

COMMISSIONERS' PROCEEDINGS

Regular Meeting
Adams County Courthouse, Ritzville

February 10, 2003
(Monday)

Call to Order @ 8:30 a.m.

Present:

Chairman Rudy Plager
Vice-Chairman Richard Johnson
Commissioner Jeffrey W. Stevens

Agenda

The agenda was corrected to read 11:00 a.m. – Bid opening for Horse Barns; 1:30 p.m. – Bid opening for Herbicides

*0-1667

Deputy Prosecuting Attorney

Prosecutor Flyckt followed up on his request to fill the Deputy Prosecutor vacancy in the office.

The Board confirmed that the county would be required to amend budgets affected by the PERC ruling and by recent action taken in regards to unclassified employees, but there would be no amendments to budgets otherwise unless due to an emergency. Following further discussion, the Board authorized the position to be filled only on or after May 1, 2003 utilizing funds available within the 2003 approved allocation.

*1667-3744 (Tape #2) *0-368

Public Works Equipment

Commissioner Johnson moved, Stevens seconded, to *authorize the Chairman to sign the Purchase Agreement with Western States to purchase one (1) new 2003 Caterpillar, Model 315CL Excavator, at a cost of \$140,765.55.* Motion carried.

Commissioner Stevens moved, Johnson seconded, to *authorize the Chairman to sign the Purchase Agreement with Western States to purchase two (2) Caterpillar 140H for \$97,541.55 including tax (reflects*

trade-in allowance of \$250,000 and addition of carbide edges for \$3304).
Motion carried.

Paths and Trails Fund

Public Works Director O'Brien reviewed the current funds availability, anticipated yearly revenue, and projects that are pending. It was noted that until "official requests" are received from the various entities noting project details, cost estimates, and timeline it was not possible to allocate to projects. The entities will be contacted with an April 30, 2003, deadline for submittal to Public Works.

Lind-Hatton & SR21

Commissioner Stevens moved, Johnson seconded, to *authorize the Chairman to sign the Quit Claim Deeds* for two pieces of property for the Lind-Hatton & SR21 Road Project from Ted S. and Meredith K. Tschirky.
Motion carried.

*368-860

Adams County Fair Horse Barn

Bids were received and opened from the following:

S&S Barns and Building, Inc. 5476 W. Wells Park Road West Jordan, Utah 84008	Delivery 30-45 days 1 barn 2 barns 3 barns	 \$27,440 \$52,680 \$78,670
Custom Barns & Corrals Mike Solomon/Manufacture & Sales P. O. Box 94 Athol, ID 83801	Delivery 60 days 1 barn	 \$27,108.84
Pendelton Grain Growers P. O. Box A Milton-Freewater, OR 97862	Delivery 30 days 2 barns w/third barn option	 \$59,292.00
	Delivery 21 days 2 barns w/third barn option	 \$52,800.00
Scott D. Landon Construction P. O. Box 67	Delivery 75 days 2 barns	 \$67,053.60

Lind, WA 99341

Mark Langenheder
1803 E. Tokio Rd.
Ritzville, WA 99169

Delivery 60 days
1 barn \$26,668.00

J. Dress
% Pasco Ranch & Home
516 N. Oregon Ave.

Delivery 60 days
2 barns \$56,923.20
plus tax

Bid will be reviewed with a recommendation expected within two weeks.

Recess @ 12:00

Reconvene @ 1:00 p.m.

*860-1775

County Credit Card

Sheriff Barger and Undersheriff Fuhr requested authorization to secure a county credit card for use by law enforcement personnel for training/travel purposes. Discussion followed with Sheriff Barger agreeing to check with other law enforcement agencies and to prepare a listing of rules/regulations on how the credit card usage will be monitored.

*1775-2103

Herbicides

Bids were received and opened from the following:

UAP Timberland
Jerry Ellis
1671 Wallace Street
Moses Lake, WA 98837

Wilbur-Ellis Co.
E. 12001 Empire Ave.
Spokane, WA 99206-4597

Krovar I DF	25# or 50#	\$ 9.70	\$ 9.62
Sahara WDG	40#	\$ 8.18	\$ 8.27
Diuron WDG	25#	\$ 2.78	\$ 2.57
Oust	48 oz.	\$ 9.90	\$ 9.37
Telar	16 oz.	\$ 18.90	\$ 18.13
Escort	16 oz.	\$ 17.15	\$ 16.43
Landmark MP	\$/pkg.	\$200.00	\$193.00*
Insist	2 1/2 gal.	NB	\$ 17.97*
No Foam Dry	8 oz.	NB	\$ 7.07

*Landmark MP offer of Insist @ buy 2 gallons, get 1 free
Also will include the Dupont Performance Assurance Solution Program

Bids will be reviewed with a recommendation/award expected February 18, 2003.

