

COMMISSIONERS' PROCEEDINGS

Regular Meeting Adams County Courthouse, Ritzville

January 17, 2006

(Tuesday due to Martin Luther King Holiday on Monday)

Call to Order @ 8:30 a.m.

Present:

Chairman Rudy Plager
Vice-Chairman Roger L. Hartwig
Commissioner Jeffrey W. Stevens

[9:00:30 AM](#)

Levy Information Workshop

Assessor Anderson provided information on valuations, levies, levy contracts, and levy limitations. Pros/cons for a bill on the current legislative calendar concerning assessed value/market value were discussed.

[9:46:59 AM](#)

[10:01:23 AM](#)

Public Works

General maintenance and construction information on roads and bridges was reviewed.

Facility O&M

Estimated costs to replace the heat pump at the County Services Building (\$11,185+) were received. Alternatives to replacement were discussed. Consensus was to continue to heat the affected section of the building currently without service with portable space heaters.

Formulation of a plan for moving the County Services Building contents to the new facility were discussed. Cost estimates will be sought for several options with the goal to have minimal service interruption. Further information will be available at the February 13 Departmental Forum.

Title VI Non-Discrimination Agreement

Commissioner Hartwig moved, Stevens seconded, to *authorize the Chairman to sign the Title VI Non-Discrimination Agreement (Population under 100,000) between the Washington State Department of Transportation and Adams County.* **Motion carried.**

The Civil Rights Restoration Act of 1987, broadened the scope of Title VI coverage by expanding the definition of terms “programs and activities” to include all programs or activities of Federal Aid recipients, sub-recipients, and contactors/consultants, whether such programs and activities are federally assisted or not. If a recipient distributes federal aid funds to a sub-recipient, the language must include Title VI language in all written agreements and will monitor for compliance. The Adams County Public Works Department is responsible for initiating and monitoring Title VI activities, preparing reports and other responsibilities.

[10:50:25 AM](#)

Executive Session

Executive session under RCW 42.30.110(1)(g) – employee evaluation – was held from 11:00 a.m. until 11:40 a.m. with Todd O’Brien.

Recess @ 12:00

Reconvene @ 1:00 p.m.

Executive Session

Executive session under RCW 42.30.110(1)(g) – employee evaluation – was held from 2:00 p.m. until 2:30 p.m. with Dale Cantrell.

[2:39:27 PM](#)

Human Resources

Human Resources Gary Hunt reviewed the position change request from the Prosecutor’s Office with the Board. No action was taken by the Board.

Personnel Policy modifications including establishment of those positions that are FLSA exempt will be reviewed and drafted for implementation the near future. Other future projects include training for those responsible for disciplining and discharging personnel; review of incentives for reducing the use of and/or buy out of accrued sick leave; and, development of a new employee orientation program so that all required documents are signed and in personnel files.

[3:05:53 PM](#)

[3:57:27 PM](#)

Levy Contract - Hatton

Commissioner Hartwig moved, Stevens seconded, to *approve the 2006 Levy Contract between Adams County and the Town of Hatton.* **Motion carried.**

Levy Contract - Othello

Commissioner Hartwig moved, Stevens seconded, to *approve the 2006 Levy Contract between Adams County and the City of Othello.* **Motion carried.**

Levy Contract - Washtucna

Commissioner Hartwig moved, Stevens seconded, to *approve the 2006 Levy Contract between Adams County and the Town of Washtucna.* **Motion carried.**

Integrated Health Care Services

Community Counseling Services

Commissioner Stevens moved, Hartwig seconded, to *approve the following contracts and authorize the Chairman to sign:*

First Amendment to the State-Only Agreement between North Central Washington RSN and Adams County reflecting changes in statement of work for Community Counseling Services to incorporate changes from the State contract to the RSN down to the provider and reflecting changes in financial reimbursement from the RSN to CCS;

First Amendment to the Medicaid Agreement between North Central Washington RSN and Adams County reflecting changes in statement of work for Community Counseling Services to incorporate changes from Center for Medicaid Services to State contract to the RSN down to the provider and reflecting changes in financial reimbursement from the RSN to CCS

DSHS and County Agreement on General Terms and Conditions effective April 1, 2006, through June 30, 2011 covering all contracts for services under county governance

Agreement between Community Counseling Services of Adams County and Anasazi Software Inc. for customer support and software maintenance effective December 1, 2005 through July 31, 2006 for the data and charting system for mental health and chemical dependency programs in the amount of \$8,394.23. **Motion carried.**

Consent Agenda

Commissioner Hartwig moved, Stevens seconded, *to approve the Consent Agenda.* **Motion carried.**

