

## COMMISSIONERS' PROCEEDINGS

### Regular Meeting Adams County Services Building, Othello

May 12, 2004  
(Wednesday)

#### Call to Order @ 9:00 a.m.

#### Present:

Chairman Rudy Plager  
Vice-Chairman Richard Johnson  
Commissioner Jeffrey W. Stevens

#### Gift of Annual Leave

Commissioner Johnson moved, Stevens seconded, to *approve the request by Bill Banner to gift sixty (60) hours of annual leave to Hollie Banner who is out on sick leave per R-75-01.* **Motion carried.**

#### Emergency Management Director

Commissioner Johnson moved, Stevens seconded, to *appoint the Adams County Sheriff as County Emergency Management Director.* **Motion carried.** The Sheriff will function as Director with a Coordinator responsible for the day-to-day operations.

#### Life Safety Inspections

Clyde Fought, Adams County Fire District #5, re-addressed the issue of conducting "life safety inspections" on businesses of the 'commercial, cooking and preparing food type' as well as "occupancies over fifty (churches, larger commercial business such as Monsanto, Target Ag, Simplot, etc.). A proposal was presented to allow Fire District #5 personnel to conduct these inspections free of charge throughout the balance of 2004. Discussion on a compensation package as well as continuance of the program into 2005 will take place during the budget process. A formal letter noting agreed details will be prepared and signed on May 17, 2004.

#### Separation of Church and State Policy

Maxine Taylor, Othello, inquired if the county has a policy that addresses separation of church and state. She stated concerns regarding a county office that administers county and state funded programs for youth and that displays numerous religious items in that office. Taylor reported that youth in the program were required to use "specific religious books"; and, were required "to pray during the counseling sessions in accordance with the leader's religious preferences".

Ms. Taylor urged the Board to investigate the matter immediately. Chairman Plager informed Ms. Taylor that the department was under the direction and supervision of another elected official; and, that the Board had already initiated an investigation on another issue relating to the same department.

#### **Superior Court Clerk Staffing**

The Board reviewed and discussed the memo from Gary Hunt, Human Resources, that addressed the staffing for the Adams County Superior Court Clerk's Office.

Following discussion, Board **consensus** set forth the following to be offered to Superior Court Clerk Gible:

Clerk Gible to draft the job description for the temporary/part-time position – upon receipt and approval of the job description by Board Resolution the following position would then be adopted:

Position #1403

Range 6/Step 1

Temporary part-time position until December 31, 2004, with budgetary review prior to adoption of 2005 budget

Regular reports to Board by Clerk Gible of accomplishments utilizing additional help and of additional revenue, if any, received as the result of additional work hours

86 hours/month with ability to schedule those monthly hours based on staffing needs to accommodate for vacation/sick/emergencies

Human Resources Consultant will be contacted and requested to discuss the offer with Clerk Gible and report back to the Board of Commissioners.

#### **Public Works**

Director O'Brien and Engineer Johns discussed road concerns raised by the Board as well as tentative figures establishing equipment rental rates.

**Adjournment @ 12:30**

Submitted:

s/Linda Reimer, MMC  
Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS  
ADAMS COUNTY, WASHINGTON  
s/Rudy Plager, Chairman  
s/Richard Johnson, Vice-Chairman  
s/Jeffrey W. Stevens, Commissioner