*2103-3749 (Tape #3) *0-723

Finance Committee

Treasurer Danekas held a County Finance Committee meeting. Auditor McBroom and Chairman Plager, as members, were present. Commissioners Stevens and Johnson were in attendance.

Adams County Treasurer

Adams County Treasurer Danekas filed in accordance with RCW 36.29.010(1) The county treasurer shall receive all money due the county and disburse it on warrants issued and attested by the county auditor, and (6) shall maintain financial records reflecting receipts and disbursement by fund in accordance with generally accepted accounting principles.

Adams County Treasurer Danekas filed in accordance with RCW 36.48.010 the designation of financial institutions as depositories for all public funds held and required to be kept by the Adams County Treasurer: U.S. Bank, Bank of America (f/k/a) Seattle First National Bank, Sterling Savings Bank, Washington Mutual Savings Bank, Bank of Whitman, and The Wheatland Bank. Funds will also be placed in the Washington State Local Government Investment Pool.

*723-1357

Othello District Court

At the request of the Board Auditor McBroom and Payroll Deputy Bowman reviewed the staffing and hours of the current Othello District Court personnel in preparation for the scheduled meeting with District Court Judge Brueher on Wednesday, February 12, 2003.

*1357-1395

Current Expense Reserve Fund

Chairman Plager informed the board that the Finance Committee recommended that the Board transfer some cash carryover funds to the reserve fund. The Board by consensus accepted the recommendation and instructed the Auditor to prepare the transfer resolution moving \$175,747.90 from Current Expense to the Current Expense Reserve Fund.

Labor Workshops

The Board confirmed "Labor Workshops" for Elected Officials and Department Heads with County Special Counsel Werst and County Union Negotiator Hunt as follows:

February 19, 2003 @ 1:30 p.m. in the Public Works Conference Room, Ritzville

February 26, 2003 @ 1:30 p.m. in the Sheriff's Office Building Conference Room, Othello

Consent Agenda

Commissioner Johnson moved, Stevens seconded, *to approve the Consent Agenda:*

Preliminary minutes of February 3 and 5, 2003

Vouchers audited and certified by the Adams County Auditor as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 and recorded on a listing, which was made available to the board. These vouchers were listed as follows:

<u>Fund</u>	<u>Control Number</u>	<u>Amount</u>
001	030655-030708	\$ 35,436.21
103	030709-030711	\$ 341.93
104	030712-030729	\$ 7,605.79
105	030730-030732	\$ 20,516.50
106	030733	\$ 2,508.00
109	030734	\$ 623.23
111	030735	\$ 363.40
114	030736	\$ 414.00
117	030737-030757	\$ 5,104.82
122	030758-030759	\$ 719.40
166	030760-030765	\$ 3,167.38
301	030766	\$ 882.94
502	030767-030777	\$ 5,727.75
001	0105-0110	\$ 760.03
115	0111-0131	\$ 10,541.86
401	0132-0136	\$ 1,730.72
501	0137-0144	\$ 3,037.60
590	0145-0175	\$ 13,743.66
TOTAL		\$113,225.22

Approved January, 2003, payroll in the amount of \$536,999.01; benefits in the amount of \$120,387.71

Approved Auditor Office equipment Inventory # 4566 – Canon Bubble Jet Fax Machine – to be declared surplus to junked

Approved **Resolution No. R-13-03 In the Matter of Notice of Intent to Vacate a Portion of Crain Road and A Portion of Bryan Avenue, Ben Harrison Avenue, and Lee Avenue, Original Town of Cunningham and Directing the County Engineer to Inspect and Report**

Approved **Resolution No. R-14-03 In the Matter of Determining the Location for the Sale of Property to Satisfy Delinquent Real Property Taxes**

Approved **Resolution No. R-15-03 In the Matter of Tax Levies Certification for 2003 and County Population Certification as of April 1, 2002**

Approved **Resolution No. R-16-03 In the Matter of Transferring Funds from Adams County Regional Landfill Fund #111 to the Emergency Services Fund #106**

