

## COMMISSIONERS' PROCEEDINGS

### Regular Meeting Adams County Courthouse, Ritzville

April 18, 2005  
(Monday)

#### Call to Order @ 8:30 a.m.

#### Present:

Chairman Jeffrey W. Stevens  
Vice-Chairman Roger L. Hartwig  
Commissioner Rudy Plager

#### Lind-Hatton #2

Commissioner Hartwig moved, Plager seconded, to *approve Pay Estimate #1 for HLT Construction, Inc., Usk, Washington, for work completed 3/18/05 to 4/08/05 in the amount of \$42,115.03.* **Motion carried.**

#### Lind-Hatton #1

Commissioner Plager moved, Hartwig seconded, to *approve the Contract and Bond with Central Washington Paving for 2" of pavement on Lind-Hatton Rd. from Cunningham to National Foods Driveway Rd. to about 4,000 feet north.* **Motion carried.**

#### McFadden Rd. and Removal of Ed Victor Bridge

Commissioner Plager moved, Hartwig seconded, to *approve the Contract and Bond with Copenhaver Construction, Inc., Creston, Washington, for construction on McFadden Rd. and removal of the Ed Victor Bridge.* **Motion carried.**

#### Van Marter Bridge #Lind 1

Commissioner Hartwig moved, Plager seconded, to *authorize the Chairman to sign the Local Agency Agreement with WSDOT for removal of the existing bridge and replacement with a concrete substructure.* **Motion carried.**

#### Van Marter Bridge #Lind 1

Commissioner Plager moved, Hartwig seconded, to approve the Local Agency Standard Consultant Agreement with Nicholls Engineering,

Spokane, Washington, for design of the Lind Coulee Van Marter Bridge Replacement at the rate of cost plus fixed fee not to exceed \$24,785, with completion date of 12/31/06. **Motion carried.**

### **Broker Services**

The Board, along with Dale Cantrell, Dave Anderson, Nancy McBroom, Todd O'Brien, and Janet Bowman, reported and discussed the responses received from current clients of Gallagher Reppond and Marsh Spokane.

The Board by **consensus** chose Gallagher Reppond to provide Broker Services for the county's medical insurance.

Dale Cantrell, current Medical Benefits Advisory Committee chairman, was asked to notify both brokers of the county's decision; and, to request a cost and fee structure from Gallagher Reppond to begin the transition process. A meeting will be set for the Board to meet with Nancy Kokenge, Area Vice President and then for her to meet with the Medical Benefits Advisory Committee.

### **Medical Benefits Committee**

Commissioner Hartwig moved, Plager seconded, to *confirm the following individuals to serve on the Medical Benefits Committee:*

- *Confirmed – Sheriff's Association – Stacy Flynn*
- *Confirmed – Courthouse Union – Janet Bowman*

**Motion carried.**

**Recess @ 12:00**

**Reconvene @ 1:00 p.m.**

**Cornerstone Systems** (this session held in Public Works Conference Room)

John Graft, Cornerstone Systems, Inc., gave a presentation on the eastern Washington based ag development genetics and marketing company. Fourteen (14) members of the public were present.

Graft reviewed strengths, reasons for choosing the northwest, consumer demand, production based on traditional system v. Cornerstone System, and prerequisites for individuals to get into the business via Cornerstone Systems.

Graft accepted and responded to questions from the audience. Loren Wiltse, Building and Planning Director, reported that no application regarding the business had been filed as of this date.

### **Superior Court Clerk Staffing**

Clerk Gibler, along with Payroll Deputy Bowman, Central Services Director Cantrell, and Central Services Technology Services Assistant Burt met to clarify issues for the proposed temporary part-time position within the department (temporarily replacing the other temp/pt individual).

The following was clarified (assuming Burt decides to accept the additional work):

- Maximum of 15 hours/week available since Burt currently works 25 hours/week;
- No vacation/sick leave benefits will accrue on these additional hours;
- Rate of pay will be the same as Burt is currently receiving
- Agreed that there is no issue with the union since it is a temporary, part-time position

The Board will await a decision from Burt before proceeding further.