Preliminary minutes of January 9 and 11, 2006

Vouchers audited and certified by the Adams County Auditor as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 and recorded on a listing, which was made available to the board. These vouchers were listed as follows:

<u>Fund</u>	<u>Control Number</u>	<u>Amount</u>
001	06120-06192	\$103,740.79
001	Hand Pay	\$ 604.50
104	06193-06202	\$ 12,692.97
106	06203	\$ 1,247.42
107	06204-06205	\$ 431.75
108	06206-06212	\$ 597.02
109	06213	\$ 34.82
112	06214	\$ 165.18
166	06215-06216	\$ 187.66
166	Hand Pay	\$ 74.95
502	06217-06225	\$ 2,752.84
001	5379-5382	\$ 974.77
115	5383-5398	\$ 35,608.68
122	5399-5402	\$ 390.52
401	5403-5408	\$ 3,300.96
501	540-5420	\$ 11,719.31
590	5421-5451	\$ 30,886.27
	TOTAL	\$205,410.41

Declared surplus obsolete computer equipment inventory #'s 11183, 11184, and 11185 – Solid Waste Department – to be junked

Declared surplus obsolete computer equipment from Central Services inventory #11775 and 12999 PC's for intergovernmental transfer to the City of Ritzville

Declared surplus obsolete Central Services equipment inventory #'s 5310, 6203 (phones), 6221, 6691 (printers), 6611 (monitor), 6816 (fax) and 12963 and 12967 (PC's) to be junked

Approved **Resolution No. R-05-06 In the Matter of Reimbursement of the County Road Fund #115 for Expenditures which should have been incurred by the Solid Waste Fund #401**

Approved **Resolution No. R-06-06 In the Matter of Reimbursement of the County Road Fund #115 for Expenditures which should have been incurred by the Intergovernmental Service Fund #590**

Approved **Resolution No. R-07-06 In the Matter of Reimbursement of the Planning Department (#087), Current Expense Fund #001 for Expenditures which should have been incurred by the Solid Waste Fund #401**

Approved **Resolution No. R-08-06 In the Matter of Reimbursement of the Planning Department (#087), Current Expense Fund #001 for Salary Expenses which should have been incurred by the Building Department (#088), Current Expense Fund #001**

Approved **Resolution No. R-09-06 In the Matter of Reimbursement of the Planning Department (#087), Current Expense Fund #001 for Expenditures which should have been incurred by the County Road Fund #115**

Solid Waste Advisory Committee

Commissioner Stevens moved, Hartwig seconded to *confirm the City of Othello's appointment of Dale Wyman to the Adams County Solid Waste Advisory Committee for a three year term effective January 1, 2006 through December 31, 2008.*

Adams County Developmental Disabilities Advisory Board

Commissioner Hartwig moved, Stevens seconded, to *appoint Sue Allen to fill an unexpired term on the Developmental Disabilities Advisory Board effective January 17, 2006, through June 30, 2006.* **Motion carried.**

Adams County Fair

Commissioner Stevens moved, Hartwig seconded, to *appoint Tina L. Cox to the Adams County Fair Board filling a long standing vacancy in District 1 effective January 17, 2006 through November 30, 2006.* **Motion carried.**

Commissioner Hartwig moved, Stevens seconded, to *re-appoint the following:*

Val Watson, District 1, December 1, 2005, through November 30, 2008

Roy Dodge, District II, December 1, 2005, through November 30, 2008

Ken Johnson, District III, December 1, 2005, through November 30, 2008

Motion carried.

[4:03:47 PM](#)

Permanent Minutes Signed

January 3 and 4, 2006

Correspondence Received

Adams County Fire Protection District No. 2 re: Amended Resolution No. 2006-1

City of Othello re: Solid Waste Advisory Committee appointee to represent the City of Othello

City of Othello re: Appointment of Everett Cole to Adams County Mosquito Control District Board for two year term

Adams County Development Center re: request from Sue Allen to serve (be appointed) on the Adams County Developmental Disabilities Advisory Board

Adams County Treasurer Laura Danekas re: levy distribution for veteran's relief, developmental disabilities, mental health and public health reflecting net amount for current expense

Clay White, Stevens County Land Services Director re: possible formation of Rural Planners Association

Office of the Governor, Christine O. Gregoire re: concerns raised by the export alfalfa hay industry over the anticipated introduction of Roundup Ready varieties into Washington

Adjournment @ 4:30 p.m.

