

## **COMMISSIONERS' PROCEEDINGS**

### **Regular Meeting Adams County Courthouse, Ritzville**

**November 25, 2002**  
(Monday)

#### **Call to Order @ 8:30 a.m.**

#### **Present:**

Chairman Jeffrey W. Stevens  
Vice-Chairman Rudy Plager  
Commissioner Richard Johnson

\*0-1124

#### **Public Works**

Director O'Brien reported that the Public Works crew "early shift" would begin December 9, 2002, to facilitate early de-icing and snow plowing during the winter months.

#### **Adams County Road Standards**

A preliminary draft was given to the board for review. Additional modifications to conform to county code are still pending.

#### **Executive Session**

Public Works Director O'Brien requested a ten (10) minute executive session under RCW 42.30.110(1)(g). Session was held from 10:49 a.m. until 10:59 a.m. An additional five (5) minutes was posted and session continued from 10:59 a.m. until 11:04 a.m. Engineer Johns was present for the session.

\*1124-2596

#### **Adams County Noxious Weed Control Board**

The Board expressed concerns with the substantial reserve funds within the budget. Inquiry was focused on the long-term purpose of these funds and concern that this is a "tax" assessment to landowners. The Noxious Weed Control Board will discuss an assessment decrease during their December 10 meeting and return with a formal recommendation for the Board of Commissioners. The board will then consider formal action during their regular 2003 budget hearing.

**Recess @ 12:00**

**Reconvene @ 1:00 p.m.**

\*2596-2769

**Developmental Disabilities**

Director Doyle requested approval to receive an interfund loan on behalf of the Center to complete emergency repairs on the roof. Approximately \$4,000 is needed for the repairs. Doyle requested and received approval for the building permit to be waived. A memo will be sent to the appropriate departments.

\*2769-1434

**Sheriff's Association**

Commissioner Plager moved, Johnson seconded, to *authorize the Chairman to sign the Contract Agreement between Adams County (Sheriff's Office) and Public Safety Testing, Inc., Lynwood, Washington, for the firm to conduct the Sergeant's Test for Adams County at a cost of \$3,100 plus expenses.* Motion carried.

**Sheriff's Association COLA**

Deputy Hunt representing members of the Sheriff's Association requested clarification of the "percentage plus COLA" approved via contract with the Association. Undersheriff Weise informed the board that notes from a number of parties involved in negotiations reported the COLA as 5% plus x (x being 3.45%) for the first year, 2% plus x for the second year, and 2% plus x for the third year of the contract. "X" was detailed in the official contract, the additional percentage amounts were not. Following discussion, the Board concurred with the additional percentages allocated for the Association noted as 5%, 2%, and 2% plus x. A Memorandum of Agreement will be prepared and attached to the Contract reflecting this concurrence.

**Dictaphone Corporation**

Sheriff Barger and E911 System Manager Ottmar discussed the proposal for upgrading hardware and software provided by the Dictaphone Corporation. Board consensus authorized proceeding with the upgrade with formal contract approval following receipt of the documents.

**Jail Inmate Reserve**

Funds previously authorized from the Jail Inmate Reserve for purchase of a refrigerator were withdrawn. Care and Custody Fund will finance the purchase.

### **Inland Northwest Lifesaver Program**

Sheriff Barger reported county enrollment in the Inland Northwest Lifesaver Program (signal monitoring of Alzheimer, DD, and other qualifying enrollees). The only cost of the program to the county is in training for deputies. Like other neighboring counties Adams County must agree to a reciprocal service requirement of the program.

\*1434-3746 (Tape #3) \*0-330

### **Othello District Court Budget**

Judge-elect Brueher reviewed budget. Pending official adoption of the 2003 budget, the department was allocated personnel/benefits to fund 3 FTE's based on a 35 hour/week.

\*330-3079

### **Ritzville District Court Budget**

Judge Hille reviewed budget. Staff members Grams and Tebow were in attendance. Pending official adoption of the 2003 budget, the department was allocated personnel/benefits to fund 3 FTE's based on a 35 hour/week.

### **Special Counsel for Personnel**

Commissioner Johnson moved, Plager seconded, to *authorize Special Counsel Brian Werst to move Adams County records from Perkins Coie Law Firm to Stamper, Rubens, Stocker & Smith, P.S., Spokane, Washington.* Motion carried.

### **Economic Development Coordinator**

Commissioner Plager moved, Johnson seconded, to *approve **Resolution No. R-87-02 In the Matter of Establishing Position No. 1112 – Economic Development Coordinator and of Classifying the Same.*** Motion carried.

The position, to be funded under Fund #122, was established at Range 16.

### **E-911 System Manager and Administrative Assistant**

Per Resolution R-34-94, the Board by consensus approved revisions to the following job descriptions: Sheriff Department Position #1215 E 911

System Manager MSAG duties deleted. Position #1216 Administrative Assistant MSAG duties added.

