

COMMISSIONERS' PROCEEDINGS

Adams County Courthouse, Ritzville
December 31, 2001

Call to Order @ 8:30 a.m.

Present:

Chairman Jeffrey W. Stevens
Vice-Chairman Rudy Plager
Commissioner Richard Johnson

Executive Session

Held under RCW 42.30.110(1)(i) – litigation (via telephone) with Attorney Mary Gaston from 8:45 a.m. until 8:55 a.m.

*0-493

Petition for Investigation of Question Concerning Representation

The Board acknowledged receipt of a Petition for Investigation of Question Concerning Representation for “all full and part-time employees in the Departments of Ritzville District Court, Othello District Court, Auditor, Clerk, Prosecutors Support Staff, County Jailers, E-911 Dispatchers, Juvenile Probation and Building/Planning” excluding all elected officials, department heads, supervisors, confidential employees and all other departments (approximately 40 employees).

Attorney Gaston informed the board they were prohibited under WAC 391-25-140 from changing conditions of employment for employees at this time. How to proceed at this point was discussed with the board.

*493-970

Janitorial/Maintenance Contract (Courthouse/Public Works/Jail)

Commissioner Plager moved, Stevens seconded, to *approve the Contract to Provide Janitorial, Repair and Maintenance Services for Adams County with Simpson Services effective January 1, 2002, through December 31, 2002 at the rate of \$4,450 per month.* Motion carried.

Commissioner Johnson withdrew from the decision and vote due to conflict of interest.

Janitorial Services will be provided at the Adams County Courthouse and Public Works Building. Repair and Maintenance Services will be provided at the Courthouse, Jail, and Public Works Building.

Yard Care Contract

Commissioner Johnson moved, Plager seconded, to *approve the Contract to Provide Groundskeeping Services for the Adams County Courthouse and Public Works Building with Thomas J. Benzel effective January 1, 2002 through December 31, 2002 at the rate of \$1,300 per month for the Courthouse grounds and \$100 per month for the Public Works grounds.* Motion carried.

Janitorial/Maintenance Contract (County Services Building/Sheriff's Substation)

Quotes received noted at monthly rates unless otherwise specified:

American Building Maintenance Co. 18 East Columbia Drive Kennewick, Washington 99336 Removal	\$585.19 for CSB \$720.20 for SO Substation \$25.00/man hour Snow
Simpson Services Othello, Washington 99344 for both buildings	\$700.00 for CSB \$500.00 for SO Substation \$200.00 for Maintenance \$12.00/man hour Snow Removal

Discussion followed with decision set for January 7, 2002, meeting.

Executive Session

Requested by Public Works Director O'Brien for fifteen (15) minutes under RCW 42.30.110(1)(g) - personnel. Engineer Johns was present. Session held from 10:17 a.m. until 10:31 a.m.

Executive Session

Requested by Public Works Director O'Brien for fifteen (15) minutes under RCW 42.30.110(1)(b) - real estate. Engineer Johns was present. Session held from 10:31 a.m. until 10:44 a.m.

*970-2087

2002 Adams County Budget

Work session.

Recess @ 12:00

Reconvene @ 1:00 p.m.

Executive Session

Requested by Board for approximately one (1) hour and held under RCW 42.30.110(1)(i) – litigation (via telephone) with Attorney Mary Gaston from 1:18 p.m. until 1:53 p.m.

2002 Adams County Budget

Work session.

*2087-2522

2002 Adams County Budget

Commissioner Plager moved, Johnson seconded, to *approve Resolution No. R-118-01 In the Matter of Adopting the Adams County 2002 Budget*. Commissioner Plager recommended that each of the commissioners forgo their COLA for 2002 and that they commend all other elected officials who did the same. Chairman Stevens reiterated that any decision regarding elected official salaries must be the sole decision of each elected official and they could handle as they wished directly with the payroll department.

Budgetary cuts were highlighted with notice that some cuts were made during the one-on-one budget sessions with the departments, others were made throughout the past few weeks, and additional cuts were made on this date.

