

**COMMISSIONERS' PROCEEDINGS**

**Adams County Courthouse, Ritzville  
May 20, 2002**

**Call to Order @ 8:30 a.m.**

**Present:**

Chairman Jeffrey W. Stevens  
Vice-Chairman Rudy Plager  
Commissioner Richard Johnson (joined meeting @ 1:00 p.m.)

\*0-152

**Cunningham Rd. – CRP-135**

**Lee Road – CRP-136**

Bids were received by 4:00 p.m. on Friday, May 17, 2002

Bids were opened from:

Degerstrom Corporation 3303 N. Sullivan Road Spokane, WA 99216	\$758,972.91
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Basin Paving Co. 5278 N. Hwy 17 P. O. Box 1219 Moses Lake, WA 98837	\$773,651.70
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Inland Asphalt Company A Division of CPM Development Corporation P. O. Box 3366 Spokane, WA 99220-3366	\$825,000.00
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Central Washington Asphalt, Inc. P. O. Box 939 Moses Lake, WA 98837	\$799,203.38
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Engineer's Estimate: \$852,035.66

\*152-808

**Public Works General Session**

Public Works Director O'Brien updated the Board on the open status for the position of Building & Planning Director; on activities within the Solid Waste, Recycling, and Emergency Management Departments; and, on the electrical repairs to the flagpole lighting scheduled this date. The yard maintenance request from the staff at the Othello Substation was referred to O'Brien.

### **Knudsen Land Surveying**

Commissioner Plager moved, Stevens seconded, to *authorize the signing of the Contract between Adams County and Knudsen Land Surveying as awarded on May 13, 2002.* Motion carried.

**Recess @ 12:00**

**Reconvene @ 1:00 p.m.**

\*808-1062

### **Cunningham Rd. – CRP-135**

### **Lee Road – CRP-136**

Commissioner Plager moved, Johnson seconded, to *award the bid for the Cunningham Rd.- CRP-135 and Lee Rd. – CRP-136 Projects to Degerstrom Corporation as lowest responsive bidder in the amount of \$758,972.91; and, to further authorize the Chairman to sign the Concurrence to Award.* Motion carried.

\*1062-1083

### **Commissioner Meeting Days**

Commissioner Plager moved, Johnson seconded, to *approve **Resolution No. R-39-02 In the Matter of Establishing Regular Days and Locations for Meetings of the Board of Adams County Commissioners.*** Motion carried.

Effective the week of June 10, 2002, meetings will be held as follows:

Every Monday of each month in Ritzville at 8:30 a.m. – Exception: If a holiday occurs on a Monday, the regular meeting will be held on Tuesday of that week.

First and Third Wednesday of each month in Ritzville beginning at 9:00 a.m.

Second and Fourth Wednesday of each month in Othello beginning at 9:00 a.m.

Exception: No meeting will be held on the holiday occurring on a Wednesday; on the Tuesday before a Wednesday holiday; on the

Thursday following a Wednesday holiday; or, on the Wednesday before a Thursday holiday.

Established locations are Room 202 of the Adams County Courthouse, Ritzville; and District Courtroom of the Adams County Services Building, Othello.

**Martin Hall**

Commissioner Johnson moved, Plager seconded, to *approve **Resolution No. R-40-02 In the Matter of Dispensing with Advertising and Competitive Bidding for Small Purchases and Public Works Projects by the Martin Hall Juvenile Facility Board (Created Pursuant to the Amended and Restated Interlocal Juvenile Detention Facility Agreement – Martin Hall); and, Providing for other Matters properly relating thereto.*** Motion carried.

**Community Counseling Services**

Commissioner Plager moved, Johnson seconded, to *authorize the Chairman to sign the Official Policies and Procedure Administrative, Personnel, and Clinical Manuals of Community Counseling Services of Adams County.* Motion carried.

**Consent Agenda**

Commissioner Johnson moved, Plager seconded, to *approve the Consent Agenda:*

Preliminary minutes of May 13, 2002

Vouchers audited and certified by the Adams County Auditor as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 and recorded on a listing, which was made available to the board. These vouchers were listed as follows:

<u>Fund</u>	<u>Control Number</u>	<u>Amount</u>
001	022268-022371	\$ 36,029.77
103	022372-022378	\$ 2,581.97
104	022379-022407	\$ 8,263.59
105	022408	\$ 333.50
105A	022409	\$ 218.38
109	022410	\$ 557.11
111	022411	\$ 365.75

112	022412-022413	\$ 245.84
117	022414-022423	\$ 1,249.25
122	022424	\$ 3,456.11
131	022425	\$ 461.37
166	022426-022437	\$ 1,823.68
301	022438	\$ 722.08
502	022439-022449	\$ 21,559.84
115	0614-0650	\$ 37,190.57
401	0651-0658	\$ 47,659.21
501	0659-0675	\$ 14,781.87
590	0676-0723	\$ 62,541.94
TOTALS		\$240,041.83

