

COMMISSIONERS' PROCEEDINGS

**Adams County Courthouse
Ritzville, Washington
Regular Meeting**

**August 17, 2015
(Monday)**

Call to Order @ 8:30 a.m.

Present:

Chairman Roger L. Hartwig
Vice-Chairman John N. Marshall

Absent:

Commissioner Jeffrey W. Stevens

[10:00:43 AM](#)

Public Works

Director O'Brien reported on the following:

Road Maintenance noting a focus on spraying, knifing and mowing.
Gravel road maintenance continues to be a priority;

Fairgrounds noting re-plumbing work continues on the north restrooms; approval was given by the electrical inspector to bury the conduit for the new RV line; Farmers Electric is working on the pig barn to retrofit the electricity as well as energizing the underground light poles in the parking area;

Solid Waste noting cardboard is being baled; the intercom system has been ordered;

Operations and Maintenance noting the contractors will begin work this week on the vacated WSU offices downstairs; the parts have been ordered for the courthouse diesel generator.

Marcellus Road Project

Engineer Yaeger reported that he is preparing an estimate for county forces to complete the Marcellus Road project. The estimate, which includes crushing, is approximately \$885,000 with \$750,000 state funding available. County responsibilities may need to be adjusted to allow for the project work to be completed. Yaeger will forward the project information to the CRABoard for their opinion and any concerns they may have.

Approval must be received from the CRABoard prior to moving forward.

[10:45:02 AM](#)

Recess @ 12:00

Reconvene @ 1:00 p.m.

IHCS Personnel

Board consensus denied Director Guse's request to hire a temporary, part-time person to assist the Environmental Health Department with filing and data entry.

Ritzville District Court Agreement

A review of the Interlocal Agreement between the City of Ritzville and Adams County regarding RCW 39.34.180 was conducted on August 5, 2015 pursuant to Section 4.3 (D) of the Agreement, dated 4/7/2015.

County Public Services Building

The following documents were executed pursuant to the application for a State Treasurer Refund of Lease 0091-1-1, for the acquisition and remodel of the building located at 425 E. Main Street, Othello, Washington:

- Commissioner Marshall moved, Hartwig seconded, to *authorize the Chairman to sign the Notice of Intent for Refunding of Lease 0091-1-1, Acquisition of County Building and Remodel with a Maximum Amount to Finance of \$1,510,000 for a Term of Ten (10) years*
- Commissioner Marshall moved, Hartwig seconded, to approve *Resolution No. R-020-2015 In the Matter of Authorization for the Acquisition of Real Property and Execution of a Financing Contract, Site Lease and Related Documentation Relating to the Acquisition of Said Real Property*
- Commissioner Marshall moved, Hartwig seconded, to approve *Certificate Designating Authorized Agency Representatives*

Additionally, Auditor Hunt executed the **Incumbency Certificate** and Clerk Phillips executed the **Certificate of Authorizing Resolution**.

All documents will be submitted, along with a letter re: State of Washington Certificates of Participation, Series 2015C (the "Certificates"), from the Prosecuting Attorney, with anticipated loan start date of October 21, 2015.

Consent Agenda

Commissioner Marshall moved, Hartwig seconded, to *approve the Consent Agenda. Motion carried.*

Vouchers audited and certified by the Adams County Auditor as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 and recorded on a listing, which was made available to the Board. These vouchers were listed as follows:

<u>Fund</u>	<u>Control Number</u>	<u>Amount</u>
001	157805 – 157841	\$ 18,724.92
103	157842	\$ 102.00
104	157843 – 157862	\$ 14,643.57
112	157863 – 157864	\$ 954.50
116	157865	\$ 300.00
117	157866 – 157870	\$ 2,109.69
123	157871 – 157875	\$ 2,368.04
166	157876 – 157885	\$ 5,015.09
502	157886 – 157899	\$ 15,302.36
108	1530	\$ 102.60
115	1531 – 1536	\$ 649.81
321	1537	\$ 3,365.30
401	1538 – 1543	\$ 33,808.87
501	1544 – 1545	\$ 770.56
590	1546 – 1562	\$ 29,353.23
	TOTAL:	\$127,570.54

Permanent Minutes Signed

August 3 and 5, 2015

Correspondence Received

Annette Kaye Cassidy (via email) re: Body Cams Adams County
 (copy of letter sent to Senator Mark Schoesler)

Department of Ecology (via email) re: State Support for
 Irrigators/CSRIA Water Service Odessa (response to 7/27/15 email to
 Ecology)

Correspondence Sent

Jan Jutte, CPA, Washington State Auditor's Office re: Adams
 County 2013 Federal/Financial Audit

Adjournment @ 2:30 p.m.

