

COMMISSIONERS' PROCEEDINGS

**Regular Meeting
Adams County Courthouse, Ritzville**

April 11, 2005
(Monday)

Call to Order @ 8:30 a.m.

Present:

Chairman Jeffrey W. Stevens
Vice-Chairman Roger L. Hartwig
Commissioner Rudy Plager

Lobbyist

Lobbyist Potts provided a brief State legislative update.

McFadden Road and Removal of Ed Victor Bridge

Bids were opened from:

M. L. Albright & Sons, Inc. 6182 Lapwai Road P. O. Box 603 Lewiston, Idaho 83501	\$96,062.25
HLT Construction Pat Edwards 4207 N. Farr Rd. Spokane, WA 99206	\$99,921.12
A&R Construction, Inc. 2037 Second Avenue North P. O. Box 881 Lewiston, Idaho 83501	\$88,880.70
Copenhaver Construction, Inc. 22393 SR2 Creston, WA 99117	\$75,730.81
North Central Construction, Inc.	\$78,689.50

P. O. Box 850
Moses Lake, WA 98837

Halme Construction, Inc. \$93,721.00
1018 Morgan
P. O. Box 1167
Davenport, WA 99122

Tommer Construction Co., Inc. \$85,901.00
P. O. Box 1150
Ephrata, WA 98823

Engineer's Estimate: \$78,149.54

Public Works Mechanic Position

Public Works Director O'Brien reported that following a review of the Shop structure it was decided to leave the organizational structure the same, but re-define the duties of the shop foreman/fleet manager to reflect that position as being "working shop foreman" to provide for more hands-on involvement in the overall management of the shop.

O'Brien reported that it is anticipated that a promotion will be made from within for the shop foreman/fleet manager, with then a vacancy being created in the master mechanic position. Authorization to fill the position(s) was given by consensus.

Public Works Building Carpeting

Authorization was given to O'Brien to replace carpeting in some areas of the office building (hallway and accounting office) and to select the product deemed most suitable for the facility. A floor product that would abate noise levels in the building is being considered.

Haystack Bridge and Rooster Bridge

Commissioner Plager moved, Hartwig seconded, to *approve Pay Estimate #4 to A&R Construction, Lewiston, Idaho, in the amount of \$59,071.67 for the period 3/5/05 to 3/31/05 for work completed on Haystack Bridge #413-3 and Rooster Bridge 434-3. Motion carried.*

Lind-Hatton Road

Commissioner Hartwig moved, Plager seconded, to *approve the Contract between Adams County and Basin Paving, Inc. for a paving of 2" of*

*asphaltic concrete pavement Class "A" on Lind-Hattton Road from the National Foods driveway to about 4,000 feet north. **Motion carried.***

Wetland Delineation Services

Commissioner Plager moved, Hartwig seconded, to *approve the Professional Services Agreement between Adams County and J-U-B Engineering, Spokane, to do on-call wetland delineation services on an as needed basis for the County. **Motion carried.***

Zoning

Building and Planning Director Wiltse presented an overview – historical to present – leading to the development of a new zoning map and regulations.

A public hearing to consider proposed Ordinance No. O-01-05 An Ordinance of Adams County Repealing Title 17 "Zoning" of the Adams County Code; Adopting a new Title 17 "Zoning" to be added to the Adams County Code, and a new Zoning Designation Map; and, Providing an Effective Date was set for Monday, April 25, 2005, at 11:00 a.m. in Room 202 of the Adams County Courthouse.

Comprehensive Plan

Building and Planning Director Wiltse presented an overview of the comprehensive plan for Adams County, pointing out areas of major change and those areas that had little, if any, change.

A public hearing to consider proposed Ordinance No. O-02-05 An Ordinance of Adams County Repealing the Adams County Comprehensive Plan Recorded on April 30, 1965 in Volume 16 of Miscellaneous Records Page 178, Through and Including Page 184, Under Auditor's File Number 105000 and Adopting a New Comprehensive Land Use Plan, and Land Use Designation Map, Attached Hereto, and Providing an Effective Date was set for Monday, April 25, 2005, at 11:15 a.m. in Room 202 of the Adams County Courthouse.

Wiltse noted that revisions to the current Building and Planning Department fee schedule will be forthcoming.

Recess @ 12:00

Reconvene @ 1:00 p.m.

McFadden Road and Removal of Ed Victor Bridge

Contract Plans and Provisions for Construction of McFadden Road and Removal of Ed Victor Bridge (870146), Road #89994 MP 0.17 to MP 0.67, was filed per RCW 36.77.010.

