

COMMISSIONERS' PROCEEDINGS

Regular Meeting
Adams County Courthouse, Ritzville

May 19, 2003
(Monday)

Call to Order @ 8:30 a.m.

Present:

Chairman Rudy Plager
Vice-Chairman Richard Johnson
Commissioner Jeffrey W. Stevens

*0-367

Developmental Disabilities

Director Doyle requested authorization to hire a replacement for a half-time *Thrift Store* position. This position was budgeted in 2003. The Board by consensus authorized the replacement hiring.

The Board requested copies of the minutes from the Center's Advisory Board regular meetings.

*367-562

Vacation of Certain Streets, Alleys, and Roadways within Town of Cunningham

Chairman Plager convened the public hearing on the vacation of certain streets, alleys, and roadways within the Town of Cunningham.

There were no members of the public present. Press from the Ritzville Journal and the Othello Outlook were present.

Building and Planning Director Wiltse reviewed the petition and noted that a vacation of the streets/alleys should include a private easement to facilitate emergency access. There were no written comments received on the matter.

Chairman Plager closed the hearing at 10:05 a.m.

*562-1590

Snaufer Bridge

Chairman Plager signed a corrected Rural Arterial Program Project Agreement for Construction Proposal for Snaufer Bridge #281-1, Project #0103-05, that reflected a corrected allocation of funds from \$35,000 to \$37,000.

Town of Lind

Commissioner Stevens moved, Johnson seconded, to *approve the Interlocal Agreement between Adams County and the Town of Lind for purchase of crushed rock (5,000 cubic yards @ \$4.18 per cubic yard) for use in Town projects.* **Motion carried unanimously.**

Economic Development Coordinator

The Board welcomed Economic Development Coordinator Roger Krug.

*1590-1671

Real Estate Purchase

The owners, following a phone call to them by the Board, rejected an offer from the County for purchase of real estate within the City of Othello.

*1671-2161

Emergency Management

Commissioner Stevens moved, Johnson seconded, to *authorize the Chairman to sign Contract #E03-223 between the Washington State Military Department (Energy Facility Site Evaluation Council) and the Adams County Office of Emergency Management for \$16,000 of funding for contract year July 1, 2003 through June 30, 2004.* **Motion carried unanimously.**

The W-9, Signature Authorization Form, and Certificate Regarding Debarment, Suspension, and Other Responsibility Matters Primary Covered Transactions, were also signed.

Emergency Management Coordinator Weise gave a progress update.

Recess @ 12:00

Reconvene @ 1:00 p.m.

*2161-3275

WSU Extension

Wayne Madson, WSU Extension Northeast District Director, spoke to the board about “non-tenure” and “tenure” track for WSU staff; and,

specifically Adams County WSU Extension Chairman Aaron Esser's application to the University for a "permanent tenure track" position.

The Board, by consensus, agreed to and supported Esser's conversion to permanent tenure track status. No funding changes are required as the result of this change.

World No Tobacco Day Project

The Board attended the World No Tobacco Day community event sponsored by Adams County SPARC, an organization made up of high school students from Ritzville and Washtucna, and by Adams County Health District's Tobacco Prevention Program.

*3275-3445

Adams County Community Network

Commissioner Johnson moved, Stevens seconded, to *authorize the Chairman to sign the Interagency Agreement between Adams County Community Network and Community Counseling Services of Adams County.* **Motion carried unanimously.**

*3445-3476

Adams County Social Services Administrative Board

Commissioner Johnson moved, Stevens seconded, to *re-appoint Barbara Anderson to the Adams County Social Services Administrative Board for a three (3) year term effective April 1, 2003, through March 31, 2006.* **Motion carried unanimously.**

*3476-3660

Adams County Fair

Commissioner Stevens moved, Johnson seconded, to *declare the following county property as surplus (RCW 36.34.010) to be sold by sealed bid at the noted minimum price (RCW 36.34.050):*

Adams County Fair horse barn lumber/wood - \$400.00 minimum bid

Adams County Fair horse barn wire and sheets of corrugated tin - \$100 minimum bid.

Motion carried unanimously.

The Board waived the authority under RCW 36.34.020 that allowed an exemption (value of property less than \$2,500) to publishing the intended sale.

