

COMMISSIONERS' PROCEEDINGS

Adams County Courthouse
Ritzville, Washington
Regular Meeting

September 15, 2014
(Monday)

Call to Order @ 8:30 a.m.

Present:

Chairman Jeffrey W. Stevens
Vice-Chairman John N. Marshall
Commissioner Roger L. Hartwig

[10:00:54 AM](#)

Public Works

Director O'Brien provided the weekly report on road maintenance.

Engineer Yeager reported on Danielson Road noting there is moisture flowing through the hillside and discussed possible scenarios to remedy the situation.

Lemaster Road Bridge

Engineer Yeager reported that after reviewing the bridge on Lemaster Road and noting needed repairs, closed the bridge and signed the area. The bridge repair is expected to be completed within two weeks.

Pet Rescue (Animal House)

Director O'Brien reported that he was approached by an Animal House spokesman regarding traffic control at the Adams County fairgrounds during filming of the construction of the Pet Rescue shelter facility from October 15 through October 31, 2014. O'Brien advised the Animal House representative that a formal request for road closures will need to be made at which time the County will evaluate options and prepare a traffic plan to be finalized before the event takes place.

Rebecca Rodriguez of Animal House requested the County host volunteers bringing RV's to camp at the fairgrounds during the filming and not charge an overnight fee. The commissioners agreed to allow one RV

line to be used for the volunteers working on the Pet Rescue shelter facility at no charge.

Custodial Maintenance Personnel

The Board *by consensus authorized Director O'Brien to proceed with the process to fill the recently vacated Fairgrounds Custodial Maintenance position.*

[11:03:40 AM](#)

Recess @ 12:00

Reconvene @ 1:00 p.m.

Executive Session

Executive Session was called for sixty (60) minutes under RCW 42.30.110(1)(i) "To discuss with legal counsel...litigation or potential litigation...". Gary and Valerie Hunt, Human Resources, and Prosecutor Flyckt were present. Session was held from 2:05 p.m. until 3:00 p.m.

[3:13:04 PM](#)

Audit of Fiscal 2013

Prosecutor Flyckt met with the Board to discuss a telephone conversation he had with Assistant State Auditor Lisa Nolan. Ms. Nolan is conducting the audit of fiscal 2013 County financial records and Federal grant compliance.

In a telephone conference on Monday, September 8, 2014 between Ms. Nolan, Prosecutor Flyckt, Auditor Hunt and Treasurer Danekas, Ms. Nolan requested a decision be made whether to close the audit or extend it for thirty (30) days stating that extending the audit might possibly create the opportunity to correct the financial statements. Nolan did note that, regardless of the decision made, there will be a finding that the statements were not accurate. Ms. Nolan informed Mr. Flyckt that there were material misstatements on the financial statements greater than 10% of the total of the statements creating adverse findings. Nolan stated that as it stands the State Auditor's Office would disclaim any opinion as to the accuracy of the County's accounting due to the material misstatements. Ms. Nolan added there is a September 30, 2014 deadline for reporting of federal grants noting the County does have the option of requesting an extension of the September 30, 2014 deadline from the federal reporting agency.

Mr. Flyckt informed Ms. Nolan that the decision to close or extend the audit would need to be made by the Board.

Ms Nolan gave Mr. Flyckt the following options:

1. If the Board requests the State Auditor complete the audit in time for the September 30, 2014 Federal deadline, all final financial statements must be submitted by the close of business on Friday, September 19, 2014;
2. If the Board requests the audit be extended for an additional thirty (30) days, the deadline for requesting a thirty (30) day extension will be the close of business on Wednesday, September 17, 2014.

If the Board elects to request the Auditor continue the audit for an additional thirty (30) days, the County must submit final financial statements by the close of business on Friday, October 17, 2014.

Ms. Nolan, in a subsequent telephone conversation, advised Mr. Flyckt that the Auditor's Office has made a decision to increase the budget of the audit by thirty-two (32) additional hours whether the audit is closed now or an extension requested. If a decision is made to extend the audit, a minimum of forty-eight (48) hours above and beyond the thirty-two (32) additional hours will be charged to the County.

The Board will discuss the above options and meet with Mr. Flyckt to inform him of their decision during regular session on Wednesday, September 17, 2014.

[3:30:27 PM](#)

Consent Agenda

Commissioner Hartwig moved, Marshall seconded, to *approve the Consent Agenda. Motion carried.*

Preliminary minutes of September 8 and 10, 2014.

August, 2014 Payroll in the amount of \$692,865.38; and Benefits in the amount of \$240,947.73. (Warrant # Series 523425-523579, Direct Deposit # Series 39527-39691, and Benefit/Deduction # Series 1110374-1110396).

Permanent Minutes Signed

September 2, 2014

Adjournment @ 4:45 p.m.

Submitted:

s/Patricia J. Phillips

Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS

ADAMS COUNTY, WASHINGTON

s/Jeffrey W. Stevens, Chairman

s/John N. Marshall, Vice-Chairman

s/Roger L. Hartwig, Commissioner