Approval of and Authorization for Chairman to sign the Interlocal Agreement between the City of Othello and Adams County Concerning Joint Use of Alliance Consulting Group, Inc. for work to be done concurrently to update the City and the County Critical Areas Ordinances

Approved **Resolution No. R-37-02 In the Matter of Reimbursement of the County Road Fund #115 for Expenditures which should have been incurred by the Solid Waste Fund #401**

Approved **Resolution No. R-38-02 In the Matter of Reimbursement of the County Road Fund #115 for Expenditures which should have been incurred by the Intergovernmental Service Fund #590**

### Correspondence

R. D. Leary, Secretary, Adams County Park and Recreation District  
#1 re: invitation to official opening of Taggares Park on June 2, 2002

Staff of Adams County Sheriff's Sub-Station and Support  
Enforcement re: concerns with neglect of maintenance of landscape

US Department of the Interior, Bureau of Reclamation re: invitation  
to 50<sup>th</sup> anniversary celebration of the Columbia Basin Project

### Permanent Minutes Signed

May 6 and 8, 2002

### Adjournment @ 4:25 p.m.

Submitted:

s/Linda Reimer, CMC  
 Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS  
 ADAMS COUNTY, WASHINGTON  
 s/Jeffrey W. Stevens, Chairman  
 s/Rudy Plager, Vice-Chairman  
 s/Richard Johnson, Commissioner

**RESOLUTION NO. R-37-02**  
**ORDER OF THE BOARD OF COUNTY COMMISSIONERS**  
**ADAMS COUNTY, WASHINGTON**

**IN THE MATTER OF REIMBURSEMENT OF THE COUNTY ROAD FUND #115 FOR EXPENDITURES WHICH SHOULD HAVE BEEN INCURRED BY THE SOLID WASTE FUND #401**

**WHEREAS**, the below expenditures for salaries for April 2002 should have been incurred by the Solid Waste Fund #401;

**THEREFORE BE IT RESOLVED** that the following journal entry will stand as the basis for reduction of County Road Fund #115 2002 expenditures and the increase of 2002 expenditures for the Solid Waste Fund #401 and the related cash transfers with the revenue received recorded as BARS 389.90.00.10.

Required: Journal Entry

Effective Date: May 20, 2002

Fund – BARS Code	Budget		Actual	
	Debit	Credit	Debit	Credit
401-537.10.10.01			\$5,839.15	
401-537.10.12.01			0.00	
401-537.10.20.01			1,778.79	
401-537.80.10.01			491.06	
401-537.80.12.01			0.00	
401-537.80.20.01			78.71	
401 – Cash				\$8,157.71
To reimburse County Road #115 for salaries for April 2002				
Entry Total	\$ 0.00	\$ 0.00	\$8,157.71	\$8,157.71
115 – Cash			\$8,157.71	
115-542.00.10.01				\$6,300.21
115-542.00.20.01				\$1,857.50

To record a reduction in expenditure as a result of Solid Waste Fund #401 reimbursement.

Entry Total	\$ 0.00	\$ 0.00	\$8,157.71	\$8,157.71
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DATED this 20<sup>th</sup> day of May, 2002.

BOARD OF COUNTY COMMISSIONERS  
 ADAMS COUNTY, WASHINGTON  
 s/Jeffrey W. Stevens, Chairman  
 s/Rudy Plager, Vice-Chairman  
 s/Richard Johnson, Commissioner

ATTEST:  
 s/Linda Reimer, CMC  
 Clerk of the Board

**RESOLUTION NO. R-38-02**

**ORDER OF THE BOARD OF COUNTY COMMISSIONERS  
 ADAMS COUNTY, WASHINGTON**

**IN THE MATTER OF REIMBURSEMENT OF THE COUNTY ROAD FUND #115 FOR EXPENDITURES  
 WHICH SHOULD HAVE BEEN INCURRED BY THE INTERGOVERNMENTAL SERVICE FUND #590**

**WHEREAS**, the below expenditures for salaries for April 2002 should have been incurred by the Intergovernmental Service Fund #590;

**THEREFORE BE IT RESOLVED** that the following journal entry will stand as the basis for reduction of County Road Fund #115 2002 expenditures and the increase of 2002 expenditures for the Intergovernmental Service Fund #590 and the related cash transfers with the revenue received recorded as BARS 389.90.00.11

