

COMMISSIONERS' PROCEEDINGS

Regular Meeting Adams County Courthouse, Ritzville

April 14, 2003
(Monday)

Call to Order @ 8:30 a.m.

Present:

Chairman Rudy Plager
Vice-Chairman Richard Johnson
Commissioner Jeffrey W. Stevens

*0-1868

Quantum Lighting Proposal

A proposal for a lighting retrofit project for various buildings owned by the county was presented for review. Projected costs, savings, and payback months were computed and noted. Further review will be done and an appointment will be scheduled with Michael J. Mathis of Quantum Lighting.

Paths & Trails Fund

Public Works Director O'Brien reported that applications for Paths & Trails funding/projects were received as follows:

- City of Lind (bridge on path) – estimated \$14,820 – prior county approval on 3/03/03
- Adams County Fairgrounds – estimated \$11,836 – extension of sidewalks on grounds for handicapped accessibility
- City of Ritzville (Wheatland Communities Fair) – estimated \$11,000 – bridge on path
- City of Washtucna - estimated \$3,200 – extend current path

Discussion was held and the projects reviewed including current and potential funding availability.

Commissioner Stevens moved, Johnson seconded, to *authorize additional projects in the following order for 2003:*

- 1) *City of Ritzville (Wheatland Communities Fair);*
- 2) *Adams County Fair*

Motion carried unanimously.

Self-Propelled Sweeper Bid Award

Bid specifications and associated costs continue to be reviewed with risk analysis of each model being calculated. Award was delayed.

Neilson Bridge – CRP-137

Commissioner Stevens moved, Johnson seconded, to *approve Pay Estimate #2 for A&R Construction, Lewiston, Idaho, for work completed on the Neilson Bridge Project in the amount of \$30,100.32.* **Motion carried unanimously.**

Hays Road

Commissioner Stevens moved, Johnson seconded, to *authorize the Chairman to sign the Grant of Easement for extension of Hays Road in Farm Unit 23, Block 49, Columbia Basin Project between Adams County and Bureau of Reclamation, Department of the Interior.* **Motion carried unanimously.**

Crain Road

Engineer Johns filed the Engineer's Report on the Request to Vacate a Portion of Crain Road. Johns recommended that said road and right-of-way not be vacated. The Board concurred in the matter. No further action will be taken at this time.

Cunningham Streets/Alleys

Engineer Johns filed the Engineer's Report on the Request to Vacate Portions of Bryan Avenue, Ben Harrison Avenue and Lee Avenue, Original Town of Cunningham; the alleyways of Blocks 2, 3, and 4, Original Town of Cunningham; and Portions of First Street. Johns recommended that said roads and alleyways be vacated to the adjoining lot owners at no cost. The Board concurred in the matter.

Per RCW 36.87.050 the matter was set for public hearing on Monday, May 19, 2003, at 10:00 a.m. in Room 202 of the Adams County Courthouse, 210 W. Broadway, Ritzville. The notice will be posted twenty days prior to the hearing at each of the termini of the county road or portion thereof to be vacated.

Official County Newspaper

Bids were opened from the following:

The Ritzville Adams County Journal	July 1, 2003 – June 30,
2004	
P. O. Box 288	\$6.50 per column inch
Ritzville, WA 99169-0288	

*1916-1928 (Tape Change #2) *0-566

MSAG

Sheriff Barger reported that the duties associated with MSAG were now going to be offered to an employee in dispatch that will then qualify the county for full State funding reimbursement.

Jail Intercom

Sheriff Barger reported that the jail intercom was completely non-functional at this time and because of the obsolete equipment repairs were unable to be done. The Board concurred that an emergency existed and requested Sheriff Barger to proceed with finalizing quotes for replacement of the system. A resolution declaring an emergency will be placed on the agenda for Wednesday, April 16.

Recess @ 12:00

Reconvene @ 1:00 p.m.

*566-1628

Microsoft Product Program for Employees

Central Services Director Cantrell reported on a new employee opportunity available from Microsoft that would allow employees to purchase software items at reduced rates. The offer has been reviewed by the State Attorney General and approved for public employees. Information regarding the program will be sent to all county employees.

