

COMMISSIONERS' PROCEEDINGS

Regular Meeting Adams County Courthouse, Ritzville

February 13, 2006
(Monday)

Call to Order @ 8:30 a.m.

Present:

Vice-Chairman Roger L. Hartwig
Commissioner Jeffrey W. Stevens

Absent:

Chairman Rudy Plager

Lobbyist

Lobbyist Potts discussed (via telephone) the proposed legislation related to ag sales exemptions, sales tax streamlining, and, diesel/biodiesel sales; and, other matters currently pending.

[8:59:51 AM](#)

Economic Development Analyst

Analyst Krug reported on pending meetings with legislative staff to review funding options for the Adams County Historical Society; on Town of Lind well temperature issues; on meetings related to biodiesel production, and, on other related projects.

The *draft* Application form for the Adams County Economic Development Fund monies was highlighted and left for further review by the board.

[9:31:18 AM](#)

[9:33:51 AM](#)

Building and Planning

Director Wiltse reported that the Board of Adjustment was scheduled to hear matters related to Conditional Use Permit applications; reported on permit activity and expected revenue and identified a need for a data base system to track the activity; and, noted that he was scheduled to meet with the Edson Tract Water District area residents. Wiltse briefly discussed

E-911 addressing problems with meetings scheduled to begin to identify and resolve relevant issues.

[9:51:40 AM](#)

[9:59:22 AM](#)

Herbicides

Bids were opened from:

Wilbur Ellis Company
12001 E. Empire Avenue
Spokane Valley, WA 99206

Jerry Ellis
Helena Chemical Company
1671 Wallace Street
Moses Lake, WA 98837

A complete bid spreadsheet on each project as submitted from each vendor will be compiled and placed on file. Bid award is expected on Wednesday, February 15, 2006.

[10:18:29 AM](#)

[10:18:35 AM](#)

Public Works Credit Card Policy

Commissioner Stevens moved, Hartwig seconded, to *approve and authorize the use of credit cards for the Public Works Department based on the policy presented to the Board that set forth rules and regulations for the department.* **Motion carried.**

The Board reviewed the 2006 budgeted project schedule for county building capital improvements that will be presented and discussed the Department Forum.

O'Brien discussed the pending purchase of three trucks (gas v. diesel) off the State bid. Deadline for order submittal under the state contract is March 31, 2006. No decision was made with the matter to come before the entire board prior to the deadline.

[11:02:38 AM](#)

[11:07:26 AM](#)

Groundwater Management Area (GWMA)

Scott Cave presented a letter for Board approval requesting Federal appropriation of funds (\$850,000) to continue to operate the program of the Groundwater Management Area. Lack of further funding allocations would close the program as of December 31, 2006. Following discussion, Commissioner Stevens moved, Hartwig seconded, to *authorize the Chairman of the Board Rudy Plager to sign the letter requesting Federal funding in support of the GWMA just prior to his scheduled meetings with Congressional leaders in Washington, D.C. on Wednesday, February 15, 2006.* **Motion carried.**

[11:37:22 AM](#)

[11:38:54 AM](#)

Juvenile

Administrator Gowan and Probation Counselor Juan Garza highlighted concerns with the SEEP Grant and noted that discussions are underway to determine an action plan to address them. Martin Hall bed days and modifications to the Martin Hall transport policy and procedures were discussed.

[11:52:15 AM](#)

Recess @ 12:00

Reconvene @ 1:00 p.m.

Departmental Forum

Present:

Kate Brueske, IHCS
Laura Danekas, Treasurer
Todd O'Brien, PW Director
Bill Johns, County Engineer
Loren Wiltse, B&P/Solid Waste Director
Dave Gowan, Juvenile Administrator
Juan Garza, Juvenile Probation Counselor
Nancy McBroom, Auditor
Dave Anderson, Assessor
Doug Barger, Sheriff

Topics reviewed:

- Update on construction of County Public Services Building including projected completion date
- Discussion of considerations and requirements for move from County Services Building to new facility

- Reviewed year-end financial report for all funds including cash carryover
- Reviewed State Local Assistance Program funding replaced with State County Assistance Program funding per passage of SB6050
- Heard county financial impact predictions due to HB2457 and HB2424
- Explained Real Estate Excise Technology Fund
- Heard projected financial impacts to RSN and mental health programs and requests consideration within the Governor's budget
- Heard information on pending legislation that will be proposed for 2007 that will address property valuation issues and citizen requests for predictability on taxes from year to year

