

## **COMMISSIONERS' PROCEEDINGS**

**Adams County Courthouse, Ritzville  
December 17, 2001**

**Call to Order @ 8:30 a.m.**

**Present:**

Chairman Jeffrey W. Stevens  
Vice-Chairman Rudy Plager  
Commissioner Richard Johnson

\*0-735

**County Services Building Feasibility Study**

DOH Associates will prepare a cost estimate for including two additional departments in the preliminary study/proposals.

**Janitorial Contract (County Services Building/Sheriff's Office Substation)**

County Vendor List will be reviewed with negotiations to begin with qualified and interested vendor.

**Public Works Union Grievance**

Proposal for settlement of floating holiday grievance discussed. Settlement based on the counter-offer from the Union (2 floating holidays if hired in first/second quarter of the year; 1 floating holiday if hired during third quarter of the year; 0 floating holidays if hired in the fourth quarter of the year) was accepted and will remain in effect for balance of contract (2002 and 2003). Floating Holidays will be a point of discussion during contract renewal negotiations:

\*735-837

**Amend 2001 Adams County Budget**

Public hearing held from 10:30 a.m. until 10:32 a.m.

Present: Auditor McBroom  
Press Ritzville Journal

Commissioner Johnson moved, Plager seconded, to approve Resolution No. R-117-01 In the Matter of Amending the 2001 Adams County Budget. Motion carried.

\*837-3658 (Tape Changeover #2) \*0-64

**2002 Adams County Budget**

Public hearing held @ 11:00 a.m.

Present: Nancy McBroom, Auditor  
Aaron Esser, WSU  
Bill Johns, Engineer  
Todd O'Brien, Public Works Director  
Jay Weise, Undersheriff  
Dave Anderson, Assessor  
Bob Blair, Superior Court Clerk

Discussion/questions regarding revenue v. expenditures and employee salaries/benefits v. operational expenses.

Recessed @ 12:00 noon to reconvene at 1:30 p.m. this same date.

**Recess @ 12:00**

**Reconvene @ 1:00 p.m.**

\*64-170

**December 24**

Discussion of Presidential Executive Order and applicability, if any, to county employees.

**Executive Session**

Requested by Public Works Director O'Brien and Engineer Johns for ten (10) minutes under RCW 42.30.110(1)(g) and held from 1:21 p.m. until 1:28 p.m.

**2002/2003 Public Works Union**

Director O'Brien informed Board that an agreement will be signed by the Public Works Director and the Union representatives with the Public Works Union to reflect the change in medical insurance cap from \$350 to \$400 for the 2002 budget year with a rider that allows for any additional medical cap changes if granted by the board for non-bargaining unit employees.

\*170-1968

**2002 Adams County Budget**

Public hearing reconvened at 1:30 p.m.

Present: Mike Kline, Sheriff  
Jay Weise, Undersheriff  
Dave Anderson, Assessor  
Aaron Esser, WSU  
Laura Danekas, Treasurer  
Bill Johns, Engineer  
Todd O'Brien, Public Works Director

Discussion of COLA's, step increases, decrease in employee hours, hours of operation, and review of revenue forecast.

Recessed at 2:26 p.m. to reconvene at 11:00 a.m. on Monday, December 24, 2001.

\*1968-3782 (Tape Changeover #3) \*0-3089

**Adams County Sheriff's Association**

Negotiation by Association Representatives of proposed 2002-2004 Sheriff's Association contract. Negotiations scheduled for continuance on December 24, 2001. Those sections of the contract where agreement has been reached will be noted in a follow-up letter to be issued by the Association.

**Consent Agenda**

Commissioner Johnson moved, Plager seconded, *to approve the Consent Agenda*:

Preliminary minutes of December 10 and 12, 2001

Vouchers audited and certified by the Adams County Auditor as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 and recorded on a listing, which was made available to the board. These vouchers were listed as follows:

<u>Fund</u>	<u>Control Number</u>	<u>Amount</u>
001	016609-016662	\$ 11,303.64
103	016663-016665	\$ 210.68
104	016666-016677	\$ 2,102.73
105	016678	\$ 13,217.50
108	016679-016696	\$ 1,215.19

112	016697	\$	104.80
115	016698	\$	77,235.70
116	016699-016700	\$	796.48
166	016701-016710	\$	1,219.49
502	016711-016717	\$	2,387.78
115	2197-2217	\$	7,387.25
321	2218	\$	35,508.00
401	2219-2221	\$	2,247.12
501	2222-2233	\$	14,915.87
590	2234-2253	\$	15,589.60
TOTAL			\$185,441.83

