

COMMISSIONERS' PROCEEDINGS

Adams County Courthouse, Ritzville
August 20, 2001

Call to Order @ 8:30 a.m.

Present:

Chairman Jeffrey W. Stevens
Vice-Chairman Rudy Plager
Commissioner Richard Johnson

*0-3206

Templin Road

Public Works Director O'Brien and Engineer Johns discussed the site visit on Templin Road conducted August 13 and presented a breakdown of county maintenance programs, average costs per mile per year (paved road maintenance costs; paved roads preventive maintenance costs, gravel roads maintenance costs, and gravel roads preventive maintenance costs) along with a breakdown of landowner (Templin) and county costs (estimated/per mile) for four different improvement options.

O'Brien reported that Adams and Lincoln County jointly recommended first choice as Option #1 (continue existing maintenance) with Option #4 as the second choice (grade, shape, mag. chloride treatment).

Chester Templin spoke at length on the issue. It was the consensus of the board that Option #4 would be acceptable to the county assuming agreement by Templin. Templin will inform the Public Works Department of his decision.

*3206-3754 (Tape changeover #2) *0-391

Booker/Bench Road

Commissioner Johnson moved, Plager seconded, to *approve Pay Estimate #1 in the amount of \$282,561.30 to Central Washington Asphalt, Moses Lake, for work completed 7/12/01 to 7/30/01 on County Road Projects 127, 129, 132, 133, and 134.* Motion carried.

*391-413

Hays Road/Hart Road Speed Limit

Commissioner Plager moved, Johnson seconded, to *approve a speed limit change from 50 mph to 25 mph on County Road #11264 (Hays Road) and County Road #11244 (Hart Road) from SR26 North to ending mile post.*
Motion carried.

Recess @ 12:00

Reconvene @ 1:00 p.m.

Consent Agenda

Commissioner Johnson moved, Plager seconded, to *approve the Consent Agenda:*

Preliminary minutes of August 13, 2001

Vouchers audited and certified by the Adams County Auditor as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 and recorded on a listing, which was made available to the board. These vouchers were listed as follows:

<u>Fund</u>	<u>Control Number</u>	<u>Amount</u>
001	014349-014393	\$ 4,020.06
103	014394-014395	\$ 442.00
104	014396-014406	\$ 3,737.22
105	014292-014293	\$ 833.54
111	014410	\$ 355.62
113	014411	\$ 180.00
117	014412-014419	\$ 999.23
130	014420	\$ 377.52
131	014421-014423	\$ 913.54
166	014424-014428	\$ 1,163.04
TOTAL		\$13,021.77

Resolution No. R-72-01 In the Matter of Rescinding Resolution 55-78 Establishing Grant Application Procedures for the County

Resolution No. R-73-01 In the Matter of Rescinding Resolution No. R-40-91 Adopting the 1984 Environmental Health Code and the 1987 Fee Schedule for the Adams County Health District

Resolution No. R-74-01 In the Matter of Amending a Portion of Resolution No. 45-85 and Resolution No. R-32-00 Adopting a

Comprehensive County Property Management and Inventory Procedure; and, Amending Adams County Code Chapter 2.48.060, 2.48.070, and 2.48.080

Correspondence

DNS for GWMA Plan developed through a cooperative effort of local citizens and local government (Adams, Franklin, and Grant Counties) to develop and implement best management practices and strategies for the reduction of nitrate levels in the groundwater

Washington State Redistricting Commission re: U.S. Census Bureau data for local government redistricting

Permanent Minutes Signed

August 6 and 8, 2001

Adjournment @ 4:00 p.m.

Submitted:
s/Linda Reimer, CMC/AE
Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Jeffrey W. Stevens, Chairman
s/Rudy Plager, Vice-Chairman
s/Richard Johnson, Commissioner

RESOLUTION NO. R-72-01

**ORDER OF BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON**

IN THE MATTER OF RESCINDING RESOLUTION 55-78 ESTABLISHING GRANT APPLICATION PROCEDURES FOR THE COUNTY

WHEREAS, procedures for reviewing and approving grants as established under Resolution 55-78 are obsolete and no longer applicable within the county;

NOW, THEREFORE BE IT RESOLVED that Resolution 55-78 is hereby rescinded and Adams County Code Chapter 3.20 Grant Application Procedures is deleted.

DATED this 20th day of August, 2001.