Required: Journal Entry			Effective Date: May 20, 2002		
Fund – BARS Code	Debit	Budget Credit	Debit	Actual Credit	
590-519.30.00.11.01			\$ 887.08		
590-519.30.00.20.01			236.70		
590-548.10.00.11.01			1,753.91		
590-548.10.00.20.01			522.65		
590-548.20.00.11.01			3,292.68		
590-548.20.00.20.01			893.41		
590-548.30.00.11.01			15,970.25		
590-548.30.00.20.01			4,151.13		
590-548.40.00.11.01			582.46		
590-548.40.00.20.01			172.13		
590-548.60.00.11.01			229.82		
590-548.60.00.20.01			60.50		
590 – Cash					\$28,752.72
To reimburse County Road Fund #115 for salaries for April, 2002					
Entry Total	\$ 0.00	\$ 0.00	\$28,752.72		\$28,752.72
115 – Cash			\$28,752.72		
115-542.00.11.01					\$22,716.20
115-542.00.20.01					6,036.52
To record a reduction in expenditure as a result of IGS Fund #590 reimbursement.					
Entry Total	\$ 0.00	\$ 0.00	\$28,752.72		\$28,752.72

DATED this 20<sup>th</sup> day of May, 2002.

BOARD OF COUNTY COMMISSIONERS  
 ADAMS COUNTY, WASHINGTON  
 s/Jeffrey W. Stevens, Chairman  
 s/Rudy Plager, Vice-Chairman

s/Richard Johnson, Commissioner

ATTEST:  
s/Linda Reimer, CMC  
Clerk of the Board

**RESOLUTION NO. R-39-02**

**ORDER OF BOARD OF COUNTY COMMISSIONERS  
ADAMS COUNTY, WASHINGTON**

**IN THE MATTER OF ESTABLISHING REGULAR DAYS AND LOCATIONS FOR  
MEETINGS OF THE BOARD OF ADAMS COUNTY COMMISSIONERS**

**WHEREAS**, over many years the regular meetings for the Board of County Commissioners have been held every Monday of each month in Ritzville and the second Wednesday of each month in Othello; and,

**WHEREAS**, requirements and regulations connected with legislative responsibilities have increased throughout the years; and,

**WHEREAS**, it is deemed prudent by the Board that additional time on-site at the Ritzville and Othello facilities would facilitate the budgetary, supervisory, and communication processes within the county;

**NOW THEREFORE BE IT RESOLVED** that the regular meeting schedule for the Board of Adams County Commissioners is hereby set as follows effective beginning June 10, 2002:

Every Monday of each month in Ritzville beginning at 8:30 a.m. – Exception: If a holiday occurs on a Monday, the regular meeting will be held on Tuesday of that week;

First and Third Wednesday of each month in Ritzville beginning at 9:00 a.m.

Second and Fourth Wednesday of each month in Othello beginning at 9:00 a.m. -

Exception: No meeting will be held on the holiday occurring on a Wednesday; on the Tuesday before a Wednesday holiday; on the Thursday following a Wednesday holiday; or, on the Wednesday before a Thursday holiday; and,

**BE IT FURTHER RESOLVED** that meetings shall be held in the following locations:

Ritzville – Room 202 of the Adams County Courthouse, 210 W. Broadway

Othello – District Courtroom of the Adams County Services Building, 165 N. 1<sup>st</sup>

**AND BE IT FURTHER RESOLVED** that any changes to this schedule will be publicly posted and advertised as required by law; and,

**BE IT FURTHER RESOLVED** that all other resolutions of the Board that are inconsistent with the provisions of this Resolution re hereby repealed to the extent of such inconsistency.

**DATED** this 20<sup>th</sup> day of May, 2002.

BOARD OF COUNTY COMMISSIONERS  
ADAMS COUNTY, WASHINGTON  
s/Jeffrey W. Stevens, Chairman  
s/Rudy Plager, Vice-Chairman  
s/Richard Johnson, Commissioner

ATTEST:  
s/Linda Reimer, CMC  
Clerk of the Board

**RESOLUTION NO. R-40-02**

**ORDER OF BOARD OF COUNTY COMMISSIONERS  
ADAMS COUNTY, WASHINGTON**

**IN THE MATTER OF DISPENSING WITH ADVERTISEMENT AND COMPETITIVE BIDDING FOR SMALL PURCHASES AND PUBLIC WORKS PROJECTS BY THE MARTIN HALL JUVENILE FACILITY BOARD (CREATED PURSUANT TO THE AMENDED AND RESTATED INTERLOCAL JUVENILE DETENTION FACILITY AGREEMENT – MARTIN HALL); AND, PROVIDING FOR OTHER MATTERS PROPERLY RELATING THERETO**

**WHEREAS**, Adams County, Washington (the “County”) is a political subdivision duly organized and existing under and by virtue of the Constitution and laws of the State of Washington; and,