A Notice of Acceptance of Sealed Bids and opening thereof was set for Monday, June 9, 2003 at 11:30 a.m. in Room 202 of the Adams County Courthouse, Ritzville.

Commissioner Stevens moved, Johnson seconded, to *declare the following county property as surplus (RCW 36.34.010) to be sold at the next county auction:*

Adams County Fair horse barn gate panels.

Motion carried unanimously.

GIS Coordinator

Commissioner Johnson moved, Stevens seconded, to *approve Resolution No. R-54-03 In the Matter of Establishing Position #1113 – GIS Coordinator and of Setting the Compensation Range for the Position.* **Motion carried unanimously.**

Community Mobilization Grant

Commissioner Stevens moved, Johnson seconded, to *authorize the Chairman to sign the Interagency Agreement for Expenditure of Community Mobilization Grant Fund between Adams County (Community Counseling Services) and the Lind School District for purchase of drug education/prevention videos, teacher's guides and student handouts in an amount not to exceed \$1,000.* **Motion carried unanimously.**

Consent Agenda

Commissioner Johnson moved, Stevens seconded, to *approve the Consent Agenda.* **Motion carried unanimously.**

Preliminary minutes of May 12 and 14, 2003

Vouchers audited and certified by the Adams County Auditor as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 and recorded on a listing, which was made available to the board. These vouchers were listed as follows:

<u>Fund</u>	<u>Control Number</u>	<u>Amount</u>
001	032417-032466	\$ 23,372.66
103	032467-032469	\$ 452.32
104	032470-032481	\$ 2,365.23
106	032482	\$ 210.91
108	032483-032494	\$ 2,334.63

108A	032495-032497	\$ 1,039.83
110	032498	\$ 9,100.00
111	032499	\$ 321.33
112	032500-032501	\$ 194.76
113	032502-032503	\$ 90.00
115	032504	\$140,468.28
116	032505	\$ 5,081.96
166	032506-032508	\$ 549.79
401	032509	\$ 6.35
502	032510-032515	\$ 4,438.65
001	0761	\$ 195.00
115	0762-0779	\$194,951.41
401	0780-0784	\$ 2,428.56
501	0785-0795	\$ 8,113.28
590	0796-0815	\$ 21,408.08
	TOTAL	\$417,123.03

Approved Contract for Strengthening Families Program 2003 for JoAnna Miller for Kitchen services for Othello program

Approved **Resolution No. R-52-03 In the Matter of Reimbursement of the County Road Fund #115 for Expenditures which should have been Incurred by the Solid Waste Fund #401**

Approved **Resolution No. R-53-03 In the Matter of Reimbursement of the County Road Fund #115 for Expenditures which should have been Incurred by the Intergovernmental Service Fund #590**

Permanent Minutes Signed

May 5 and 7, 2003

Correspondence Received

Adjournment @ 4:25 p.m.

Submitted:
s/Linda Reimer, MMC
Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS
 ADAMS COUNTY, WASHINGTON
 s/Rudy Plager, Chairman
 s/Richard Johnson, Vice-Chairman
 s/Jeffrey W. Stevens, Commissioner

RESOLUTION NO. R-52-03
ORDER OF THE BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON

IN THE MATTER OF REIMBURSEMENT OF THE COUNTY ROAD FUND #115 FOR EXPENDITURES WHICH SHOULD HAVE BEEN INCURRED BY THE SOLID WASTE FUND #401

WHEREAS, the below expenditures for salaries for April, 2003 should have been incurred by the Solid Waste Fund #401;

THEREFORE BE IT RESOLVED that the following journal entry will stand as the basis for reduction of County Road Fund #115 2003 expenditures and the increase of 2003 expenditures for the Solid Waste Fund #401 and the related cash transfers with the revenue received recorded as BARS 389.90.00.10.