Chairman Stevens read the following details as stated in Resolution No. R-118-01: *“this budget reflects amounts that meet the requirements for a balanced budget and this same budget may require negotiated decisions regarding position impacts in 2002 for current non-union employees; but those labor matters have not been interpreted and/or specified at this time except for decisions previously adopted by the board on October 9, 2000, July 9, 2001, and October 22, 2001; and,*

that the adopted budget includes:

“the Public Works Union 1374 wage and benefit package covered under separate contract 2001-2003 including a Memorandum of Agreement on Floating Holidays signed December 24, 2001;

and the Sheriff’s Association wage and benefit package as agreed upon to this date and reflected in the 2002 budget; with additional

negotiations yet to be completed for the 2002-2004 contract years with appropriate fiscal adjustments to be made at that time and to be covered under a future amendment as required; and

“that fiscal prudence necessitates reiteration that the hiring freeze on all departments within Adams County imposed by motion on October 18, 1999, remains in full force and effect until modified or rescinded.”

Motion carried unanimously.

*2522-2843

D.A.S.A. Contract Amendment

Commissioner Johnson moved, Plager seconded, to *authorize the Chairman to sign the D.A.S.A. Contract 7550-1 Amendment between the Department of Alcohol and Substance Abuse and Adams County.* Motion carried.

This amendment replaces the current outpatient reimbursement schedule with the new schedule that reflects a 2.1% increase per service delivered. Additionally the amendment provides billing guidelines and limitations for the SSI Cost Offset Project.

NCWRSN Amendment

Commissioner Plager moved, Johnson seconded, to *authorize the Chairman to sign Form Amendment No. 2 between the North Central Washington Regional Support Network (NCWRSN) and Adams County.* Motion carried.

This amendment is a response to Community Counseling Services request for additional funds to help provide staff for an anticipated increase in referrals from Columbia Basin Health Association that may result from a grant the Association has received.

Winter Road Maintenance

Commissioner Johnson moved, Plager seconded, to *approve the Agreement between Adams County and the City of Othello for winter maintenance on the following basis:*

City of Othello:

Cemetery Road from Othello City limits to the east end of the Cemetery parking lot;

Cunningham Road from Othello City limits to SR17

Adams County:

McManamon Road (Broadway) from the Lee Road intersection north to the Othello City limits;

Lee Road from 14th Avenue west to the McManamon Road intersection. Motion carried.

Consent Agenda

Commissioner Plager moved, Johnson seconded, *to approve the Consent Agenda*:

Preliminary minutes of December 24, 2001

Vouchers audited and certified by the Adams County Auditor as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 and recorded on a listing, which was made available to the board. These vouchers were listed as follows:

<u>Fund</u>	<u>Control Number</u>	<u>Amount</u>
001	016922-016948	\$15,477.29
103	016949-016950	\$ 2,493.61
104	016951-016960	\$10,152.90
105	016961-016962	\$ 671.57
107	015963	\$ 250.00
111	016964	\$ 389.47
112	016965	\$ 444.00
122	016966	\$ 863.15
502	016967-016971	\$ 4,903.99
115	2261-2282	\$ 8,454.93
401	2283-2284	\$ 440.12
501	2285-2290	\$ 859.80
590	2291-2303	\$ 4,836.53
TOTAL		\$50,237.36

Correspondence

Copy of letter to M. Reed, R. Clough, N. Johnson from Prosecutor Brueher re: excess proceeds from foreclosure sale of Terry L. Reed, deceased, real estate

Permanent Minutes Signed

December 17, 2001

Adjournment @ 6:00 p.m.

Submitted:
s/Linda Reimer, CMC
Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Jeffrey W. Stevens, Chairman
s/Rudy Plager, Vice-Chairman
s/Richard Johnson, Commissioner

**RESOLUTION NO. R-118-01
ORDER OF BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON**

IN THE MATTER OF ADOPTING THE ADAMS COUNTY 2002 BUDGET

WHEREAS, public hearings were held on December 17 and 24, 2001, for the purpose of receiving public input on the proposed 2002 budget; and,

WHEREAS, all financial details of proposed revenue and expenditures were considered and analyzed;

NOW THEREFORE BE IT RESOLVED that the 2002 Adams County Budget is adopted as follows:

Current Expense Departments

Commissioners	\$ 169,390
Superior Court	\$ 207,887
Ritz Dist Court	\$ 124,497
Othello Dist Court	\$ 121,831
Board of Equal	\$ 4,140
Auditor	\$ 305,037
Clerk	\$ 131,226
Treasurer	\$ 228,684
Assessor	\$ 275,913
Prosecuting Attorney	\$ 242,215
Support Enforcement	\$ 121,438
Civil Service	\$ 3,000