Submitted:
s/Linda Reimer, MMC
Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS
 ADAMS COUNTY, WASHINGTON
 s/Rudy Plager, Chairman
 s/Roger L. Hartwig, Vice-Chairman
 s/Jeffrey W. Stevens, Commissioner

RESOLUTION NO. R-05-06
ORDER OF THE BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON

IN THE MATTER OF REIMBURSEMENT OF THE COUNTY ROAD FUND #115 FOR EXPENDITURES WHICH SHOULD HAVE BEEN INCURRED BY THE SOLID WASTE FUND #401

WHEREAS, the below expenditures for salaries for December 2005 should have been incurred by the Solid Waste Fund #401;

THEREFORE BE IT RESOLVED that the following journal entry will stand as the basis for reduction of County Road Fund #115 2005 expenditures and the increase of 2005 expenditures for the Solid Waste Fund #401 and the related cash transfers with the revenue received recorded as BARS 389.90.00.10.

Required: Journal Entry			Effective Date: January 17, 2006		
Fund – BARS Code	Debit	Budget Credit	Debit	Actual Credit	Credit
401-537.10.10.01			\$7,497.81		
401-537.10.12.01			0.00		
401-537.10.20.01			1,928.94		
401-537.70.10.01			0.00		
401-537.70.20.01					
401-537.80.10.01			229.90		
401-537.80.12.01					
401-537.80.20.01			53.80		
401 – Cash					\$9,710.45
To reimburse County Road #115 for salaries for December, 2005.					
Entry Total	\$ 0.00	\$ 0.00	\$9,710.45		\$9,710.45
115 – Cash			\$9,710.45		
115-542.00.10.00					\$7,727.71
115-542.00.20.00					\$1,982.74
To record a reduction in expenditure as a result of Solid Waste Fund #401 reimbursement.					
Entry Total	\$ 0.00	\$ 0.00	\$9,710.45		\$9,710.45

DATED this 17th day of January, 2006.

BOARD OF COUNTY COMMISSIONERS
 ADAMS COUNTY, WASHINGTON
 s/Rudy Plager, Chairman
 s/Roger L. Hartwig, Vice-Chairman
 s/Jeffrey W. Stevens, Commissioner

ATTEST:

s/Linda Reimer, MMC
 Clerk of the Board

**RESOLUTION NO. R-06-06
 ORDER OF THE BOARD OF COUNTY COMMISSIONERS
 ADAMS COUNTY, WASHINGTON**

IN THE MATTER OF REIMBURSEMENT OF THE COUNTY ROAD FUND #115 FOR EXPENDITURES WHICH SHOULD HAVE BEEN INCURRED BY THE INTERGOVERNMENTAL SERVICE FUND #590

WHEREAS, the below expenditures for salaries for December 2005 should have been incurred by the Intergovernmental Service Fund #590;

THEREFORE BE IT RESOLVED that the following journal entry will stand as the basis for reduction of County Road Fund #115 2005 expenditures and the increase of 2005 expenditures for the Intergovernmental Service Fund #590 and the related cash transfers with the revenue received recorded as BARS 389.90.00.11

Required: Journal Entry

Effective Date: January 17, 2006

Fund – BARS Code	Budget		Actual	
	Debit	Credit	Debit	Credit
590-519.30.11.01			\$ 643.86	
590-519.30.20.01			143.33	
590-548.10.11.01			1,542.82	
590-548.10.20.01			508.75	
590-548.20.11.01			1,238.51	
590-548.20.20.01			277.25	
590-548.30.11.01			17,717.04	
590.548.30.12.01			99.25	
590-548.30.20.01			4,261.82	
590-548.40.11.01			311.76	
590-548.40.20.01			76.07	
590-548.60.11.01			641.02	
590-548.60.20.01			161.59	
590-548.70.11.01			2,271.75	
590-548.70.20.01			543.31	
590 – Cash				\$30,438.13

To reimburse County Road Fund #115 for salaries for December, 2005.

Entry Total	\$ 0.00	\$ 0.00	\$30,438.13	\$30,438.13
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115 – Cash			\$30,438.13	
115-542.00.10.00				\$24,366.76
115-542.00.12.00				99.25
115-542.00.20.00				5,972.12

To record a reduction in expenditure as a result of IGS Fund #590 reimbursement.

Entry Total	\$ 0.00	\$ 0.00	\$30,438.13	\$30,438.13
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DATED this 17th day of January, 2006.