Approved **Resolution No. R-17-03 In the Matter of Transferring Funds from the Current Expense Fund #001 to the Emergency Services Fund #106**

Approved **Resolution No. R-18-03 In the Matter of Reimbursement of the County Road Fund #115 for Expenditures which Should Have Been Incurred by the Solid Waste Fund #401**

Approved **Resolution No. R-19-03 In the Matter of Reimbursement of the County Road Fund #115 for Expenditures which Should Have Been Incurred by the Intergovernmental Service Fund #590**

Approved **Resolution No. R-20-03 In the Matter of Reimbursement of the County Road Fund #115 for Expenditures**

**which Should Have Been Incurred by the Current Expense Fund
#001, Department 087,088**

Approval of WSU Cooperative Extension Contract for Strengthening Families Program 2003 for Fernando Ortiveros (preparation and teaching); Amber J. Giles (preparation and teaching); Elizebeth Keele (preparation and teaching); Ashley Bise (child care services); Patrice Dial (preparation and teaching); Timothy Taff (preparation and teaching)

Correspondence Received

E-mail from Nancy Kelly to Commissioner Plager re: RCW 46.01.130 and 46.01.140 – DOL service level model

Tim Fife, P.E., President of Washington State Association of County Engineers re: Governor's Proposed Budget and provision for consolidation of CRABoard, TIB, and FMSIB into a common agency

Robert V. Blair, Superior Court Clerk re: resignation from office as of March 31, 2003

Notice of Tax Judgment Sale foreclosing on properties with delinquent taxes

Adjournment @ 4:30 p.m.

Submitted:
s/Linda Reimer, CMC
Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Rudy Plager, Chairman
s/Richard Johnson, Vice-Chairman
s/Jeffrey W. Stevens, Commissioner

RESOLUTION NO. R-13-03

**ORDER OF BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON**

IN THE MATTER OF NOTICE OF INTENT TO VACATE A PORTION OF CRAIN ROAD AND A PORTION OF BRYAN AVENUE, BEN HARRISON AVENUE, AND LEE AVENUE, ORIGINAL TOWN OF CUNNINGHAM AND DIRECTING THE COUNTY ENGINEER TO INSPECT AND REPORT

WHEREAS, requests to vacate portions of the above county roads have been received;

THEREFORE BE IT RESOLVED that the Adams County Engineer is hereby directed under authority of RCW 36.87.010 to inspect said roads and to report his recommendations on the vacation of the same during a regular meeting of the Board of Adams County Commissioners on a date and time to be scheduled.

DATED this 10th day of February, 2003.

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Rudy Plager, Chairman
s/Richard Johnson, Vice-Chairman
s/Jeffrey W. Stevens, Commissioner

ATTEST:
s/Linda Reimer, CMC
Clerk of the Board

RESOLUTION NO. R-14-03

**ORDER OF BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON**

IN THE MATTER OF DETERMINING THE LOCATION FOR THE SALE OF PROPERTY TO SATISFY DELINQUENT REAL PROPERTY TAXES

WHEREAS, on the 10th day of February, 2003, in Adams County Superior Court, Cause No. 02-2-00147-9 Decree and Order of Sale was entered directing Adams County to sell certain real property to satisfy liens for delinquent taxes; and,

WHEREAS, it is proper under the provisions of RCW 84.64.080 for the undersigned Board of County Commissioners to determine the time, between 9:00 a.m. and 9:00 p.m., and date and location where the sale will be conducted; and,

WHEREAS, it appears to said Board that a suitable place to conduct said sale is on the inside steps after you enter the Adams County Courthouse at 210 W. Broadway, Ritzville, Washington; and,

WHEREAS, it appears to said Board that a suitable time for said sale is 9:00 a.m. on Thursday, March 6, 2003;

THEREFORE BE IT RESOLVED that the sale of certain real property to foreclose the tax lien for delinquent real property taxes due, which are the subject of Adams County Tax Cause No. 02-2-00147-9, to be held on the inside steps after you enter the Adams County Courthouse, 210 W. Broadway, Ritzville, Washington, at 9:00 a.m. on Thursday, March 6, 2003.

DATED this 10th day of February, 2003.