### **Developmental Disabilities**

Commissioner Plager moved, Hartwig seconded, to *authorize the Chairman to sign Contract #0563-70814 Working Capital Advance Agreement with the Department of Social and Health Services (DSHS) Division of Finance that provides for advance money from the State.*

**Motion carried.**

### **Medical Benefits Committee**

The Board confirmed the following **by consensus** to serve on the Medical Benefits Committee:

- Sheriff's Association                      Stacy Flynn
- Courthouse Union                         Janet Bowman

### **Consent Agenda**

Commissioner Hartwig moved, Plager seconded, to *approve the Consent Agenda.* **Motion carried.**

Vouchers audited and certified by the Adams County Auditor as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 and recorded on a listing, which was made available to the board. These vouchers were listed as follows:

<u>Fund</u>	<u>Control Number</u>	<u>Amount</u>
001	051770-051823	\$ 39,159.22
103	051824-051832	\$ 5,039.53
104	051833-051851	\$ 23,859.97
104	Hand Pay	\$ 55,000.00
106	051852-051853	\$ 726.12
111	051856	\$ 900.00
112	051854-051855	\$ 329.92
117	051857-051858	\$ 820.95
166	051859-051862	\$ 2,722.33
115	1240-1253	\$ 63,309.67
401	1254-1256	\$ 202.83
501	1257-1261	\$ 9,289.90
590	1262-1282	\$ 33,524.78
TOTAL		\$234,885.22

Authorized the following to be declared surplus and junked  
(Dispatch KEM phone #11622 and #11628; HP Printer/Fax #6406)

Approved **Resolution No. R-29-05 In the Matter of Reimbursement of the County Road Fund #115 for Expenditures which should have been incurred by the Solid Waste Fund #401**

Approved **Resolution No. R-30-05 In the Matter of Reimbursement of the County Road Fund #115 for Expenditures which should have been incurred by the Intergovernmental Service Fund #590**

Approved **Resolution No. R-31-05 In the Matter of Reimbursement of the County Road Fund #115 for Expenditures which should have been incurred by the Solid Waste Fund #401**

Approved **Resolution No. R-32-05 In the Mater of Reimbursement of the County Road Fund #115 for Expenditures**

**which should have been incurred by the Intergovernmental Service Fund #590**

Approved **Resolution No. R-33-05 In the Matter of Bridge #Lind 1, County Road Project No. 151**

**Permanent Minutes Signed**

April 4 and 6, 2005

**Correspondence Received**

Adams County Water Conservancy Board minutes of March 28, 2005 and Agenda for April 25, 2005

**Adjournment @ 4:45 p.m.**

Submitted:  
s/Linda Reimer, MMC  
Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS  
ADAMS COUNTY, WASHINGTON  
s/Jeffrey W. Stevens, Chairman  
s/Roger L. Hartwig, Vice-Chairman  
s/Rudy Plager, Commissioner

**RESOLUTION NO. R-29-05  
ORDER OF THE BOARD OF COUNTY COMMISSIONERS  
ADAMS COUNTY, WASHINGTON**

**IN THE MATTER OF REIMBURSEMENT OF THE COUNTY ROAD FUND #115 FOR EXPENDITURES WHICH SHOULD HAVE BEEN INCURRED BY THE SOLID WASTE FUND #401**

**WHEREAS**, the below expenditures for salaries for January 2005 should have been incurred by the Solid Waste Fund #401;

**THEREFORE BE IT RESOLVED** that the following journal entry will stand as the basis for reduction of County Road Fund #115 2005 expenditures and the increase of 2005 expenditures for the Solid Waste Fund #401 and the related cash transfers with the revenue received recorded as BARS 389.90.00.10.

Required: Journal Entry

Effective Date: April 21, 2005

Fund – BARS Code	Budget		Actual	
	Debit	Credit	Debit	Credit

401-537.10.10.01			\$5,461.45	
401-537.10.12.01			0.00	
401-537.10.20.01			1,673.66	
401-537.70.10.01			0.00	
401-537.70.20.01				
401-537.80.10.01				
401-537.80.12.01				
401-537.80.20.01				
401 – Cash				\$7,135.11
To reimburse County Road #115 for salaries for January 2005.				
Entry Total	\$ 0.00	\$ 0.00	\$7,135.11	\$7,135.11

115 – Cash			\$7,135.11	
115-542.00.10.00				\$5,461.45
115-542.00.20.00				\$1,673.66

To record a reduction in expenditure as a result of Solid Waste Fund #401 reimbursement.

Entry Total	\$ 0.00	\$ 0.00	\$7,135.11	\$7,135.11
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DATED this 18<sup>th</sup> day of April, 2005.