**Resolution No. R-122-01 In the Matter of Adopting the 2002 Annual Road Construction Program**

**Resolution No. R-123-01 In the Matter of Reimbursement of the County Road Fund #115 for Expenditures which Should Have Been Incurred by the Solid Waste Fund #401**

**Resolution No. R-124-01 In the Matter of Reimbursement of the County Road Fund #115 for Expenditures which Should Have Been Incurred by the Intergovernmental Service Fund #590**

**Resolution No. R-125-01 In the Matter of Transferring Interfund Loan Funds from Adams County Intergovernmental Services Fund #590 to Adams County Central Services Fund #502**

**Resolution No. R-126-01 In the Matter of Transferring Funds from the Current Expense Fund #001 to Courthouse O&M Fund #501**

**Resolution No. R-127-01 In the Matter of Reimbursement of the Current Expense Fund #001 by the Criminal Justice Fund #105**

**Correspondence**

DNS/SEPA for Avista Utilities for installation of an 80 foot microwave tower within the confines of an existing electrical substation with equipment shelter and microwave dishes

Copy of letter to Paul Stoker from Department of Ecology Tom Fitzsimmons, Director re: notification of certification of Columbia Basin Ground Water Management Area Program

Copy of letter to Adams County Noxious Weed Control Board  
Director from Kuhn Road Neighbors re: request for noxious weed control  
data

Copy of letter from Lincoln County Commissioner Graedel to DOE  
re: request for assistance in securing a water permit for Fort Charles RV  
& Tourist Park

East Adams County Comprehensive Plan and Draft Environmental  
Impact Statement (Volume I)

East Adams County Comprehensive Plan Final Environmental  
Impact Statement (Volume II)

Dee Caputo, Building and Planning Director re: letter of resignation

**Adjournment @ 5:00 p.m.**

Submitted:  
s/Linda Reimer, CMC  
Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS  
ADAMS COUNTY, WASHINGTON  
s/Jeffrey W. Stevens, Chairman  
s/Rudy Plager, Vice-Chairman  
s/Richard Johnson, Commissioner

**RESOLUTION NO. R-117-01**

**ORDER OF BOARD OF COUNTY COMMISSIONERS  
ADAMS COUNTY, WASHINGTON**

**IN THE MATTER OF AMENDING THE 2001 ADAMS COUNTY BUDGET**

**WHEREAS**, a public hearing was held on December 17, 2001, for the purpose of  
receiving public input on proposed amendments to the 2001 budget; and,

**WHEREAS**, justification for the amendments was presented and deemed acceptable by  
the Board;

**NOW THEREFORE BE IT RESOLVED** that the 2001 Adams County Budget is amended  
as follows:

	<u>Budget</u>	<u>Change</u>	<u>Revised</u>
<b><u>Current Expense</u></b>			
Support Enforcement			
Salaries/Benefits	\$115,593	\$12,000	\$127,593
Personnel Department			
Mandated (Professional Services)	\$ 3,000	\$ 2,500	\$ 5,500
Non-Departmental			
Courthouse O&M Support	\$885,367	\$20,000	\$905,367
TOTAL Current Expense		\$34,500	
<b><u>Developmental Disabilities</u></b>			
Loan Repayment	\$160,600	\$10,000	\$170,600
<b><u>Courthouse O&amp;M #501</u></b>			
Unbudgeted Emergency Expend	\$200,000	\$25,000	\$225,000
TOTAL Increases		\$69,500	

**DATED** this 17<sup>th</sup> day of December, 2001.

BOARD OF COUNTY COMMISSIONERS  
ADAMS COUNTY, WASHINGTON  
s/Jeffrey W. Stevens, Chairman  
s/Rudy Plager, Vice-Chairman  
s/Richard Johnson, Commissioner

ATTEST:  
s/Linda Reimer, CMC  
Clerk of the Board

**RESOLUTION NO. R-122-01**

**ORDER OF BOARD OF COUNTY COMMISSIONERS  
ADAMS COUNTY, WASHINGTON**

**IN THE MATTER OF ADOPTING THE 2002 ANNUAL ROAD CONSTRUCTION PROGRAM**

**WHEREAS**, the County Road Administration Board Standards of Good Practice require the adoption of the Annual Road Construction Program in accordance with WAC 136 Chapter 16;

**THEREFORE BE IT RESOLVED THAT** the Annual Road Construction Program for 2002 as presented by the Adams County Engineer and filed and attached hereto be adopted.