Required: Journal Entry		Effective Date: May 19, 2003			
Fund – BARS Code	Debit	Budget Credit	Debit	Actual Credit	Credit
401-537.10.10.01			\$6,744.10		
401-537.10.12.01			0.00		
401-537.10.20.01			2,051.00		
401-537.70.10.01			396.66		
401-537.70.20.01			128.46		
401-537.80.20.01			0.00		
401 – Cash					\$9,320.22
To reimburse County Road #115 for salaries for April, 2003.					
Entry Total	\$ 0.00	\$ 0.00	\$9,320.22		\$9,320.22
115 – Cash			\$9,320.22		
115-542.00.10.01					\$7,140.76
115-542.00.20.01					\$2,179.46
To record a reduction in expenditure as a result of Solid Waste Fund #401 reimbursement.					
Entry Total	\$ 0.00	\$ 0.00	\$9,320.22		\$9,320.22

DATED this 19th day of May, 2003.

BOARD OF COUNTY COMMISSIONERS
 ADAMS COUNTY, WASHINGTON
 s/Rudy Plager, Chairman
 s/Richard Johnson, Vice-Chairman
 s/Jeffrey W. Stevens, Commissioner

ATTEST:

s/Linda Reimer, MMC
 Clerk of the Board

RESOLUTION NO. R-53-03

**ORDER OF THE BOARD OF COUNTY COMMISSIONERS
 ADAMS COUNTY, WASHINGTON**

**IN THE MATTER OF REIMBURSEMENT OF THE COUNTY ROAD FUND #115 FOR EXPENDITURES
 WHICH SHOULD HAVE BEEN INCURRED BY THE INTERGOVERNMENTAL SERVICE FUND #590**

WHEREAS, the below expenditures for salaries for April, 2003 should have been incurred by the Intergovernmental Service Fund #590;

THEREFORE BE IT RESOLVED that the following journal entry will stand as the basis for reduction of County Road Fund #115 2003 expenditures and the increase of 2003 expenditures for the Intergovernmental Service Fund #590 and the related cash transfers with the revenue received recorded as BARS 389.90.00.11

Required: Journal Entry		Effective Date: May 19, 2003			
Fund – BARS Code	Budget		Actual		
	Debit	Credit	Debit	Credit	
590-519.30.11.01			\$ 899.58		
590-519.30.20.01			236.06		
590-548.10.11.01			2,165.40		
590-548.10.20.01			621.19		
590-548.20.11.01			2,066.31		
590-548.20.20.01			604.53		
590-548.30.11.01			16,428.02		
590-548.30.20.01			4,337.21		
590-548.40.11.01			564.45		
590-548.40.20.01			159.52		
590-548.60.11.01			483.37		
590-548.60.20.01			130.72		
590-548.70.11.01			3,546.98		
590-548.70.20.01			844.18		
590 – Cash					\$33,087.52
To reimburse County Road Fund #115 for salaries for April, 2003					
Entry Total	\$ 0.00	\$ 0.00	\$33,087.52		\$33,087.52
115 – Cash			\$33,087.52		
115-542.00.11.01					\$26,154.11
115-542.00.20.01					6,933.41
To record a reduction in expenditure as a result of IGS Fund #590 reimbursement.					
Entry Total	\$ 0.00	\$ 0.00	\$33,087.52		\$33,087.52

DATED this 19th day of May, 2003.

BOARD OF COUNTY COMMISSIONERS
 ADAMS COUNTY, WASHINGTON
 s/Rudy Plager, Chairman
 s/Richard Johnson, Vice-Chairman
 s/Jeffrey W. Stevens, Commissioner

ATTEST:
 s/Linda Reimer, MMC

Clerk of the Board

RESOLUTION NO. R-54-03

**ORDER OF BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON**

**IN THE MATTER OF ESTABLISHING POSITION #1113 – GIS COORDINATOR AND
OF SETTING THE COMPENSATION RANGE FOR THE POSITION**

WHEREAS, funds were budgeted and approved for a GIS Coordinator position in 2003;
and,

WHEREAS, technological systems are in place and coordination of offices has begun;

THEREFORE BE IT RESOLVED that **Position No. 1113 – GIS Coordinator** is hereby
established; and,

BE IT FURTHER RESOLVED that the position is classified at **Range 16**.

DATED this 19th day of May, 2003.

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Rudy Plager, Chairman
s/Richard Johnson, Vice-Chairman
s/Jeffrey W. Stevens, Commissioner

ATTEST:
s/Linda Reimer, MMC
Clerk of the Board