

COMMISSIONERS' PROCEEDINGS

Adams County Courthouse, Ritzville
March 11, 2002

Call to Order @ 8:30 a.m.

Present:

Chairman Jeffrey W. Stevens
Vice-Chairman Rudy Plager
Commissioner Richard Johnson

*0-943

County Wide Crushing 2001-2002

Commissioner Plager moved, Johnson seconded, to *approve Pay Estimate #3 to Ellensburg Cement, Inc. for work completed 2/06/02 to 3/05/02 on the 2001-2002 County Wide Crushing Project in the amount of \$157,806.54.* Motion carried.

Lind/Hatton Road - 33521

Commissioner Johnson moved, Plager seconded, to *authorize the Chairman to sign the Local Agency Agreement with the State Department of Transportation for the Lind/Hatton Road – 33521 (reconstruction of 2300 feet west of SR21 to SR21 – MP 13.25 to MP 13.68).* Motion carried.

Commissioner Johnson moved, Plager seconded, to *authorize the Chairman to sign the Local Agency Federal Aid Prospectus for the Lind/Hatton Road – 33521.* Motion carried.

Commissioner Johnson moved, Plager seconded, to *authorize the Chairman to sign the Government Agreement for Aid with the Washington State Department of Transportation.* Motion carried.

Courthouse O&M

The Board gave consensus approval for replacement of the remaining four (4) hi-vac units within the courthouse; and, for purchase and installation of a central control panel that will provide the county dial-in capabilities direct to Johnson Controls to receive technical assessment and assistance for

the courthouse/jail heating and cooling system. These costs will be covered through Fund #321 Capital Improvement.

Recess @ 12:00

Reconvene @ 1:00 p.m.

Executive Session

Scheduled for thirty (30) minutes and held with Attorney Mary Gaston via telephone under RCW 42.30.110(1)(i) – litigation – from 2:00 p.m. until 2:30 p.m. At 2:30 p.m. an additional fifteen (15) minutes was posted. Session continued from 2:30 p.m. until 2:45 p.m.

Adams County Cemetery District No. 2

Commissioner Johnson moved, Plager seconded, to *appoint Brad Asay, Othello, to Position No.1 and Eric Morgan, Othello, to Position No.3 on the Adams County Cemetery District No. 2 per RCW 32.12.070(3).* Motion carried.

Adams County Water Conservancy Board

Commissioner Plager moved, Johnson seconded, to *appoint Doug Muscott, Othello, to the Adams County Water Conservancy Board to fill the unexpired term of Orman Johnson effective April 1, 2002, through November 15, 2007.* Motion carried. (Steve McCabe who was appointed on February 4, 2002, to replace Orman Johnson declined that appointment shortly thereafter. Mr. Johnson resumed his board position during this interim time between February 4 and March 11).

Acting Clerk of the Board

Commissioner Plager moved, Johnson seconded, to *appoint Nancy Burt Acting Clerk of the Board for Monday, March 18, 2002.* Motion carried.

Consent Agenda

Commissioner Johnson moved, Plager seconded, *to approve the Consent Agenda:*

Preliminary minutes of March 4, 2002

February payroll in the amount of \$468,526.86; and benefits in the amount of \$115,641.39

Vouchers audited and certified by the Adams County Auditor as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 and recorded on a listing, which was made available to the board. These vouchers were listed as follows:

<u>Fund</u>	<u>Control Number</u>	<u>Amount</u>
001	021030-021130	\$ 32,019.57
103	021131-021134	\$ 1,685.84
104	021135-021148	\$ 4,941.00
105	021150-021151	\$ 14,812.50
107	021152-021153	\$ 400.66
109	021154	\$ 75.60
111	021155-021156	\$ 787.35
113	021157-021163	\$ 1,327.62
122	021164	\$ 3,112.50
131	021165	\$ 20.31
166	021166-021180	\$ 938.69
301	021181	\$ 692.39
502	021182-021197	\$ 19,862.59
115	0173-0206	\$ 11,187.13
401	0207-0212	\$ 671.42
501	0213-0229	\$ 5,736.49
590	0230-0277	\$172,854.52
TOTAL		\$271,126.18

Approval of **Resolution No. R-16-02 In the Matter of Amending the Job Description for Position No. 300 and Reclassifying the Position from R16 to R19**

Approval of **Resolution No. R-17-02 In the Matter of Reimbursement of the County Road Fund #115 for Expenditures which Should Have Been Incurred by the Solid Waste Fund #401**

Approval of **Resolution No. R-18-02 In the Matter of Reimbursement of the County Road Fund #115 for Expenditures which Should Have Been Incurred by the Intergovernmental Service Fund #590**

Correspondence

Loren Ownbey, Princeton, Idaho re: request to lease county owned property for livestock

Frank Mayer, Othello re: property issues

Permanent Minutes Signed

February 25, 2002

Adjournment @ 4:30 p.m.