Submitted:
 s/Patricia J. Phillips
 Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS
 ADAMS COUNTY, WASHINGTON
 s/Roger L. Hartwig, Chairman
 s/John N. Marshall, Vice-Chairman
 -absent-
 Jeffrey W. Stevens, Commissioner

**Form of Authorizing Resolution ORDER OF BOARD OF COUNTY COMMISSIONERS
Resolution No. R-020-2015**

ADAMS COUNTY, WASHINGTON

Authorization for the acquisition of real property and execution of a financing contract, site lease and related documentation relating to the acquisition of said REAL PROPERTY.

WHEREAS, Adams County has executed a Notice of Intent to the Office of State Treasurer, in the form attached hereto as Annex 1 (the "NOI"), in relation to the acquisition of and the financing of the acquisition, improvement and betterment (collectively, the "acquisition") of the Property, as defined below, under the provisions of RCW ch 39.94; and

WHEREAS, it is deemed necessary and advisable by the Local Agency that the Local Agency acquire the real property identified on Annex 1 attached hereto ("Property"); and

WHEREAS, it is deemed necessary and advisable by the Local Agency that the Local Agency enter into a Local Agency Site Lease with the Washington Finance Officers Association in the form attached hereto as Annex 2 to facilitate the financing of the Property;

WHEREAS, it is deemed necessary and advisable by the Local Agency that the Local Agency enter into a Local Agency Financing Lease with the Office of the State Treasurer, in the form attached hereto as Annex 3 (the "Local Agency Financing Lease"), in an amount not to exceed \$1,510,000., plus related financing costs, in order to acquire the Property, and finance the acquisition of the Property;

WHEREAS, the Local Agency will undertake to acquire and/or improve the Property on behalf of and as agent of the Washington Finance Officers Association (the "Corporation") pursuant to the terms of the Local Agency Financing Lease, and in accordance with all applicable purchasing statutes and regulations applicable to the Local Agency; and

WHEREAS, the Local Agency desires to appoint the individuals set forth in Annex 4 as the representatives of the Local Agency in connection with the acquisition of the Property and execution of the Local Agency Financing Lease (each an "Authorized Agency Representative");

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of Adams County as follows:

Section 1. The individuals holding the offices or positions set forth in Annex 4 are each hereby appointed as a representative of the Local Agency in connection with the acquisition of the Property and execution of the Local Agency Financing Lease and all other related documents. A minimum of two (2) Authorized Agency Representatives shall be required to execute any one document in order for it to be considered duly executed on behalf of the Local Agency.

Section 2. The form of the Local Agency Site Lease attached hereto as Annex 2 is hereby approved and the Authorized Agency Representatives are hereby authorized and directed to execute and deliver the Local Agency Site Lease, in substantially the form attached hereto with such changes as may be approved by the Authorized Representatives, to facilitate the acquisition and/or improvement of the Property and financing of the acquisition of the property.

Section 3. The form of the Local Agency Financing Lease attached hereto as Annex 3 is hereby approved and the Authorized Agency Representatives are hereby authorized and directed to execute and deliver the Local Agency Financing Lease, in an amount not to exceed \$1,510,000., plus related financing costs, and in substantially the form attached hereto with such changes as may be approved by the Authorized Representatives, for the acquisition of the property and financing of the acquisition of the Property.

Section 4. The Local Agency hereby authorizes the acquisition of the property as agent of the Corporation in accordance with the terms and provisions of the Local Agency Financing Lease.

Section 5. The Authorized Representatives are hereby authorized to execute and deliver to the Office of State Treasurer all other documents, agreements and certificates, and to take all other action, which they deem necessary or appropriate in connection with the financing of the property, including, but not limited to, any amendment to the NOI, any tax certificate and any agreements relating to initial and ongoing disclosure in connection with the offering of securities related to the financing.

Section 6. This resolution shall become effective immediately upon its adoption.

ADOPTED by the Board of Commissioners of Adams County, at a regular meeting thereof held this 17th day of August, 2015.

APPROVED:

s/Roger L. Hartwig, Chairman
s/John N. Marshall, Vice-Chairman
-absent-
Jeffrey W. Stevens, Commissioner

ATTEST:

s/Patricia J. Phillips
Clerk of the Board