Personnel Costs	\$ 5,000
LEOFF	\$ 20,500
Police Operations	\$ 1,190,770
Care & Custody	\$ 393,942
Juvenile	\$ 356,723
Planning	\$ 80,400
Building	\$ 104,112
Coroner	\$ 16,000
Coop Extension	\$ 149,298
Crop & Soil	\$ 21,119
*Sub Total CE	\$ 4,273,122
Non-Departmental	\$ 935,162
***TOTAL CURRENT EXPENSE	\$ 5,208,284
Current Expense Reserve	\$ 624,805
Ad.Co.Limited Tax G.O.Bond '96	\$ 36,673
CE Building Reserve	\$ 50,000

Other Funds

Enhanced 911/#103	\$ 384,467
Community Counseling/#104	\$ 1,149,880
Criminal Justice/#105	\$ 560,258
Criminal Justice Sales Tax/#105A	\$ 211,000
Emergency Services/#106	\$ 19,747
Veteran's Relief/#107	\$ 10,800
Adams Co Fair/#108	\$ 118,750
Adams Co Fair Cap Imp/#108A	\$ 12,000
Law Library/#109	\$ 5,000
Paths & Trails/#110	\$ 18,000
AdCoRegionalLandfill/#111	\$ 54,700
Jail Inmate Welfare/#112	\$ 7,300
Education Support Program/#113	\$ 43,000
Treasurer's O&M/#114	\$ 7,000
County Road/#115	\$ 7,161,620
Auditor's O&M/#116	\$ 26,200
Developmental Disabilities/#117	\$ 160,600
Martin Hall Reserve/#118	\$ 500
Tourism Enhancement/#120	\$ 1,000
Public Facilities Imp/#122	\$ 284,400
WWS Development/#126	\$ 5,200
Drug Enforcement/#130	\$ 63,557
DARE/#131	\$ 8,824
L&I Ins Retro/#133	\$ 30,000

Crime Victims Comp/#135	\$ 13,000
Crime Victims Comp Reserve/#135A	\$ 50,724
Noxious Weed/#166	\$ 390,522
AdCoDebt Service/#210	\$ 300,200
Rodeo Lake Capital Imp/#301	\$ 45,000
Capital Improvement/#321	\$ 47,900
Solid Waste/#401	\$ 2,863,725
Courthouse O&M/#501	\$ 198,600
Central Services/#502	\$ 484,497
IGS/#590	\$ 3,838,593
***TOTAL OTHER FUNDS	\$18,576,564
*TOTAL CURRENT EXPENSE	\$ 5,208,284
*TOTAL CE RESERVE	\$ 624,805
*TOTAL G.O TAX BOND	\$ 36,673
*TOTAL BUILDING RESERVE	\$ 50,000
*TOTAL OTHER FUNDS	\$18,576,564
****GRAND TOTAL	\$24,496,326

AND, BE IT FURTHER RESOLVED that this budget reflects amounts that meet the requirements for a balanced budget and this same budget may require negotiated decisions regarding position impacts in 2002 for current non-union employees; but those labor matters have not been interpreted and/or specified at this time except for decisions previously adopted by the board on October 9, 2000, July 9, 2001, and October 22, 2001; and,

BE IT FURTHER RESOLVED that the adopted budget includes:
the Public Works Union #1374 wage and benefit package covered under separate contract for 2001-2003 including the Memorandum of Agreement on Floating Holidays signed December 24, 2001;
and, the Sheriff's Association wage and benefit package as agreed upon to this date and reflected in the 2002 budget; with additional negotiations yet to be completed for the 2002-2004 contract years with appropriate fiscal adjustments to be made at that time and to be covered under a future amendment as required; and,

BE IT FURTHER RESOLVED that fiscal prudence necessitates reiteration that the hiring freeze on all departments within Adams County imposed by motion on October 18, 1999, remains in full force and effect until modified or rescinded.

DATED this 31st day of December, 2001.

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Jeffrey W. Stevens, Chairman
s/Rudy Plager, Vice-Chairman

s/Richard Johnson, Commissioner

ATTEST:
s/Linda Reimer, CMC
Clerk of the Board