**DATED** this 17<sup>th</sup> day of December, 2001.

BOARD OF COUNTY COMMISSIONERS  
 ADAMS COUNTY, WASHINGTON  
 s/Jeffrey W. Stevens, Chairman  
 s/Rudy Plager, Vice-Chairman  
 s/Richard Johnson, Commissioner

ATTEST:  
 s/Linda Reimer, CMC  
 Clerk of the Board

**RESOLUTION NO. R-123-01**  
**ORDER OF THE BOARD OF COUNTY COMMISSIONERS**  
**ADAMS COUNTY, WASHINGTON**

**IN THE MATTER OF REIMBURSEMENT OF THE COUNTY ROAD FUND #115 FOR EXPENDITURES WHICH SHOULD HAVE BEEN INCURRED BY THE SOLID WASTE FUND #401**

**WHEREAS**, the below expenditures for salaries for November, 2001 should have been incurred by the Solid Waste Fund #401;

**THEREFORE BE IT RESOLVED** that the following journal entry will stand as the basis for reduction of County Road Fund #115 2001 expenditures and the increase of 2001 expenditures for the Solid Waste Fund #401 and the related cash transfers with the revenue received recorded as BARS 389.90.00.10.

Required: Journal Entry

Effective Date: December 17, 2001

Fund – BARS Code	Budget		Actual		
	Debit	Credit	Debit		Credit
401-537.10.10			\$6,075.62		
401-537.10.12				0.00	
401-537.10.20			1,760.10		
401-537.80.10				0.00	
401-537.80.12				0.00	
401-537.80.20				0.00	
401 – Cash					\$7,835.72
To reimburse County Road #115 for salaries for November, 2001					
Entry Total	\$ 0.00	\$ 0.00	\$7,835.72		\$7,835.72
115 – Cash			\$7,835.72		
115-542.00.10.01					\$6,075.62
115-542.00.20.01					\$1,760.10

To record a reduction in expenditure as a result of Solid Waste Fund #401 reimbursement.

Entry Total	\$ 0.00	\$ 0.00	\$7,835.72		\$7,835.72
-------------	---------	---------	------------	--	------------

DATED this 17<sup>th</sup> day of December, 2001.

BOARD OF COUNTY COMMISSIONERS  
 ADAMS COUNTY, WASHINGTON

s/Jeffrey W. Stevens, Chairman  
s/Rudy Plager, Vice-Chairman  
s/Richard Johnson, Commissioner

ATTEST:  
s/Linda Reimer, CMC/AAE  
Clerk of the Board

**RESOLUTION NO. R-124-01**

**ORDER OF THE BOARD OF COUNTY COMMISSIONERS  
ADAMS COUNTY, WASHINGTON**

**IN THE MATTER OF REIMBURSEMENT OF THE COUNTY ROAD FUND #115 FOR EXPENDITURES  
WHICH SHOULD HAVE BEEN INCURRED BY THE INTERGOVERNMENTAL SERVICE FUND #590**

**WHEREAS**, the below expenditures for salaries for November, 2001 should have been incurred by the Intergovernmental Service Fund #590;

**THEREFORE BE IT RESOLVED** that the following journal entry will stand as the basis for reduction of County Road Fund #115 2001 expenditures and the increase of 2001 expenditures for the Intergovernmental Service Fund #590 and the related cash transfers with the revenue received recorded as BARS 389.90.00.11

Required: Journal Entry			Effective Date: December 17, 2001		
Fund – BARS Code	Budget		Actual		
	Debit	Credit	Debit	Credit	
590-519.30.00.11			\$ 591.31		
590-519.30.00.20			149.81		
590-548.10.00.11			1,619.76		
590-548.10.00.20			457.88		
590-548.20.00.11			4,056.94		
590-548.20.00.20			1,007.70		
590-548.30.00.11			14,565.00		
590-548.30.00.20			3,756.74		
590-548.40.00.11			150.27		
590-548.40.00.20			40.34		
590-548.60.00.11			176.07		
590-548.60.00.20			48.25		
590 – Cash					\$26,619.77
To reimburse County Road Fund #115 for salaries for November, 2001					
Entry Total	\$ 0.00	\$ 0.00	\$26,619.77		\$26,619.77
115 – Cash			\$26,619.77		
115-542.00.11.01					\$21,159.35
115-542.00.20.01					5,460.42
To record a reduction in expenditure as a result of IGS Fund #590 reimbursement.					
Entry Total	\$ 0.00	\$ 0.00	\$26,619.77		\$26,619.77

DATED this 17<sup>th</sup> day of December, 2001.