BOARD OF COUNTY COMMISSIONERS  
ADAMS COUNTY, WASHINGTON  
s/Jeffrey W. Stevens, Chairman  
s/Roger L. Hartwig, Vice-Chairman  
s/Rudy Plager, Commissioner

ATTEST:  
s/Linda Reimer, MMC  
Clerk of the Board

**RESOLUTION NO. R-30-05**

**ORDER OF THE BOARD OF COUNTY COMMISSIONERS  
ADAMS COUNTY, WASHINGTON**

**IN THE MATTER OF REIMBURSEMENT OF THE COUNTY ROAD FUND #115 FOR EXPENDITURES  
WHICH SHOULD HAVE BEEN INCURRED BY THE INTERGOVERNMENTAL SERVICE FUND #590**

**WHEREAS**, the below expenditures for salaries for January 2005 should have been incurred by the Intergovernmental Service Fund #590;

**THEREFORE BE IT RESOLVED** that the following journal entry will stand as the basis for reduction of County Road Fund #115 2005 expenditures and the increase of 2005 expenditures for the Intergovernmental Service Fund #590 and the related cash transfers with the revenue received recorded as BARS 389.90.00.11

Required: Journal Entry

Effective Date: April 21, 2005

Fund – BARS Code	Budget		Actual	
	Debit	Credit	Debit	Credit
590-519.30.11.01			\$ 942.63	
590-519.30.20.01			234.61	
590-548.10.11.01			2,004.98	
590-548.10.20.01			504.11	
590-548.20.11.01			239.13	

590-548.20.20.01			57.92	
590-548.30.11.01			16,924.93	
590-548.30.12.01			1,228.95	
590-548.30.20.01			4,381.07	
590-548.40.11.01			35.47	
590-548.40.20.01			9.38	
590-548.60.11.01			505.85	
590-548.60.20.01			137.58	
590-548.70.11.01			1,763.36	
590-548.70.20.01			443.80	
590 – Cash				\$29,503.77

To reimburse County Road Fund #115 for salaries for January, 2005

Entry Total	\$ 0.00	\$ 0.00	\$29,503.77	\$29,503.77
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115 – Cash			\$29,503.77	
115-542.00.11.00				\$22,416.35
115-542.00.12.00				\$ 1,228.95
115-542.00.20.00				5,858.47

To record a reduction in expenditure as a result of IGS Fund #590 reimbursement.

Entry Total	\$ 0.00	\$ 0.00	\$29,503.77	\$29,503.77
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DATED this 18<sup>th</sup> day of April, 2005.

BOARD OF COUNTY COMMISSIONERS  
ADAMS COUNTY, WASHINGTON  
s/Jeffrey W. Stevens, Chairman  
s/Roger L. Hartwig, Vice-Chairman  
s/Rudy Plager, Commissioner

ATTEST:  
s/Linda Reimer, MMC  
Clerk of the Board

**RESOLUTION NO. R-31-05  
ORDER OF THE BOARD OF COUNTY COMMISSIONERS  
ADAMS COUNTY, WASHINGTON**

**IN THE MATTER OF REIMBURSEMENT OF THE COUNTY ROAD FUND #115 FOR EXPENDITURES  
WHICH SHOULD HAVE BEEN INCURRED BY THE SOLID WASTE FUND #401**

**WHEREAS**, the below expenditures for salaries for February 2005 should have been incurred by the Solid Waste Fund #401;

**THEREFORE BE IT RESOLVED** that the following journal entry will stand as the basis for reduction of County Road Fund #115 2005 expenditures and the increase of 2005 expenditures for the Solid Waste Fund #401 and the related cash transfers with the revenue received recorded as BARS 389.90.00.10.

Required: Journal Entry

Effective Date: April 21, 2005

Fund – BARS Code	Budget		Actual	
	Debit	Credit	Debit	Credit
401-537.10.10.01			\$5,568.42	
401-537.10.12.01			17.84	
401-537.10.20.01			1,735.46	
401-537.70.10.01				
401-537.70.20.01				

401-537.80.10.01  
 401-537.80.12.01  
 401-537.80.20.01  
 401 – Cash \$7,321.72

To reimburse County Road #115 for salaries for February 2005.  
 Entry Total \$ 0.00 \$ 0.00 \$7,321.72 \$7,321.72

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115 – Cash \$7,321.72  
 115-542.00.10.00 \$5,586.26  
 115-542.00.20.00 \$1,735.46

To record a reduction in expenditure as a result of Solid Waste Fund #401 reimbursement.

Entry Total \$ 0.00 \$ 0.00 \$7,321.72 \$7,321.72

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DATED this 18<sup>th</sup> day of April, 2005.

