

**COMMISSIONERS' PROCEEDINGS**

**Regular Meeting  
Adams County Courthouse, Ritzville**

**May 3, 2004**  
(Monday)

**Call to Order @ 8:30 a.m.**

**Present:**

Chairman Rudy Plager  
Vice-Chairman Richard Johnson  
Commissioner Jeffrey W. Stevens

\*0-108

**Weber, Snauffer and Leo Dyck Bridges**

Bids were opened from:

|   |              |
|---|--------------|
| North Central Construction, Inc.<br>P. O. Box 850<br>Moses Lake, WA 98837 | \$516,074.05 |
|---|--------------|

|   |              |
|---|--------------|
| KLM Construction, Inc.<br>1011 East Main, Suite 301<br>Puyallup, WA 98372 | \$482,271.00 |
|---|--------------|

|   |              |
|---|--------------|
| Apollo<br>1133 West Columbia Drive<br>Kennewick, WA 99336 | \$587,354.45 |
|---|--------------|

|  |              |
|--|--------------|
| A&R Construction, Inc.<br>2037 Second Avenue North<br>P. O. Box 881<br>Lewiston, Idaho 83501 | \$495,025.15 |
|--|--------------|

Engineer's Estimate: \$472,418.88

\*108-1489

**2003-2004 County Wide Crushing Project**

Commissioner Johnson moved, Stevens seconded, to *approve Final Pay Estimate #3 to DeAtley Crushing Co., Lewiston, Idaho in the amount of \$12,816.35. Motion carried.*

**Recess @ 12:00**

**Reconvene @ 1:00 p.m.**

**Adams County Personnel Policy**

Commissioner Stevens moved, Johnson seconded, to *approve Resolution No. R-38-04 In the Matter of Amending the Adams County Personnel Policy (Adopted 7/14/97; and Previously Amended 9/28/98, 4/17/00, 9/17/01, 9/22/01, and 10/27/03) to Clarify Section 3/Hours of Work and Overtime/Section 1. Definitions – Overtime. Motion carried.*

**Adams County Water Conservancy Board**

Commissioner Plager moved, Johnson seconded, to *appoint Chris Lyle, Ritzville, to the Adams County Water Conservancy Board to fill the un-expired term of Dale Galbreath effective May 3, 2004, through November 15, 2005. Motion carried.*

**Food Stamp Nutrition Education Program Grant (WSU)**

Commissioner Stevens moved, Johnson seconded, to *authorize the Chairman to sign a letter and the accompanying form authorizing WSU to use matching funds to provide services that support the Food Stamp Nutrition Education Program Grant during the 2004-2005 program year. Motion carried.* Washington State University Extension Agency acts as budget authority for the Food Sense Program.

\*1489-1705

**Weber, Snauffer and Leo Dyck Bridges**

Commissioner Stevens moved, Johnson seconded, to *award the bid for construction of Weber, Snauffer and Leo Dyck Bridges to KLM Construction, Inc., Puyallup, WA as the lowest responsible bidder in the amount of \$482,271. Motion carried.* Chairman Plager signed the Concurrence to Award.

**Meeting Re-location**

The regular May 19, 2004, Ritzville meeting of the Board was re-located on that date to the Town Hall of the Town of Hatton beginning at 9:00 a.m.

**Consent Agenda**

Commissioner Johnson moved, Stevens seconded, *to approve the Consent Agenda.* **Motion carried unanimously.**