County Owned Cell Phones

Personal usage of county cell phones was reviewed and the proposed modifications to the county's policy discussed.

The Board requested Cantrell to continue to monitor the billing invoices on a "random" basis to ensure compliance.

*1628-2876

Amend 2003 Budget

A public hearing was set for Monday, April 28, 2003, at 11:00 a.m. in Room 202 of the Adams County Courthouse, Ritzville, to receive public comment on amendments to the Adams County 2003 budget.

Auditor's Office Hours

In response to Board inquiry regarding noon hour closure of the Auditor's Office, Auditor McBroom explained that the office was at times closed over the noon hour due to prior commitments by staff and the need to have at a minimum two employees in the office at any time.

*2876-2897

Official County Newspaper

Commissioner Johnson moved, Stevens seconded, to *award the bid for the official county newspaper for legal publications to The Ritzville Adams County Journal at \$6.50 per column inch for the period July 1, 2003 through June 30, 2004.* **Motion carried unanimously.**

*2897-2999

Deferred Compensation Rollover (Douglas W. Barger)

Commissioner Johnson moved, Stevens seconded, to *authorize the Chairman to sign the Rollover Request Documents from Massachusetts Mutual Life Insurance Company to the State Department of Retirement Services on behalf of Douglas W. Barger.* **Motion carried unanimously.**

Ritzville High School Facility Lease and Indemnification Agreement

Commissioner Stevens moved, Johnson seconded, to *authorize the Chairman to sign the Facility Lease and Indemnification Agreement with Ritzville High School for use of Gilson Gym/Wrestling Room for Sheriff Department staff training and defense program training.* **Motion carried unanimously.**

Consent Agenda

Commissioner Johnson moved, Stevens seconded, *to approve the Consent Agenda.* **Motion Carried Unanimously.**

Preliminary minutes of April 7 and 9, 2003

Vouchers audited and certified by the Adams County Auditor as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 and recorded on a listing, which was made available to the board. These vouchers were listed as follows:

<u>Fund</u>	<u>Control Number</u>	<u>Amount</u>
001	031731-031777	\$ 69,312.02
103	031778-031781	\$ 2,515.00
104	031782-031802	\$ 15,031.94
108	031803-031806	\$ 668.15
108A	031807	\$ 150.00
109	031808-031809	\$ 1,252.70
111	031810	\$ 363.40
112	031811-031812	\$ 346.83
113	031813-031814	\$ 761.77
115	031815	\$187,399.58
116	031816	\$ 13.32
117	031817-031826	\$ 1,852.22
122	031827	\$ 596.90
166	031828-031832	\$ 869.92
301	031833	\$ 677.39
502	031834-031839	\$ 4,670.35
001	0506	\$ 28.05
115	0507-0534	\$ 32,352.71
401	0535-0538	\$ 1,388.39
501	0539-0548	\$ 16,367.66
590	0549-0577	\$ 40,661.89
TOTAL		\$377,280.19

Approved **Resolution No. R-38-03 In the Matter of Reimbursement of the County Road Fund #115 for Expenditures which should have been incurred by the Solid Waste Fund #401**

Approved **Resolution No. R-39-03 In the Matter of Reimbursement of the County Road Fund #115 for Expenditures which should have been incurred by the Intergovernmental Service Fund #590**

Approved **Resolution No. R-40-03 In the Matter of Reviewing and Establishing the Rental Rates for the County Intragovernmental Fund #590**

Approved **Resolution No. R-41-03 In the Matter of Transferring Funds from Adams County Regional Landfill Fund #111 to the Adams County Fair Fund #108**

Approved **Resolution No. R-42-03 In the Matter of Transferring Funds from the Capital Improvement #321 to the Adams County Fair Capital Improvement Fund #108A**

Approved **Resolution No. R-43-03 In the Matter of Notice of Call for Bids for Herbicides** (Bid opening set for Monday, April 28, 2003 @ 1:30 p.m.)

Permanent Minutes Signed

March 31 and April 2, 2003

Correspondence Received

Adams County Water Conservancy Board minutes of March 24, 2003, and agenda for April 28, 2003

Copy of letter to Larry Gadbois, EPA from Senator Bob Morton re: water quality of Moses Lake and surrounding waterways

Adjournment @ 4:30 p.m.

