

## **COMMISSIONERS' PROCEEDINGS**

**Regular Meeting  
Adams County Services Building, Othello**

**August 14, 2002**

**Call to Order @ 9:00 a.m.**

**Present:**

Chairman Jeffrey W. Stevens  
Vice-Chairman Rudy Plager

**Absent:**

Commissioner Richard Johnson

**Building and Planning Department**

Norton and White reported on the status of the department's '92 Plymouth and requested temporary vehicle use until a replacement was located and purchased. The request was discussed with and then referred to Public Works Director O'Brien for resolution.

Discussion was held on implementation of a "county business license" requirement with Norton directed to research other counties.

The Board will go on-site to view certain lanes and consider various 9-1-1 addressing issues during the August 28, 2002, meeting.

**Building/Planning/Solid Waste Director**

The Building and Planning Department staff members were notified of the recent hire of an individual to assume the Director position for the department effective August 19, 2002. Norton was reminded of her agreed upon option to revert to her former position with implementation of her delayed step increase to be effective September 1, 2002. She will remain on full "director" salary until August 31, 2002. Temporary part-time secretarial staff will no longer be retained; and, the new director will evaluate the continuing need to retain other temporary staff with any adjustments or requests to come before the Board.

**Emergency Services**

Donovan Dorsey presented the final Fixed Nuclear Facility payment for the State's fiscal year noting that additional Grant funding had already been approved.

Dorsey reported that the Local Emergency Planning Committee approved the Hazardous Materials Section of the Emergency Management Plan. A copy was presented to the Board for review and action.

#### **Community Mobilization Grant**

Commissioner Plager moved, Stevens seconded, to *authorize the Chairman to sign the Community Mobilization Grant (M)2-67001101 for the period July 1, 2002 to June 30, 2003, in the amount of \$24,909 for Community Counseling Services to provide prevention coordination services in the county; and, to sign the Authorization to Sign Form.* Motion carried. Community Counseling Services is the fiscal agent for the Grant.

#### **Anasazi Software, Inc.**

Commissioner Plager moved, Stevens seconded, to *authorize the Chairman to sign the Anasazi Software, Inc. Support and Maintenance Contract for the period August 1, 2002, through July 31, 2003, in the amount of \$12,527.96.* Motion carried.

#### **HIPAA (Health Insurance Portability and Accountability Act)**

Community Counseling Director Brueske discussed new requirements under HIPAA and informed the Board that an Attorney has been contacted who will serve in a consultant capacity to review, recommend, and draft policy for the department that will be HIPAA compliant.

#### **Community Counseling 2003 Budget**

Director Brueske requested Board consideration for establishment of a "capital reserve program" to protect funds allocated for capital projects from being recalled by the State.

#### **Meth Action Team**

An initial Federal Grant in the amount of \$6,083 was received for equipment, training, and countywide education efforts to address meth problems. The Team is scheduled to meet in early fall to formulate a plan of action.

#### **Othello District Court**

The history of two district court jurisdictions within the county was reviewed with Judge DuBois.

Current staffing within Othello District Court was discussed.

**9-1-1**

Commissioner Plager moved, Stevens seconded, to *authorize the Chairman to sign the E911 Operations Contract FY2003 and the Signature Authorization Form.* Motion carried.

**Adjournment @ 12:25 p.m.**

Submitted:  
s/Linda Reimer, CMC  
Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS  
ADAMS COUNTY, WASHINGTON  
s/Jeffrey W. Stevens, Chairman  
s/Rudy Plager, Vice-Chairman  
-ABSENT-  
Richard Johnson, Commissioner