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Rudy Plager, Chairman
s/Richard Johnson, Vice-Chairman
s/Jeffrey W. Stevens, Commissioner

ATTEST:
s/Linda Reimer, CMC
Clerk of the Board

RESOLUTION NO. R-15-03

**ORDER OF BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON**

**IN THE MATTER OF TAX LEVIES CERTIFICATION FOR 2003 AND COUNTY
POPULATION CERTIFICATION AS OF APRIL 1, 2002**

WHEREAS, the attached document stipulates levy requests provided to the Board of County Commissioners for collection in 2003 before any contracts and/or reductions;

THEREFORE BE IT RESOLVED that the attached tax levies be certified to the Adams County Assessor; and,

BE IT FURTHER RESOLVED that Adams County population is certified as 16,600 as of April 1, 2002 in a transmittal dated June 28, 2002 from the Office of Financial Management, Olympia, Washington.

DATED this 10th day of February, 2003.

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Rudy Plager, Chairman
s/Richard Johnson, Vice-Chairman
s/Jeffrey W. Stevens, Commissioner

ATTEST:
s/Linda Reimer, CMC
Clerk of the Board

RESOLUTION NO. R-16-03

**ORDER OF BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON**

**IN THE MATTER OF TRANSFERRING FUNDS FROM ADAMS COUNTY REGIONAL
LANDFILL FUND #111 TO THE EMERGENCY SERVICES FUND #106**

WHEREAS, funds were allocated in Adams County Regional Landfill Fund #111 for the support of the Emergency Services Fund #106;

THEREFORE BE IT HEREBY RESOLVED that \$2,200 be transferred from Adams County Regional Landfill BARS 111.000.597.25.61.01 to the Emergency Services Fund #106 BARS 397.25.61.01.

DATED this 10th day of February, 2003.

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Rudy Plager, Chairman
s/Richard Johnson, Vice-Chairman
s/Jeffrey W. Stevens, Commissioner

ATTEST:
s/Linda Reimer, CMC
Clerk of the Board

RESOLUTION NO. R-17-03

**ORDER OF BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON**

**IN THE MATTER OF TRANSFERRING FUNDS FROM THE CURRENT EXPENSE
FUND #001 TO THE EMERGENCY SERVICES FUND #106**

WHEREAS, funds were allocated in the Current Expense Fund #001 for the operation of the Emergency Services Fund #106;

THEREFORE BE IT HEREBY RESOLVED that \$20,000 be transferred from Current Expense fund #001 BARS 597.25.00.01 to the Emergency Services Fund #106 BARS 397.25.60.00.

DATED this 10th day of February, 2003.

BOARD OF COUNTY COMMISSIONERS
 ADAMS COUNTY, WASHINGTON
 s/Rudy Plager, Chairman
 s/Richard Johnson, Vice-Chairman
 s/Jeffrey W. Stevens, Commissioner

ATTEST:
 s/Linda Reimer, CMC
 Clerk of the Board

RESOLUTION NO. R-18-03
ORDER OF THE BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON

IN THE MATTER OF REIMBURSEMENT OF THE COUNTY ROAD FUND #115 FOR EXPENDITURES WHICH SHOULD HAVE BEEN INCURRED BY THE SOLID WASTE FUND #401

WHEREAS, the below expenditures for salaries for January 2003 should have been incurred by the Solid Waste Fund #401;

THEREFORE BE IT RESOLVED that the following journal entry will stand as the basis for reduction of County Road Fund #115 2003 expenditures and the increase of 2003 expenditures for the Solid Waste Fund #401 and the related cash transfers with the revenue received recorded as BARS 389.90.00.10.

Required: Journal Entry

Effective Date: February 10, 2003

Fund – BARS Code	Budget		Actual	
	Debit	Credit	Debit	Credit
401-537.10.10.01			\$5,239.80	
401-537.10.12.01			0.00	
401-537.10.20.01			1,628.91	
401-537.80.10.01			675.22	
401-537.80.12.01			221.02	
401-537.80.20.01			0.00	
401 – Cash				\$7,764.95
To reimburse County Road #115 for salaries for January,2003.				
Entry Total	\$ 0.00	\$ 0.00	\$7,764.95	\$7,764.95
115 – Cash			\$7,764.95	
115-542.00.10.01				\$5,915.02
115-542.00.20.01				\$1,849.93

To record a reduction in expenditure as a result of Solid Waste Fund #401 reimbursement.

Entry Total	\$ 0.00	\$ 0.00	\$7,764.95	\$7,764.95
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DATED this 10th day o February, 2003.