BOARD OF COUNTY COMMISSIONERS  
 ADAMS COUNTY, WASHINGTON  
 s/Jeffrey W. Stevens, Chairman  
 s/Roger L. Hartwig, Vice-Chairman  
 s/Rudy Plager, Commissioner

ATTEST:  
 s/Linda Reimer, MMC  
 Clerk of the Board

**RESOLUTION NO. R-32-05**

**ORDER OF THE BOARD OF COUNTY COMMISSIONERS  
 ADAMS COUNTY, WASHINGTON**

**IN THE MATTER OF REIMBURSEMENT OF THE COUNTY ROAD FUND #115 FOR EXPENDITURES WHICH SHOULD HAVE BEEN INCURRED BY THE INTERGOVERNMENTAL SERVICE FUND #590**

**WHEREAS**, the below expenditures for salaries for February 2005 should have been incurred by the Intergovernmental Service Fund #590;

**THEREFORE BE IT RESOLVED** that the following journal entry will stand as the basis for reduction of County Road Fund #115 2005 expenditures and the increase of 2005 expenditures for the Intergovernmental Service Fund #590 and the related cash transfers with the revenue received recorded as BARS 389.90.00.11

Required: Journal Entry		Effective Date: April 21, 2005			
Fund – BARS Code	Budget		Actual		
	Debit	Credit	Debit	Credit	
590-519.30.11.01			\$ 676.12		
590-519.30.20.01			157.99		
590-548.10.11.01			1,726.63		
590-548.10.20.01			646.14		
590-548.20.11.01			193.08		
590-548.20.12.01			53.53		
590-548.20.20.01			59.89		
590-548.30.20.01			5,008.83		
590-548.30.11.01			16,905.98		
590-548.30.12.01			29.87		
590-548.30.20.01			4,170.95		

590-548.60.11.01		578.19	
590-548.60.12.01		38.97	
590-548.60.20.01		158.41	
590-548.70.11.01		1,976.43	
590-548.70.20.01		479.43	
590 – Cash			\$27,851.61

To reimburse County Road Fund #115 for salaries for February 2005.

Entry Total	\$ 0.00	\$ 0.00	\$27,851.61	\$27,851.61
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115 – Cash		\$27,851.61	
115-542.00.10.00			\$22,056.43
115-542.00.12.00			122.37
115-542.00.20.00			5,672.81

To record a reduction in expenditure as a result of IGS Fund #590 reimbursement.

Entry Total	\$ 0.00	\$ 0.00	\$27,851.61	\$27,851.61
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DATED this 18<sup>th</sup> day of April, 2005.

BOARD OF COUNTY COMMISSIONERS  
ADAMS COUNTY, WASHINGTON  
s/Jeffrey W. Stevens, Chairman  
s/Roger L. Hartwig, Vice Chairman  
s/Rudy Plager, Commissioner

ATTEST:  
s/Linda Reimer, MMC  
Clerk of the Board

**RESOLUTION NO. R-33-05**

**ORDER OF BOARD OF COUNTY COMMISSIONERS  
ADAMS COUNTY, WASHINGTON**

**IN THE MATTER OF Bridge #Lind 1**

**County Road Project No. 151**

**IT IS HEREBY RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS** that it is their intention to reconstruct Bridge #Lind 1 on the Van Marter Street in the Town of Lind by total replacement with a prestressed, precast concrete structure.

Length of project: .10 miles                      Width of roadbed: 34.0 feet              Surface: 34 feet

Type and depth of surfacing: Concrete bridge deck

Estimated date of beginning: May 2005

Estimated date of completion: December 2006

**BE IT FURTHER RESOLVED** that the foregoing proper road and bridge there is hereby appropriated the sums in the following detail:

Preliminary Engineering	County Road Fund	Total
<u>Items of Work</u>	\$ 56,000	\$ 56,000
Contract	\$329,000	\$329,000

Construction Engineering	\$ 50,000	\$ 50,000
<b>TOTAL</b>	<b>\$435,000</b>	<b>\$435,000</b>

The county road purpose herein described is HEREBY DECLARED to be a public necessity and the County Road Engineer is HEREBY ORDERED AND AUTHORIZED to report and proceed thereon as by law provided.

**BE IT FURTHER RESOLVED** that this purpose by Contract is in accordance with Standard Road Bridge Specifications of the State of Washington as adopted by this Board.

**ADOPTED** this 18<sup>th</sup> day of April, 2005.

BOARD OF COUNTY COMMISSIONERS  
ADAMS COUNTY, WASHINGTON  
s/Jeffrey W. Stevens, Chairman  
s/Roger L. Hartwig, Vice-Chairman  
s/Rudy Plager, Commissioner

ATTEST:  
s/Linda Reimer, MMC  
Clerk of the Board