Preliminary minutes of April 26 and 28, 2004

Vouchers audited and certified by the Adams County Auditor as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 and recorded on a listing, which was made available to the board. These vouchers were listed as follows:

| <u>Fund</u> | <u>Control Number</u> | <u>Amount</u> |
|-------------|-----------------------|---------------|
| 001         | 046710-046735         | \$ 4,822.82   |
| 103         | 046736-046737         | \$ 823.94     |
| 104         | 046738-046749         | \$ 1,475.98   |
| 106         | 046750                | \$ 10.21      |
| 108         | 046751-046757         | \$ 1,674.26   |
| 108A        | 046758                | \$ 7,000.00   |
| 112         | 046759                | \$ 110.75     |
| 166         | 046760-046762         | \$ 6,779.78   |
| 502         | 046763-046768         | \$ 2,931.81   |
| 001         | 3966                  | \$ 2.14       |
| 115         | 3967-3980             | \$ 4,760.36   |
| 321         | 3981                  | \$ 1,301.49   |
| 401         | 3982-3984             | \$ 1,119.34   |
| 501         | 3985-3995             | \$ 3,289.17   |
| 590         | 3996-4007             | \$14,869.05   |
| TOTAL       |                       | \$50,971.10   |

Approved Sheriff Department items to be surplus and transferred to Othello Police Department (911 Dispatch Equipment) and items to be surplus and junked as obsolete/no longer operable (Server, Recorders, Microrouters, Modems, Phones, Monitor, et al

**Permanent Minutes Signed**

April 19 and 21, 2004

**Correspondence Received**

Catholic Family and Child Service re: Data Report from the Washington State Child Care Resources & Referral Network

Gary DeVore, Adams Conservation District re: interest from Chris Lyle to be appointed to the Adams County Water Conservancy Board and request for Board of Commissioners to take action

Department of Ecology Chris Merker, Shorelands and Environmental Assistance re: Adams County Critical Areas Ordinance CTED Douglas L. Peters, Senior Planner Growth Management Services re: Proposed County Critical Areas Code Update

**Correspondence Sent**

Department of Community, Trade and Economic Development re: support for North Columbia Community Action Council's Planning Only Application for a block grant jointly with Lincoln County

**Adjournment @ 4:00 p.m.**

Submitted:  
s/Linda Reimer, MMC  
Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS  
ADAMS COUNTY, WASHINGTON  
s/Rudy Plager, Chairman  
s/Richard Johnson, Vice-Chairman  
s/Jeffrey W. Stevens, Commissioner

**RESOLUTION NO. R-38-04  
ORDER OF BOARD OF COUNTY COMMISSIONERS  
ADAMS COUNTY, WASHINGTON**

**IN THE MATTER OF AMENDING THE ADAMS COUNTY PERSONNEL POLICY  
(Adopted 7/14/97; and Previously Amended 9/28/98, 4/17/00/ 9/17/01, 9/22/01, and  
10/27/03) TO CLARIFY SECTION 3/HOURS OF WORK AND OVERTIME/SECTION 1.  
DEFINITIONS - OVERTIME**

**WHEREAS**, current language in this section is unclear for purposes of compensatory time earned;

**THEREFORE BE IT HEREBY RESOLVED THAT** the Adams County Personnel Policy shall read as follows:

**SECTION 3**

**HOURS OF WORK AND OVERTIME**

Section 1. Definitions:

Overtime

All hours worked by non-exempt employees in excess of the established overtime threshold shall be paid at one and one-half (1½) times the employee's base hourly rate for all hours of work performed in excess of forty (40) hours worked in a workweek. Overtime must be authorized and approved by the employee's immediate supervisor.

Each elected official/department head may allow compensatory time off for non-exempt employees in lieu of overtime payment with mutual agreement of the employee. Compensatory time off shall be earned and accrued at the rate of one and one-half (1½) hours for each hour worked in excess of forty (40) hours worked in a workweek. Compensatory time can be accrued to a maximum of twenty-four (24) hours. Accrued compensatory time must be used within the calendar year in which it was earned.

**DATED** this 3<sup>rd</sup> day of May, 2004.

BOARD OF COUNTY COMMISSIONERS  
ADAMS COUNTY, WASHINGTON  
s/Rudy Plager, Chairman  
s/Richard Johnson, Vice-Chairman  
s/Jeffrey W. Stevens, Commissioner

ATTEST:  
s/Linda Reimer, MMC  
Clerk of the Board