Building, 210 W Alder, Ritzville, WA 99169 or [www.co.adams.wa.us/departments/fleet.asp](http://www.co.adams.wa.us/departments/fleet.asp)

Any additional information concerning this Bid Call can be obtained from Gary Kubik, 210 West Alder Ritzville WA. Telephone (509) 659-3310.

The Board of County Commissioners reserves the right to reject or accept any or all portions of the bids received.

### INSTRUCTIONS TO BIDDERS

- 1) Sealed bids, plainly marked " **SEALED BID –Day Cab, Diesel 5<sup>th</sup> Wheel Tractor** " and addressed to the Adams County Board of Commissioners, Clerk of the Board, will be received by the Board of Adams County Commissioners located at their office in the courthouse, 210 W. Broadway, Ritzville, WA 99169, until **10:00 AM, Monday, April 22<sup>nd</sup>, 2019**, at which time and place they will be opened and publicly read for furnishing and delivering:
- 2) Multiple bids for the same item may be made by the Bidder. Please copy the appropriate proposal sheet(s) for the item(s) to be bid with more than one model. The proposal for each item bid must be completed. Please number the proposal sheets accordingly.
- 3) The proposal must be completed and the proposal signature sheet must be signed.
- 4) An informational copy of the contract is provided to the Bidder. Please read it but do not sign it.
- 5) All exceptions or changes to the specifications must be shown on the proposal sheet(s) in the space provided or attached to the proposal sheet.
- 6) Deviations or alternatives from the provisions of these specifications will be considered, to permit manufacturers to follow their standard manufacturing processes. Such deviations or alternates will be approved, however, only in the sole discretion of the County and only if, in their opinion, they do not adversely affect the strength, efficiency, effectiveness or life of the equipment. All proposed deviations or alternates, with full details, must be listed on the attached proposal that is part of the bid, unless otherwise noted. The listing of such deviations or alternates will indicate that no deviations from the specifications, except those that are listed as deviations on said bidder's proposal and which are expressly approved as part of the Board's acceptance of the bid.

7) The Board of County Commissioners reserves the right to reject or accept all or part of the proposal submitted by the Bidder.

8) Evaluation of Bids shall be based upon the following criteria, where applicable:

1. The quality of the items bid, their conformity to specifications, and ability to meet the needs of use by Adams County.
2. The price, determined by total cost bidding, including sales tax.
3. The ability of the bidding vendor to provide access to the vehicle for testing which is to include operating the vehicle.
4. The ability of the bidding vendor to directly provide prompt and efficient service and/or part delivery within a 100-mile radius of Ritzville, Washington.
5. Any other information having a bearing on the decision to award the contract.

Bidders are advised that Adams County, being a municipal corporation, is exempt from Federal excise tax.

9) The bid price shall include all transportation charges fully prepaid to the Adams County Shop, Ritzville, Washington.

10) The units bid and all equipment, lights, signal and safety devices shall meet Washington State and Federal requirements.

11) The Recipient, in accordance with Title VI of the Civil Rights Act of 1964, 79 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-assisted programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises as defined at 49 CFR Part 23 will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, national origin, or sex in consideration for an award.

**FAX BIDS WILL NOT BE ACCEPTED**

## **GENERAL SPECIFICATIONS**

The attached specifications are for the purpose of providing details regarding the type of product desired by Adams County. Equal or similar products from reputable manufacturers and suppliers are permitted. Adams County shall be the final determiner of product equivalence.

Any units not conforming to bidder's exact specifications may be rejected and it will be the responsibility of the manufacturer and/or bidder to conform with the requirements unless deviations have been specifically cited by the bidder and acceptance made on the basis of the exception.

**BIDDERS:** Shall submit one (1) copy of each of the following with bids:

- (A) Descriptive literature including specifications
- (B) Complete operating dimensions and sketches of unit proposed
- (C) Complete full specifications, available warranties, and pictures of the unit and dates clearly stating delivery for units proposed.

**FULL SERVICE FACILITIES:** A full service facility with spare parts inventory must be available to Adams County within 48 hours, during normal working hours, Monday through Friday.