Commissioner Hartwig moved, Plager seconded, to *award the bid for McFadden Road Improvements and Removal of Ed Victor Bridge per recommendation of the Engineer's Office to Copenhaver Construction, Inc., Creston, Wa as the lowest responsible bidder meeting all specifications in the amount of \$75,730.81.* **Motion carried.** Chairman Stevens signed the Concurrence of Award.

Central Services

Commissioner Plager moved, Hartwig seconded, to *authorize the Chairman to sign the following documents:*

Microsoft Products Purchase Agreement

Microsoft Select Agreement

Microsoft Enterprise Agreement

with all documents setting forth the County's rights and obligations with respect to purchasing Microsoft products. **Motion carried.**

Commissioner Hartwig moved, Plager seconded, to *authorize the Chairman to sign the Intergovernmental Cooperative Purchasing Agreement with Lewis County to allow for mutual purchasing off each county's bid for certain supplies, material, equipment or services.* **Motion carried.**

Tax Refunds

Treasurer Danekas filed per RCW 84.69.020 a list of all refunds made January 1, 2004 through December 31, 2004 listing the person, amount and reason for the refund.

Affidavit of Receipt/Disbursement of Funds

Treasurer Danekas filed per RCW 36.29.010(1) an affidavit that all revenue received had been receipted and disbursements attested by the county auditor had been disbursed.

Banking Institutions

Treasurer Danekas submitted in accordance with RCW 36.48.010 a list of all financial institutions as depositories for public funds held by the Adams County Treasurer.

Public Disclosure Statement

Jeffrey W. Stevens, Board of Commissioner Chairman, signed the Public Disclosure Statement stating that during the period January 1, 2004 through December 31, 2004, no public funds under his control were invested in any institution in which he held an office, directorship, partnership interest, or ownership interest.

Medical Benefits Advisory Committee

Commissioner Plager moved, Hartwig seconded, to *appoint/confirm the following to serve on the Adams County Medical Benefits Advisory Committee:*

- *Confirmed - Corrections/Dispatch Union – Kevin Swartz*
- *Appointed - Elected Official – Dave Anderson, Assessor*
- *Appointed - Commissioner – Chairman Jeffrey W. Stevens*
- *Appointed - Courthouse Non-Union – Dale Cantrell*
- *Appointed - Public Works Non-Union – Todd O'Brien*
- *Appointed - IHCS – Kate Brueske*
- *Appointed - Human Resources Representatives – Gary and Valerie Hunt*

Motion carried.

Representatives from the remaining three unions will be confirmed following notification from those entities.

Mosquito Control District

Commissioner Plager moved, Hartwig seconded, to *re-appoint Gordon Killian, District #1, and Dale Wyman, District #3, to the Adams County Mosquito Control District for a two (2) year term effective April 1, 2005, through March 31, 2007. Motion carried.*

Board of Equalization

Commissioner Plager moved, Hartwig seconded, to *re-appoint Neil Reeve, Ritzville, and Paul McKenzie, Washtucna, to the Board of Equalization for a three (3) year term effective April 11, 2005, through December 31, 2007. Motion carried.*

Adams County Noxious Weed Control Board

Commissioner Plager moved, Hartwig seconded, to *appoint Bill Dyck, Ritzville, Section #2 and Herman Harder, Ritzville, Section #3 to the*

Adams County Noxious Weed Control Board effective March 1, 2005, through March 1, 2009. **Motion carried.**

Superior Court Clerk Staff

Commissioner Plager moved, Hartwig seconded, to *authorize and fund the temporary movement of the current part-time employee to full-time effective April 12, 2005.* **Motion carried.** This staffing change will accommodate the pending Family Medical Leave required by the current full-time deputy and allow for sufficient training time up to this point.

The request to hire a temporary part-time employee to fill the then vacant part-time position will be discussed on or after April 18, 2005.