BOARD OF COUNTY COMMISSIONERS
 ADAMS COUNTY, WASHINGTON
 s/Rudy Plager, Chairman
 s/Roger L. Hartwig, Vice-Chairman
 s/Jeffrey W. Stevens, Commissioner

ATTEST:

s/Linda Reimer, MMC
Clerk of the Board

RESOLUTION NO. R-07-06

**ORDER OF BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON**

**IN THE MATTER OF REIMBURSEMENT OF THE PLANNING DEPARTMENT (#087),
CURRENT EXPENSE FUND #001 FOR EXPENDITURES WHICH SHOULD HAVE
BEEN INCURRED BY THE SOLID WASTE FUND #401**

WHEREAS, the below expenditures for salaries for December, 2005 should have been incurred by Solid Waste Fund #401;

THEREFORE BE IT RESOLVED that the following journal entry will stand as the basis for reduction of Current Expense Fund #001, Planning Department #087, 2005 expenditures and the increase of 2005 expenditures for the Solid Waste Fund #401 and the related cash transfers with the revenue received recorded as BARS 001.389.90.00.11

Required: Journal Entry	Effective Date: January 17, 2006	
FUND – BARS Code	Debit	Credit
401.537.10.10.01	\$2,776.09	
401.537.10.20.01	\$ 541.21	
001-CASH		\$3,317.30

To reimburse Current Expense #001, Planning Department #087 for salaries (December, 2005)

Entry Total	\$3,317.30	\$3,317.30
001-Cash	\$3,317.30	
001.087.558.60.10.03		\$2,776.09
001.087.558.60.20.03		\$ 541.21

To record a reduction in expenditure as a result of Solid Waste Fund #401 reimbursement.

Entry Total	\$2,317.30	\$3,317.30
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DATED this 17th day of January, 2006.

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Rudy Plager, Chairman
s/Roger L. Hartwig, Vice-Chairman
s/Jeffrey W. Stevens, Commissioner

ATTEST:

s/Linda Reimer, MMC
Clerk of the Board

RESOLUTION NO. R-08-06

**ORDER OF BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON**

**IN THE MATTER OF REIMBURSEMENT OF THE PLANNING DEPARTMENT (#087),
CURRENT EXPENSE FUND #001 FOR SALARY EXPENSES WHICH SHOULD HAVE
BEEN INCURRED BY THE BUILDING DEPARTMENT (#088), CURRENT EXPENSE
FUND #001**

WHEREAS, the below expenditures for salaries for December 2005 should have been incurred by the Building Department (#088);

THEREFORE BE IT RESOLVED that the following journal entry will stand as the basis for increase of the 2005 expenditures for the Current Expense Fund #001, Building Department #088 and the reduction of the 2005 expenditures for the Current Expense Fund #001, Planning Department #087.

Required: Journal Entry	Effective Date: January 17, 2006	
FUND – BARS Code	Debit	Credit
001.088.559.60.10.01	\$3,455.16	
001.088.559.60.20.01	\$ 781.76	
001.087.558.60.10.03		\$3,455.16
001.087.558.60.20.03		\$ 781.76

To record an increase of expenditures in the Building Department #088 of the Current Expense Fund #001 and a decrease of expenditures in the Planning Department #087 of the Current Expense Fund #001

Entry Total	\$4,236.92	\$4,236.92
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DATED this 17th day of January, 2006.

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Rudy Plager, Chairman
s/Roger L. Hartwig, Vice-Chairman
s/Jeffrey W. Stevens, Commissioner

ATTEST:
s/Linda Reimer, MMC
Clerk of the Board

RESOLUTION NO. R-09-06

**ORDER OF BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON**

**IN THE MATTER OF REIMBURSEMENT OF THE PLANNING DEPARTMENT (#087),
CURRENT EXPENSE FUND #001 FOR EXPENDITURES WHICH SHOULD HAVE
BEEN INCURRED BY THE COUNTY ROAD FUND #115**

WHEREAS, the below expenditures for salaries for December 2005 should have been incurred by the County Road Fund #115;

THEREFORE BE IT RESOLVED that the following journal entry will stand as the basis for reduction of Current Expense Fund #001, Planning Department #087, 2005 expenditures and the increase of 2005 expenditures for the County Road Fund #115 and the related cash transfers with the revenue received recorded as BARS 001.389.90.00.11

Required: Journal Entry	Effective Date: January 17, 2005	
FUND – BARS Code	Debit	Credit
115.542.00.11.00	\$ 347.12	
115.542.00.20.00	\$ 65.41	
001-CASH		\$412.53

To reimburse Current Expense #001, Planning Department #087 for salaries December, 2005.

Entry Total	\$ 412.53	\$412.53
001-Cash	\$ 412.53	
001.087.558.60.10.03		\$347.12
001.087.558.60.20.03		\$ 65.41

To record a reduction in expenditure as a result of County Road #115 reimbursement.

Entry Total	\$ 412.53	\$412.53
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DATED this 17th day of January, 2006.

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Rudy Plager, Chairman
s/Roger L. Hartwig, Vice-Chairman
s/Jeffrey W. Stevens, Commissioner

ATTEST:
s/Linda Reimer, MMC
Clerk of the Board