**DELIVERY:** Units shall be delivered complete with all accessories and components in full operating condition to the Adams County Department of Public Works at 210 West Alder, Ritzville, Washington, by a qualified service man who will remain until the Adams County personnel are entirely acquainted with all equipment and its operation.

**WARRANTY:** Warranty period must be stated on all equipment furnished if available. The successful bidder shall, at his own expense and without any cost to Adams County, replace all part failures and make all repairs that may be required or made necessary by reason of defective design, materials, or workmanship, or by reason of nonconformance with the specifications. Warranty claims rectified by the vendor are in turn hereby guaranteed as stated above for the period of the warranty. Defects in design or workmanship, as guaranteed herein, shall be rectified in all units furnished, at a location established by Adams County.

**GENERAL TERMS:** Appurtenances and/or accessories not herein mentioned but necessary to furnish a complete unit ready for use upon delivery shall be included in the bid and conform in design, strength, quality of material, and workmanship to what is usually provided to the trade in general. The units furnished shall include, but not be limited to, factory standard equipment and those optional items as specified. Should the manufacturer's current published data or specifications exceed these, they shall be considered minimum and be furnished. All products shall conform to applicable Federal and State safety and health laws, rules and regulations.

**TAXES:** All applicable taxes must be shown when called for in proposal. It shall be the dealer's responsibility to furnish Federal excise tax exemption certificate, when applicable.

**PAYMENT:** Adams County will make Payment within 30 working days after delivery and final acceptance. All interest costs incurred to bidder must be computed in the original price bid as no further compensation will be made.

**AWARD OF CONTRACT:** The right is reserved by the Adams County Board of Commissioners to reject any or all bids, to waive informalities in the bidding, and to accept in whole or in part such bid or bids as may be deemed in the best interest of the County. The Board will not be bound necessarily by the low bid. No bidder may withdraw his bid after the hour set for the bid opening unless award is delayed for a period exceeding thirty (30) days.

YES, but subject to seller's review and approval at time of requested sale.

NO

**FAX BIDS WILL NOT BE ACCEPTED**



### General Specifications

		Write in Option	Specifications	
			Meets	Does not
Year –	2012 or newer			
Miles –	Less than 300,000			
Horsepower –	485 or higher			
Wheel Base –	272” – front #1 to back #4			
Axle #1-	Set back axle – preferred			
Axle #2	Air Drop axle - mandatory			
Axle #3-4	Tandem axles - mandatory			
Weight Capacity	Capable of hauling 105,500 pounds with a 4 axle 53’ trailer			
<u>Options</u>				
Transmission –	Allision Automatic – preferred			
	18 speed with auto shift – second preference			
	18 speed Manual – third preference			
Tires -	11 R 22.5 preferred			
Accessory -	Hydraulic Wet Kit – preferred			

## BID PROPOSAL

Basic bid for a **Day Cab, Diesel 5<sup>th</sup> Wheel Tractor** FOB Ritzville, Washington, as specified

Base Price    \$ \_\_\_\_\_

WSST \_\_\_\_\_ %    + \_\_\_\_\_

Delivery Time \_\_\_\_\_ days                      TOTAL BID    \$ \_\_\_\_\_

Manufacturer: \_\_\_\_\_

Model Number and Name: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

The Bidder supplying equipment is hereby advised that by signature of this proposal he/she is deemed to have acknowledged all requirements and signed all certificates contained herein. No proposal guaranty is required for this bid proposal.

Receipt is hereby acknowledged of addendum(s) No.(s) \_\_\_\_\_, \_\_\_\_\_ & \_\_\_\_\_.

Signature of Authorized Official(s)

**PROPOSAL MUST BE SIGNED** \_\_\_\_\_

\_\_\_\_\_  
Please Print Name of Authorized Official

Firm Name \_\_\_\_\_

Address \_\_\_\_\_

City, St, Zip \_\_\_\_\_

Voice (\_\_\_\_\_) \_\_\_\_\_ Fax (\_\_\_\_\_) \_\_\_\_\_

Email \_\_\_\_\_

State of Washington License No. \_\_\_\_\_

Federal ID No. \_\_\_\_\_