**WHEREAS**, the County is required by Chapter 13.16 RCW to acquire, construct, and maintain juvenile detention facilities for dependent, wayward and delinquent children; and,

**WHEREAS**, under Section 802(9) of Chapter 16, Laws of 1995, 2<sup>nd</sup> sp. sess., the Washington State Treasurer is authorized to enter into a financing contract for \$4,000,000 plus issuance expenses and required reserves to assist a consortium of counties in the lease/purchase of leasehold improvements to Martin Hall on the Eastern State Hospital campus, and the renovation of said facility for use as a juvenile rehabilitation center; and,

**WHEREAS**, Chapter 309, Laws of 1995, authorizes cities and counties, or any combination thereof, to participate in agreements, pursuant to chapter 39.34 RCW, to jointly expend funds for criminal justice purposes of mutual benefit, which include, but are not limited to, the construction improvement and expansion of jails, court facilities and juvenile justice facilities; and

**WHEREAS**, the County and eight other counties entered into an Amended and Restated Interlocal Juvenile Detention Facility Agreement (Martin Hall) (“the Amended and Restated Agreement”) executed by each County on the following dates:

Douglas County – August 26, 1996  
Stevens County – August 20, 1996  
Pend Oreille County – July 22, 1996  
Spokane County – August 13, 1996  
Adams County – July 22, 1996  
Asotin County – August 19, 1996  
Lincoln County – July 15, 1996  
Whitman County – July 15, 1996  
Ferry County – July 15, 1996

under the authority granted by chapter 39.34 RCW, Chapter 309, Laws of 1995, and Chapter 10, Laws of 1995, 2<sup>nd</sup> sp. sess., to provide for the joint operation and maintenance of Martin Hall for use as a “juvenile rehabilitation center” as amended from time to time; and,

**WHEREAS**, RCW 36.32.245 makes provisions to dispense with advertisement and formal sealed bidding on purchases of equipment, materials and supplies of less than two thousand five hundred dollars; and,

**WHEREAS**, RCW 36.32.250 makes provisions to dispense with advertisement and formal sealed bidding on Public Works projects of less than ten thousand dollars; and,

**WHEREAS**, it would be beneficial and efficient for the County as a Member of the consortium to authorize the Martin Hall Juvenile Facility Board to, in the course of its operation and maintenance of Martin Hall under the Amended and Restated Agreement, dispense with advertisement and formal sealed bidding on purchases of equipment, material and supplies of less than two thousand five hundred dollars and on Public works project of less than ten thousand dollars;

**NOW THEREFORE IT IS HEREBY FOUND, RESOLVED, DETERMINED AND ORDERED** as follows:

*Section 1:* The Board hereby authorizes the Martin Hall Juvenile Facility Board, acting under the Amended and Restated Agreement, in the course of operating and maintaining Martin Hall, to dispense with advertisement and formal sealed bidding on purchases of equipment, material and supplies of less than two thousand five hundred dollars, so long as the following terms and conditions are met:

- a. The purchase price, including sales tax and freight, is less than \$25,000;
- b. Purchases of multiple items shall not be segregated or invoiced separately in order to fall within the bidding exception provided by this section;

- c. The purchase price is within Martin Hall Juvenile Facility Board's current budget;
- d. The purchase price, including sales taxes and freight, is believed to be the lowest price reasonably available, after considering product availability, customer service and product support; and,
- e. The Martin Hall Juvenile Facility Board approves and authorizes the purchase.

*Section 2:* The Board hereby authorizes Martin Hall Juvenile Facility Board, acting under the Amended and Restated Agreement, in the course of operating and maintaining Martin Hall, to dispense with advertisement and formal sealed bidding for Public Works projects of less than ten thousand dollars, so long as the following terms and conditions are met:

- a. The contract price, including sales taxes, is less than \$10,000;
- b. Contracts shall not be segregated or invoiced separately in order to fall within the bidding exception provided by this section;
- c. The contract is within Martin Hall Juvenile Facility Board's current budget;
- d. The contract price, including sales taxes, is believed to be the lowest price reasonably available; and,
- e. The Martin Hall Juvenile Facility Board approves and authorizes the contract.

*Section 3:* All other resolutions of the Board that are inconsistent with the provisions of this Resolution are hereby repealed to the extent of such inconsistency.

*Section 4:* This Resolution shall take effect immediately upon its adoption.

**DATED** this 20<sup>th</sup> day of May, 2002.

BOARD OF COUNTY COMMISSIONERS  
ADAMS COUNTY, WASHINGTON  
s/Jeffrey W. Stevens, Chairman  
s/Rudy Plager, Vice-Chairman  
s/Richard Johnson, Commissioner

ATTEST:  
s/Linda Reimer, CMC  
Clerk of the Board