O'Brien reviewed capital improvement projects budgeted and scheduled for 2006 completion:

• Sheriff Office – dispatch study	\$ 5,000	on-going
• Health Department roof replacement	\$20,000	late summer
• Paint offices on 3 rd floor courthouse	\$14,750	early March
• Window sill repairs in courthouse	\$ 4,100	early March
• Replace 3 rd floor carpet	\$15,000	summer
• Card lock security in courthouse	\$10,000	fall
• Central Services security door	\$ 7,500	spring

Treasurer Danekas distributed "Cash Handler and Procedure Manuals" to appropriate department staff with a request for the waiver to be completed as soon as possible.

Next forum is scheduled for May 17, 2006, with start time to be confirmed.

Developmental Disabilities

Commissioner Stevens moved, Hartwig seconded, to *authorize the Chairman to sign the County Program Agreement, Community Service Family Support Grant, between Adams County and the Department of Social and Health Services for the period July 1, 2005 through June 30, 2006 for a total program cost of \$6,476.00.* **Motion carried.**

Consent Agenda

Commissioner Stevens moved, Hartwig seconded, *to approve the Consent Agenda.* **Motion carried.**

Preliminary minutes of February 6 and 8, 2006

Vouchers audited and certified by the Adams County Auditor as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 and recorded on a listing, which was made available to the board. These vouchers were listed as follows:

<u>Fund</u>	<u>Control Number</u>	<u>Amount</u>
001	06597-06655	\$ 32,937.77
103	06656-06658	\$ 12,800.10
104	06659-06667	\$ 4,741.49
106	06668-06669	\$ 229.02
109	06669	\$ 48.42
112	06670-06671	\$ 225.11
117	06672	\$ 24.00
502	06673-06690	\$ 38,617.10
001	223-225	\$ 374.36
115	226-247	\$ 10,820.63
122	248-251	\$ 244.94
401	252-253	\$ 281.57
501	254-265	\$ 8,784.01
590	266-286	\$130,480.04
TOTAL		\$240,608.56

Approved **Resolution No. R-19-06 In the Matter of Rescinding R-25-01 that Established a Booking Fee Petty Cash Account and Amending R-38-05 That Increased the Petty Cash Account for the Jail Inmate Welfare Reserve Fund #112**

Permanent Minutes Signed

January 20, 2006 and February 1, 2006

Correspondence Received

Copy of letter issued by Franklin County Commissioners to Chris Voigt, Executive Director, Washington State Potato Commission regarding water management farm subsidies

Adjournment @ 4:45 p.m.

Submitted:
s/Linda Reimer, MMC
Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
-ABSENT-
Rudy Plager, Chairman
s/Roger L. Hartwig, Vice-Chairman
s/Jeffrey W. Stevens, Commissioner

RESOLUTION NO. R-19-06

**ORDER OF BOARD OF COMMISSIONERS
ADAMS COUNTY, WASHINGTON**

**IN THE MATTER OF RESCINDING RESOLUTION NO. R-25-01 THAT ESTABLISHED
A BOOKING FEE PETTY CASH ACCOUNT AND AMENDING RESOLUTION NO. R-
38-05 THAT INCREASED THE PETTY CASH ACCOUNT FOR THE JAIL INMATE
WELFARE RESERVE FUND #112**

WHEREAS, the petty cash fund established to assist with booking fees is no longer necessary; and,

WHEREAS, additional funds are needed for the petty cash fund account in the Jail Inmate Welfare Reserve Fund #112;

THEREFORE BE IT HEREBY RESOLVED AS FOLLOWS:

Resolution No. R-25-01 is rescinded;

Resolution No. R-38-05 is amended to reflect an increase in the Jail Inmate Welfare Reserve Fund #112 from \$100 to \$200.

DATED this 13th day of February, 2006.

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
-ABSENT-
Rudy Plager, Chairman
s/Roger L. Hartwig, Vice-Chairman

s/Jeffrey W. Stevens, Commissioner

ATTEST:
s/Linda Reimer, MMC
Clerk of the Board