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Jeffrey W. Stevens, Chairman
s/Rudy Plager, Vice-Chairman
s/Richard Johnson, Commissioner

ATTEST:
s/Linda Reimer, CMC
Clerk of the Board

RESOLUTION NO. R-73-01

**ORDER OF BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON**

**IN THE MATTER OF RESCINDING RESOLUTION NO. R-40-91 ADOPTING THE 1984
ENVIRONMENTAL HEALTH CODE AND THE 1987 FEE SCHEDULE FOR THE
ADAMS COUNTY HEALTH DISTRICT**

WHEREAS, the Adams County Health District operates with a separate Board which sets and establishes policies and procedures; and,

WHEREAS, numerous changes have already been adopted and implemented by this Board for the District since May of 1991;

NOW, THEREFORE BE IT RESOLVED that Resolution No. R-40-91 is hereby rescinded and Adams County Code Chapter 8.08 Health Code Adopted is deleted.

AND, BE IT FURTHER RESOLVED that the repeal under Resolution No. R-40-91 of a Resolution dated January 19, 1966, on behalf of the Adams County Health District remains valid.

DATED this 20th day of August, 2001.

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Jeffrey W. Stevens, Chairman
s/Rudy Plager, Vice-Chairman
s/Richard Johnson, Commissioner

ATTEST:
s/Linda Reimer, CMC
Clerk of the Board

RESOLUTION NO. R-74-01

**ORDER OF BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON**

**IN THE MATTER OF AMENDING A PORTION OF RESOLUTION NO. 45-85 AND
RESOLUTION NO. R-32-00 ADOPTING A COMPREHENSIVE COUNTY PROPERTY
MANAGEMENT AND INVENTORY PROCEDURE; AND, AMENDING ADAMS
COUNTY CODE CHAPTER 2.48.060, 2.48.070, AND 2.48.080**

WHEREAS, the procedures for inventory management and for disposal of inventory have changed since adoption of Resolution 45-85 and R-32-00;

WHEREAS, Resolution 45-85 and R-32-00 are codified in Adams County Code Chapter 2.48;

**NOW, THEREFORE BE IT RESOLVED THAT THE FOLLOWING SECTIONS OF
ADAMS COUNTY CODE CHAPTER 2.48 BE AMENDED TO READ AS FOLLOWS:**

Section 2.48.060 Budget Requests

Section B to now read:

Individual department inventory items costing between \$50 and \$449 may be purchased out of sub-object .35 (Small Tools and Equipment). Individual items are defined as those being wholly functional without additional components.

Section C to now read:

All county inventory items costing five hundred dollars or more are required to be under capital outlay. Each item must be listed separately in budget requests. Changes in appropriated items can only be made with commissioner's approval.

Section 2.48.070 Inventory Procedures

Section D to now read:

Department submits the voucher to the Auditor's Office.

Section E. to now read:

Department requests inventory number from Commissioner's Office.

Section F. to now read:

Department records item on their inventory item description, cost, purchase date, and inventory number.

Section G. to now read:

Inventory number is attached appropriately to item.

Section I to now read:

After the end of each year, the commissioners request county inventory lists from all departments.

Section J. to now read:

Departments submit county inventory list to commissioners.

Section 2.48.080 Disposal of County Property

Section A.1. to now read:

A disposal notice of any inventory items that are to be junked must be submitted, prior to disposal of the items, to the county commissioners. The disposal notice must contain a detailed description of the items, the inventory numbers, and be signed by the department head.

Section A.2., A.3., and A.4. DELETE

Section B.1. to now read:

Inter-department Transfer. Any inventoried county property that is transferred from one county department to another must be deleted from the releasing departments' inventory and noted on that of the receiving department.

Section B.2. DELETE

Section C.1.d. to now read:

The commissioners shall publish a notice of public hearing concerning the proposed sale of listed county. The publication must appear for two consecutive weeks in the county designated legal newspaper. Publication of notice of hearing will be required for the sale of all surplus property, except for trade-ins and intergovernmental transfers.

Section C.1.g. to now read:

The clerk of the board shall publish a notice of sale, based upon the determination of the board of the time, place and manner for such a sale; and, based on the final list of surplus property approved for sale by the board. The notice of sale must be published at least one time in the designated county legal newspaper at least two days prior to the date of the proposed sale. Notice of sale publication must include a

description of all personal property with a depreciated or residual value estimated at five hundred dollars or more, and any real property.

Section C.1.i. to now read:

Each department head shall maintain a list of their sold surplus property for two years. Inventory lists shall be adjusted accordingly.

Section 2.a.i. to now read:

Notify the county commissioners in writing of the intent to dispose. Notification must include the description of items to be disposed of, their value and the inventory numbers of the items.

DATED this 20th day of August, 2001.

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Jeffrey W. Stevens, Chairman
s/Rudy Plager, Vice-Chairman
s/Richard Johnson, Commissioner

ATTEST:
s/Linda Reimer, CMC
Clerk of the Board