**Tax Levies Certification (RCW 84.52.020)**

Educational Service District 101 re: final certification of tax levies for 2003 collection for school districts of the second class in Adams County

**2003 Budget**

Public hearings on the 2003 budget were set as follows:

Monday, December 9, 2002 in Ritzville @ 2:00 p.m. in Room 202

Wednesday, December 11, 2002 in Othello @ 11:00 a.m. in Othello District Court

Monday, December 16, 2002 in Ritzville @ 2:00 p.m. in Room 202 with continuation on other days as the Board deems necessary and posts.

**Consent Agenda**

Commissioner moved, seconded, *to approve the Consent Agenda*:

Preliminary minutes of November 18 and 20, 2002

Vouchers audited and certified by the Adams County Auditor as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 and recorded on a listing, which was made available to the board. These vouchers were listed as follows:

<u>Fund</u>	<u>Control Number</u>	<u>Amount</u>
001	026033-026082	\$ 20,526.69
103	026083	\$ 1,931.34
104	026084-026094	\$ 1,528.86
105	026095-026096	\$ 5,243.00
106	026097	\$ 210.49
107	026097A	\$ 250.00
108	026098	\$ 601.14
112	026099-026100	\$ 242.58
113	026101	\$ 5,086.25
116	026115	\$ 6,733.86
117	026116-026123	\$ 864.32
166	026124-026127	\$ 200.09
502	026128-026130	\$ 741.36
115	1804-1821	\$ 28,851.65

401	1822-1827	\$ 51,328.03
501	1828-1841	\$ 8,574.79
590	1842-1863	\$ 17,388.10
TOTAL		\$150,302.55

Approved **Resolution No. R-86-02 In the Matter of Transferring Funds from the Current Expense Fund #001 to Courthouse O&M Fund #501**

**Correspondence Received**

Copy of letter to Judge Hille and Judge DuBois from Public Defender Morgan re: appointments under contract and requirements under federal and state poverty guidelines

Copy of letter to Public Defender Morgan from Ritzville District Court Judge Hille re: appointments under Public Defender Contract for indigent defendants

Copy of letter to City of Othello from Operations Supervisor Reitmeier re: Annexations – County Road Taxes to City of Othello

J. C. Lenzi, Regional Administrator for Washington State Department of Transportation re: transportation issues related to Eastern Washington

Public Employment Relations Commission re: Tally of Cross-Check and result that Case Number 16163-E-01-2682 is “entitled to certification as exclusive bargaining representative”

Public Employment Relations Commission re: Tally of Cross-Check and result that Case Number 16732-E-02-2761 is “entitled to certification as exclusive bargaining representative”

**Permanent Minutes Signed**

November 12 and 13, 2002

**Adjournment @ 4:30 p.m.**

Submitted:  
s/Linda Reimer, CMC  
Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS  
ADAMS COUNTY, WASHINGTON

s/Jeffrey W. Stevens, Chairman  
s/Rudy Plager, Vice-Chairman  
s/Richard Johnson, Commissioner

**RESOLUTION NO. R-86-02**

**ORDER OF BOARD OF COUNTY COMMISSIONERS  
ADAMS COUNTY, WASHINGTON**

**IN THE MATTER OF TRANSFERRING FUNDS FROM THE CURRENT EXPENSE  
FUND #001 TO COURTHOUSE O&M FUND #501**

**WHEREAS** funds were allocated in the Current Expense Fund #001 for the operation of the Courthouse O&M Fund #501;

**THEREFORE BE IT HEREBY RESOLVED** that sixty thousand and no/100 (\$60,000) be transferred from Current Expense Fund #001 BARS 597.18.30.00 to the Courthouse O&M Fund #501 BARS 397.18.30.00.

**DATED** this 25<sup>th</sup> day of November, 2002.

BOARD OF COUNTY COMMISSIONERS  
ADAMS COUNTY, WASHINGTON  
s/Jeffrey W. Stevens, Chairman  
s/Rudy Plager, Vice-Chairman  
s/Richard Johnson, Commissioner

ATTEST:  
s/Linda Reimer, CMC  
Clerk of the Board

**RESOLUTION NO. R-87-02**

**ORDER OF BOARD OF COUNTY COMMISSIONERS  
ADAMS COUNTY, WASHINGTON**

**IN THE MATTER OF ESTABLISHING POSITION NO. 1112 – ECONOMIC  
DEVELOPMENT COORDINATOR AND OF CLASSIFYING THE SAME**

**WHEREAS**, funds deposited into Fund #122 – Distressed Counties are available and legislatively authorized to be used for support of economic development within economically distressed counties; and,

**WHEREAS**, it is anticipated that an Economic Development Coordinator working for Adams County would be instrumental in initially identifying business growth opportunities within the county; and, that this would then lead to recommendations and implementation of a course of action that would create economic growth;

**THEREFORE BE IT HEREBY RESOLVED** that **Position No. 1112 – Economic Development Coordinator** is hereby established; and,

**BE IT FURTHER RESOLVED** that the position is classified at **Range 16**.

**DATED** this 25<sup>th</sup> day of November, 2002.

BOARD OF COUNTY COMMISSIONERS  
ADAMS COUNTY, WASHINGTON  
s/Jeffrey W. Stevens, Chairman  
s/Rudy Plager, Vice-Chairman  
s/Richard Johnson, Commissioner

ATTEST:  
s/Linda Reimer, CMC  
Clerk of the Board