Submitted:
s/Linda Reimer, MMC
Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Rudy Plager, Chairman
s/Richard Johnson, Vice-Chairman
s/Jeffrey W. Stevens, Commissioner

**RESOLUTION NO. R-38-03
ORDER OF THE BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON**

IN THE MATTER OF REIMBURSEMENT OF THE COUNTY ROAD FUND #115 FOR EXPENDITURES WHICH SHOULD HAVE BEEN INCURRED BY THE SOLID WASTE FUND #401

WHEREAS, the below expenditures for salaries for March 2003 should have been incurred by the Solid Waste Fund #401;

THEREFORE BE IT RESOLVED that the following journal entry will stand as the basis for reduction of County Road Fund #115 2003 expenditures and the increase of 2003 expenditures for the Solid Waste Fund #401 and the related cash transfers with the revenue received recorded as BARS 389.90.00.10.

Required: Journal Entry			Effective Date: April 14, 2003		
Fund – BARS Code	Budget		Actual		
	Debit	Credit	Debit	Credit	
401-537.10.10.01			\$5,262.41		
401-537.10.20.01			1,671.64		
401-537.70.10.01			867.12		
401-537.70.20.01			280.90		
401-537.80.10.01			95.70		
401-537.80.20.01			25.63		
401 – Cash					\$8,203.40
To reimburse County Road #115 for salaries for March,2003.					
Entry Total	\$ 0.00	\$ 0.00	\$8,203.40		\$8,203.40

115 – Cash			\$8,203.40		
115-542.00.10.01					\$6,225.23
115-542.00.20.01					\$1,978.17

To record a reduction in expenditure as a result of Solid Waste Fund #401 reimbursement.

Entry Total	\$ 0.00	\$ 0.00	\$8,203.40		\$8,203.40
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DATED this 14th day of April, 2003.

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Rudy Plager, Chairman
s/Richard Johnson, Vice-Chairman
s/Jeffrey W. Stevens, Commissioner

ATTEST:
s/Linda Reimer, MMC
Clerk of the Board

RESOLUTION NO. R-39-03

**ORDER OF THE BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON**

**IN THE MATTER OF REIMBURSEMENT OF THE COUNTY ROAD FUND #115 FOR EXPENDITURES
WHICH SHOULD HAVE BEEN INCURRED BY THE INTERGOVERNMENTAL SERVICE FUND #590**

WHEREAS, the below expenditures for salaries for March 2003 should have been incurred by the Intergovernmental Service Fund #590;

THEREFORE BE IT RESOLVED that the following journal entry will stand as the basis for reduction of County Road Fund #115 2003 expenditures and the increase of 2003 expenditures for the Intergovernmental Service Fund #590 and the related cash transfers with the revenue received recorded as BARS 389.90.00.11

Required: Journal Entry			Effective Date: April 14, 2003		
Fund – BARS Code	Budget		Actual		
	Debit	Credit	Debit	Credit	

590-519.30.11.01			\$ 1,556.01	
590-519.30.20.01			420.79	
590-548.10.11.01			1,651.61	
590-548.10.20.01			482.50	
590-548.20.11.01			2 496.23	
590-548.20.20.01			729.40	
590-548.30.11.01			15,940.71	
590-548.30.20.01			4,332.10	
590-548.40.11.01				
590-548.40.20.01			212.21	
590-548.60.11.01			63.68	
590-548.60.20.01			1,538.73	
590-548.70.11.01			407.90	
590-548.70.20.01				
590 – Cash				\$29,831.87

To reimburse County Road Fund #115 for salaries for March, 2003

Entry Total	\$ 0.00	\$ 0.00	\$29,831.87	\$29,831.87
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115 – Cash			\$29,831.87	
115-542.00.11.01				\$23,395.50
115-542.00.20.01				6,436.37

To record a reduction in expenditure as a result of IGS Fund #590 reimbursement.

Entry Total	\$ 0.00	\$ 0.00	\$29,831.87	\$29,831.87
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DATED this 14th day of April, 2003.