BOARD OF COUNTY COMMISSIONERS  
ADAMS COUNTY, WASHINGTON  
s/Jeffrey W. Stevens, Chairman  
s/Rudy Plager, Vice-Chairman  
s/Richard Johnson, Commissioner

ATTEST:  
s/Linda Reimer, CMC/AAE  
Clerk of the Board

**RESOLUTION NO. R-125-01**

**ORDER OF BOARD OF COUNTY COMMISSIONERS  
ADAMS COUNTY, WASHINGTON**

**IN THE MATTER OF TRANSFERRING INTERFUND LOAN FUNDS FROM ADAMS  
COUNTY INTERGOVERNMENTAL SERVICES FUND #590 TO ADAMS COUNTY  
CENTRAL SERVICES FUND #502**

**WHEREAS**, Resolution No. R-52-01 established an interfund loan from Adams County Intra-Governmental Services Fund #590 to Adams County Central Services Fund #502 for the purpose of purchasing financial software from the Eden Systems; and,

**WHEREAS**, to facilitate cash flow it was determined to transfer funds only as needed;

**THEREFORE BE IT RESOLVED THAT** the Adams County Treasurer is hereby authorized to transfer fifty thousand and no/100 dollars (\$50,000) from Intra-Governmental Services Fund #590 BARS 581.10.78.00; and,

**BE IT FURTHER RESOLVED** that interest on the second allocation shall accrue at the rate of 2.27% with provisions for repayment the same as set forth in Resolution No. R-52-01.

**DATED** this 17<sup>th</sup> day of December, 2001.

BOARD OF COUNTY COMMISSIONERS  
ADAMS COUNTY, WASHINGTON  
s/Jeffrey W. Stevens, Chairman  
s/Rudy Plager, Vice-Chairman  
s/Richard Johnson, Commissioner

ATTEST:  
s/Linda Reimer, CMC  
Clerk of the Board

**RESOLUTION NO. R-126-01**

**ORDER OF BOARD OF COUNTY COMMISSIONERS  
ADAMS COUNTY, WASHINGTON**

**IN THE MATTER OF TRANSFERRING FUNDS FROM THE CURRENT EXPENSE FUND #001 TO COURTHOUSE O&M FUND #501**

**WHEREAS**, funds were allocated in the Current Expense Fund #001 for the operation of the Courthouse O&M Fund #501;

**THEREFORE BE IT RESOLVED THAT** twenty-five thousand and no/100 (\$25,000) be transferred from Current Expense Fund #001 BARS 597.18.30.00 to the Courthouse O&M Fund #501 BARS 397.18.30.00.

**DATED** this 17<sup>th</sup> day of December, 2001.

BOARD OF COUNTY COMMISSIONERS  
ADAMS COUNTY, WASHINGTON  
s/Jeffrey W. Stevens, Chairman  
s/Rudy Plager, Vice-Chairman  
s/Richard Johnson, Commissioner

ATTEST:  
s/Linda Reimer, CMC  
Clerk of the Board

**RESOLUTION NO. R-127-01**

**ORDER OF BOARD OF COUNTY COMMISSIONERS  
ADAMS COUNTY, WASHINGTON**

**IN THE MATTER OF REIMBURSEMENT OF THE CURRENT EXPENSE FUND #001 BY THE CRIMINAL JUSTICE FUND #105**

**WHEREAS**, wage and benefits costs were expended out of the Current Expense Fund #001 in the amount of \$4,252.07;and,

**WHEREAS**, these expenditures would have been more appropriately expended from the Criminal Justice Fund #105 because of the 2001 budgeting process;

**THEREFORE BE IT HEREBY RESOLVED** that the Current Expense Fund #001 BARS 016.512.42.10.02 be reduced by \$2,912.78, and BARS 016.512.42.20.01 be reduced by \$1,339.29, and further, that the Criminal Justice Fund #105 BARS 016.512 42 10 01 be increased by \$2,912.78, and BARS 016.512.42.20.01 be increased by \$1,339.29; and,

**BE IT FURTHER RESOLVED** that the Adams County Treasurer be authorized to transfer the amount of \$4,252.07 from the Criminal Justice Fund #105 to the Current Expense Fund #001 BARS 389.90.00.10 and credit expenditure BARS 016 512 42 10 01 and BARS 016 512 42 20 01 as indicated above.

**DATED** this 17<sup>th</sup> day of December, 2001.

BOARD OF COUNTY COMMISSIONERS  
ADAMS COUNTY, WASHINGTON  
s/Jeffrey W. Stevens, Chairman  
s/Rudy Plager, Vice-Chairman  
s/Richard Johnson, Commissioner

ATTEST:  
s/Linda Reimer, CMC  
Clerk of the Board