Consent Agenda

Commissioner Hartwig moved, Plager seconded, *to approve the Consent Agenda.* **Motion carried.**

Preliminary minutes of April 4 and 6, 2005

March Payroll in the amount of \$571,940.60; benefits in the amount of \$141,212.90 (Warrant # Series 506111-516230, Direct Deposit # Series 9742-9893, Benefit/Deduction # Series 1033356-1033371)

Vouchers audited and certified by the Adams County Auditor as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 and recorded on a listing, which was made available to the board. These vouchers were listed as follows:

<u>Fund</u>	<u>Control Number</u>	<u>Amount</u>
001	051673-051705	\$ 51,742.30
104	01706-051716	\$ 2,580.35
108	051717	\$ 733.94
109	051718	\$ 623.23
117	051719-051737	\$ 3,819.18
166	051738-051746	\$ 2,808.61
502	051747-051763	\$ 30,048.77
001	1088-1090	\$ 457.94
115	1091-1117	\$ 27,396.67
122	1118-1121	\$ 657.86
401	1122-1127	\$ 1,653.95
501	1128-1146	\$ 11,237.07

590 1147-1177	\$ 37,193.68
TOTAL	\$170,953.55

Approved **Resolution No. R-27-05 In the Matter of Transferring Funds from Current Expense Fund #001 to the Integrated Health Care Services Fund #104**

Approved **Resolution No. R-28-05 In the Matter of Distribution of Federal Surface Transportation Funds to Cities/Towns (Revised FFY 2004 and FFY 2005)**

Permanent Minutes Signed

March 21, 23, and 28, 2005

Correspondence Received

Curt C. Andrews, City Planner, City of Othello re: support for adoption of Adams County Comprehensive Plan Zoning Update

Public Employment Relations Commission re: Mediation Meeting for Case#19248-M-05-6259 – Sheriff's Association

Washington Native Plant Society re: announcement of May 1-7 as Washington's second annual Native Plant Appreciation Week

Copy of letter sent to Dennis W. Morgan by Special Deputy Prosecutor Strohmaier (at the request of the Board of Commissioners) re: Public Defender Contract

Adjournment @ 4:30 p.m.

Submitted:
s/Linda Reimer, MMC
Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Jeffrey W. Stevens, Chairman
s/Roger L. Hartwig, Vice-Chairman
s/Rudy Plager, Commissioner

RESOLUTION NO. R-27-05

**ORDER OF BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON**

**IN THE MATTER OF TRANSFERRING FUNDS FROM CURRENT EXPENSE FUND
#001 TO THE INTEGRATED HEALTH CARE SERVICES FUND #104**

WHEREAS, it has become necessary to transfer unbudgeted funds from the Current Expense Fund #001 to the Integrated Health Care Services Fund #104 for payment of a settlement involving Albert Schoenhuth, for a period of time that he worked for the Health District, which is now the Health Department within the Integrated Health Care Services; and,

WHEREAS, both the Current Expense Fund #001 and the Integrated Health Care Services Fund #104 will be amended, as needed, to accommodate these transactions;

THEREFORE BE IT HEREBY RESOLVED that fifty-five thousand and no/100 dollars (\$55,000) be transferred from Current Expense Non-Departmental BARS 001.099.514.76.46.02 to the Integrated Health Care Services Fund #104 BARS 363.62.96.00.

DATED this 11th day of April, 2005.

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Jeffrey W. Stevens, Chairman
s/Roger L. Hartwig, Vice-Chairman
s/Rudy Plager, Commissioner

ATTEST:
s/Linda Reimer, MMC
Clerk of the Board

RESOLUTION NO. R-28-05

**ORDER OF THE BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY**

WHEREAS, Adams County established procedures regarding distribution of Federal Surface Transportation Funds under Resolution No.-86-98.

NOW THEREFORE BE IT HEREBY RESOLVED that Adams County pay to the cities/towns the following amounts from the County Road Fund #115:

Revised FFY 2004	FFY 2005
STP Allocation	STP Allocation

City/Town	Population	Amount	Amount	Total
Othello	5,847	\$ 2,989	\$43,776	\$46,765
Ritzville	1,736	\$ 888	\$12,997	\$13,885
Lind	582	\$ 298	\$ 4,357	\$ 4,655
Washtucna	260	\$ 133	\$ 1,947	\$ 2,080
Hatton	98	\$ 50	\$ 735	\$ 785
Totals	8,523	\$ 4,358	\$63,812	\$68,170

Total Revised 2004 STP and 2005 STP Allocation to Cities

City/Town	Population	BARS Number	Amount
Othello	5,847	598.45.52.01	\$46,765
Ritzville	1,736	598.45.52.02	\$13,885
Lind	582	598.45.52.03	\$ 4,655
Washtucna	260	598.45.52.04	\$ 2,080
Hatton	98	598.45.52.05	\$ 785
Totals	8,523		\$68,170

DATED this 11th day of April, 2005

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Jeffrey W. Stevens, Chairman
s/Roger L. Hartwig, Vice-Chairman
s/Rudy Plager, Commissioner

ATTEST:
s/Linda Reimer, MMC
Clerk of the Board