BOARD OF COUNTY COMMISSIONERS
 ADAMS COUNTY, WASHINGTON
 s/Rudy Plager, Chairman
 s/Richard Johnson, Vice-Chairman

s/Jeffrey W. Stevens, Commissioner

ATTEST:
s/Linda Reimer, CMC
Clerk of the Board

RESOLUTION NO. R-19-03

**ORDER OF THE BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON**

**IN THE MATTER OF REIMBURSEMENT OF THE COUNTY ROAD FUND #115 FOR EXPENDITURES
WHICH SHOULD HAVE BEEN INCURRED BY THE INTERGOVERNMENTAL SERVICE FUND #590**

WHEREAS, the below expenditures for salaries for January 2003r should have been incurred by the Intergovernmental Service Fund #590;

THEREFORE BE IT RESOLVED that the following journal entry will stand as the basis for reduction of County Road Fund #115 2003 expenditures and the increase of 2003 expenditures for the Intergovernmental Service Fund #590 and the related cash transfers with the revenue received recorded as BARS 389.90.00.11

Required: Journal Entry

Effective Date: February 10, 2003

Fund – BARS Code	Budget		Actual	
	Debit	Credit	Debit	Credit
590-519.30.11.01			\$ 967.50	
590-519.30.20.01			247.35	
590-548.10.11.01			2,092.95	
590-548.10.20.01			584.32	
590-548.20.11.01			10,890.17	
590-548.20.20.01			2,891.13	
590-548.30.11.01			18,680.72	
590-548.30.20.01			4,914.88	
590-548.40.11.01			60.18	
590-548.40.20.01			15.06	
590-548.60.11.01			473.54	
590.548.60.20.01			133.94	
590-548.70.11.01			2,385.57	
590.548.70.20.01			628.65	
590 – Cash				\$44,965.96
To reimburse County Road Fund #115 for salaries for January, 2003				
Entry Total	\$ 0.00	\$ 0.00	\$44,965.96	\$44,965.96
115 – Cash			\$44,965.96	
115-542.00.11.01				\$35,550.63
115-542.00.20.01				9,415.33
To record a reduction in expenditure as a result of IGS Fund #590 reimbursement.				
Entry Total	\$ 0.00	\$ 0.00	\$44,965.96	\$44,965.96

DATED this 10th day of February, 2003.

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Rudy Plager, Chairman

s/Richard Johnson, Vice-Chairman
s/Jeffrey W. Stevens, Commissioner

ATTEST:
s/Linda Reimer, CMC
Clerk of the Board

**RESOLUTION NO. R-20-03
ORDER OF THE BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON**

**IN THE MATTER OF REIMBURSEMENT OF THE COUNTY ROAD FUND #115 FOR EXPENDITURES
WHICH SHOULD HAVE BEEN INCURRED BY THE CURRENT EXPENSE FUND #001 (DEPT. #087 & #088)**

WHEREAS, the below expenditures for salaries for January, 2003 should have been incurred by the Current Expense Fund #001 (Planning Department #087 and Building Department #088);

THEREFORE BE IT RESOLVED that the following journal entry will stand as the basis for reduction of County Road Fund #115 2003 expenditures and the increase of 2003 expenditures for the Current Expense Fund #001 Dept. 087,088 and related cash transfers with the revenue received recorded as BARS 389.90.11.13.

Required: Journal Entry

Effective Date: February 10, 2003

Fund – BARS Code	Debit	Credit
001-559.60.10.01	\$3,309.00	
001-559.60.20.01	805.63	
001-559.70.10.01	441.32	
001-559.70.20.01	110.70	
001-558.60.10.01	7,151.41	
001-558.60.20.0	1,450.39	
001-558.70.10.01	954.26	
001-558.70.20.01	305.44	
001 – Cash		\$14,528.15
To reimburse County Road #115 for salaries for January,2003.		
Entry Total	\$14,528.15	\$14,528.15
115 – Cash	\$14,528.15	
115-542.00.10.01		\$11,855.99
115-542.00.20.01		\$ 2,672.16

To record a reduction in expenditure as a result of Current Expense Fund #001 reimbursement.

Entry Total	\$ 0.00	\$ 0.00	\$14,528.15	\$14,528.15
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DATED this 10th day of February, 2003.

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Rudy Plager, Chairman
s/Richard Johnson, Vice-Chairman
s/Jeffrey W. Stevens, Commissioner

ATTEST:
s/Linda Reimer, CMC

Clerk of the Board