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Rudy Plager, Chairman
s/Richard Johnson, Vice-Chairman
s/Jeffrey W. Stevens, Commissioner

ATTEST:
s/Linda Reimer, MMC
Clerk of the Board

RESOLUTION NO. R-40-03

**ORDER OF BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON**

**IN THE MATTER OF REVIEWING AND ESTABLISHING THE RENTAL RATES FOR
THE COUNTY INTRAGOVERNMENTAL FUND #590**

WHEREAS, the State requires annual review and adjustment of the rental rates for the Intragovernmental Fund #590;

THEREFORE BE IT RESOLVED that the rate chart attached is hereby adopted.

DATED this 14th day of April, 2003.

BOARD OF COUNTY COMMISSIONERS

ADAMS COUNTY, WASHINGTON
s/Rudy Plager, Chairman
s/Richard Johnson, Vice-Chairman
s/Jeffrey W. Stevens, Commissioner

ATTEST:
s/Linda Reimer, MMC
Clerk of the Board

RESOLUTION NO. R-41-03

**ORDER OF BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON**

**IN THE MATTER OF TRANSFERRING FRUNDS FROM ADAMS COUNTY REGIONAL
LANDFILL FUND #111 TO THE ADAMS COUNTY FAIR FUND #108**

WHEREAS, funds were allocated in the Adams County Regional Landfill Fund #111 for the support of the Adams County Fair Fund #108;

THEREFORE BE IT HEREBY RESOLVED that \$10,000 be transferred from Adams County Regional Landfill BARS 111.000.597.75.00.00 to the Adams County Fair Fund #108 BARS 397.75.00.00.

DATED this 14th day of April, 2003.

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Rudy Plager, Chairman
s/Richard Johnson, Vice-Chairman
s/Jeffrey W. Stevens, Commissioner

ATTEST:
s/Linda Reimer, MMC
Clerk of the Board

RESOLUTION NO. R-42-03

**ORDER OF BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON**

**IN THE MATTER OF TRANSFERRING FUNDS FROM THE CAPITAL IMPROVEMENT
FUND #321 TO THE ADAMS COUNTY FAIR CAPITAL IMPROVEMENT FUND #108A**

WHEREAS, funds were allocated in the Capital Improvement Fund #321 for the operation of the Adams County Fair Capital Improvement Fund #108A;

THEREFORE BE IT HEREBY RESOLVED that \$12,000 be transferred from Capital Improvement Fund #321 BARS 597.73.63.01 to the Adams County Fair Capital Improvement Fund #108A BARS 397.73.63.00.

DATED this 14th day of April, 2003.

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Rudy Plager, Chairman
s/Richard Johnson, Vice-Chairman
s/Jeffrey W. Stevens, Commissioner

ATTEST:
s/Linda Reimer, MMC
Clerk of the Board

RESOLUTION NO. R-43-03

**ORDER OF BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON**

**NOTICE OF CALL FOR BIDS
Adams County Department of Public Works**

Notice is hereby given by the Board of Adams County Commissioners that sealed bids will be received at their office in the Courthouse in Ritzville, Washington until 1:30 p.m. on Monday, April 28, 2003, at which time and place they will be publicly opened and read for the purchase of the following:

HERBICIDES

Forms are available at the Adams County Department of Public Works, 210 W. Alder, Ritzville, Washington 99169. Quotations must be on the form provided by the Department of Public Works and be attached to the County specifications.

Bidders shall submit in a separate sealed envelope addressed to the Adams County Board of Commissioners, 210 West Broadway, Ritzville, Washington 99169.

The Board of Adams County Commissioners reserves the right to reject any or all bids, to waive informalities or irregularities in the bids or in the bidding and to award the bid on an item by item basis if the best interest of Adams County will be served or to accept the bid, which in their opinion serves the best interest of Adams County.

Dated this 14th day of April, 2003.

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Rudy Plager, Chairman
s/Richard Johnson, Vice-Chairman
s/Jeffrey W. Stevens, Commissioners

ATTEST:
s/Linda Reimer, MMC
Clerk of the Board