Submitted:

s/nda Reimer, CMC

Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/ffrey W. Stevens, Chairman
s/dy Plager, Vice-Chairman
s/chard Johnson, Commissioner

RESOLUTION NO. R-16-02

**ORDER OF BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON**

**IN THE MATTER OF AMENDING THE JOB DESCRIPTION FOR POSITION NO. 300
AND RECLASSIFYING THE POSITION FROM R16 TO R19**

WHEREAS, the Board has reviewed the operation of the Building and Planning Department and discussed options for restructuring the department to accommodate some extended related tasks; and,

WHEREAS, these additional tasks relate to solid waste, recycling and emergency management issues;

THEREFORE BE IT RESOLVED THAT Position No. 300 is modified as follows:

<u>Position Title from:</u>	Planning and Building Director
<u>Position Title to:</u>	Building, Planning and Solid Waste Manager
<u>Classification from:</u>	Range 16
<u>Classification to:</u>	Range 19

AND, BE IT FURTHER RESOLVED THAT the revised job description as attached is hereby adopted.

DATED this 11th day of March, 2002.

BOARD OF COUNTY COMMISSIONERS
 ADAMS COUNTY, WASHINGTON
 s/Jeffrey W. Stevens, Chairman
 s/Rudy Plager, Vice-Chairman
 s/Richard Johnson, Commissioner

ATTEST:
 s/Linda Reimer, CMC
 Clerk of the Board

**RESOLUTION NO. R-17-02
 ORDER OF THE BOARD OF COUNTY COMMISSIONERS
 ADAMS COUNTY, WASHINGTON**

**IN THE MATTER OF REIMBURSEMENT OF THE COUNTY ROAD FUND #115 FOR EXPENDITURES
 WHICH SHOULD HAVE BEEN INCURRED BY THE SOLID WASTE FUND #401**

WHEREAS, the below expenditures for salaries for January 2002 should have been incurred by the Solid Waste Fund #401;

THEREFORE BE IT RESOLVED that the following journal entry will stand as the basis for reduction of County Road Fund #115 2002 expenditures and the increase of 2002 expenditures for the Solid Waste Fund #401 and the related cash transfers with the revenue received recorded as BARS 389.90.00.10.

Required: Journal Entry			Effective Date: March 11, 2002		
Fund – BARS Code	Budget		Actual		
	Debit	Credit	Debit	Credit	
401-537.10.10.01			\$6,989.94		
401-537.10.12.01			0.00		
401-537.10.20.01			2,106.49		
401-537.80.10.01			0.00		
401-537.80.12.01			0.00		
401-537.80.20.01			0.00		
401 – Cash					\$9,096.43
To reimburse County Road #115 for salaries for January 2002					
Entry Total	\$ 0.00	\$ 0.00	\$9,096.43		\$9,096.43
115 – Cash			\$9,096.43		
115-542.00.10.01					\$6,989.94
115-542.00.20.01					\$2,106.49
To record a reduction in expenditure as a result of Solid Waste Fund #401 reimbursement.					
Entry Total	\$ 0.00	\$ 0.00	\$9,096.43		\$9,096.43

DATED this 11th day of March, 2002.

BOARD OF COUNTY COMMISSIONERS
 ADAMS COUNTY, WASHINGTON
 s/Jeffrey W. Stevens, Chairman
 s/Rudy Plager, Vice-Chairman
 s/Richard Johnson, Commissioner

ATTEST:
 s/Linda Reimer, CMC
 Clerk of the Board

RESOLUTION NO. R-18-02

**ORDER OF THE BOARD OF COUNTY COMMISSIONERS
 ADAMS COUNTY, WASHINGTON**

**IN THE MATTER OF REIMBURSEMENT OF THE COUNTY ROAD FUND #115 FOR EXPENDITURES
 WHICH SHOULD HAVE BEEN INCURRED BY THE INTERGOVERNMENTAL SERVICE FUND #590**

WHEREAS, the below expenditures for salaries for January 2002 should have been incurred by the Intergovernmental Service Fund #590;

THEREFORE BE IT RESOLVED that the following journal entry will stand as the basis for reduction of County Road Fund #115 2002 expenditures and the increase of 2002 expenditures for the Intergovernmental Service Fund #590 and the related cash transfers with the revenue received recorded as BARS 389.90.00.11

Required: Journal Entry		Effective Date: March 11, 2002			
Fund – BARS Code	Budget		Actual		
	Debit	Credit	Debit	Credit	
590-519.30.00.11.01			\$ 2,229.95		
590-519.30.00.20.01			574.70		
590-548.10.00.11.01			2,098.33		
590-548.10.00.20.01			599.26		
590-548.20.00.11.01			12,396.30		
590-548.20.00.20.01			3,188.01		
590-548.30.00.11.01			18,358.09		
590-548.30.00.20.01			4,921.21		
590-548.40.00.11.01			156.24		
590-548.40.00.20.01			45.68		
590-548.60.00.11.01			207.67		
590-548.60.00.20.01			59.61		
590 – Cash					\$44,835.05
To reimburse County Road Fund #115 for salaries for January 2002					
Entry Total	\$ 0.00	\$ 0.00	\$44,835.05		\$44,835.05
115 – Cash			\$44,835.05		
115-542.00.11.01					\$35,446.58
115-542.00.20.01					9,388.47
To record a reduction in expenditure as a result of IGS Fund #590 reimbursement.					
Entry Total	\$ 0.00	\$ 0.00	\$44,835.05		\$44,835.05

DATED this 11th day of March, 2002.

BOARD OF COUNTY COMMISSIONERS
 ADAMS COUNTY, WASHINGTON
 s/Jeffrey W. Stevens, Chairman

ATTEST:
s/Linda Reimer, CMC
Clerk of the Board

s/Rudy Plager, Vice-Chairman
s/Richard Johnson, Commissioner