

## COMMISSIONERS' PROCEEDINGS

### Regular Meeting Adams County Courthouse, Ritzville

April 3, 2006  
(Monday)

#### Call to Order @ 8:30 a.m.

#### Present:

Chairman Rudy Plager  
Vice-Chairman Roger L. Hartwig  
Commissioner Jeffrey W. Stevens

[10:01:03 AM](#)

#### Public Works

Engineer Johns provided a project construction update and a general maintenance update.

#### County Wide Crushing

Commissioner Stevens moved, Hartwig seconded, to *approve Pay Estimate #3 to Steelman-Duff, Inc., Clarkston, Washington in the amount of \$84,397.24 for work completed 3/1/06 to 3/31/06 on the county wide crushing contract.* **Motion carried.**

#### Mechanic Staff

The Board authorized the in-house posting and advertising for a mechanic position with the Public Works Department.

#### Solid Waste

Commissioner Hartwig moved, Stevens seconded, to *approve **Resolution No. R-30-06 In the Matter of Notice of Call for Bids for Qualified Contractors to provide solid waste transfer station operation and maintenance services to Adams County.*** **Motion carried.**

Commissioner Stevens moved, Hartwig seconded, to *approve **Resolution No. R-31-06 In the Matter of Notice of Call for Bids for Qualified Contractors to provide solid waste transportation and disposal services to Adams County.*** **Motion carried.**

Bid opening was set for 11:00 a.m. on Monday, May 8, 2006, in Room 202 of the Adams County Courthouse, Ritzville.

[10:54:24 AM](#)

[11:00:31 AM](#)

**Official County Newspaper**

Bids were opened from:

The Ritzville Adams County Journal	\$7.00/column inch
P. O. Box 288	
Ritzville, Washington 99169	

Commissioner Hartwig moved, Stevens seconded, to *accept the bid from The Ritzville Adams County Journal as the official newspaper for printing of legal notices.* **Motion carried.**

[11:02:50 AM](#)

**Recess @ 12:00**

**Reconvene @ 1:00 p.m.**

**Recessed @ 2:04 p.m.**

The Board recessed at 2:04 p.m. under authority of RCW 42.30.140(4)(b) "Collective bargaining session . . . – that portion of a meeting during which the governing body is planning or adopting the strategy or position to be taken by the governing body during the course of any collective bargaining ..." Human Resources Gary and Valerie Hunt were present.

**Reconvened @ 2:15 p.m.**

**Executive Session**

Chairman Plager requested fifteen (15) minutes of executive session under RCW 42.30.110(1)(g) - personnel. Session was held from 2:25 p.m. until 2:40 p.m. Human Resources Gary and Valerie Hunt were present.

Additional ten (10) minutes of executive session was called by the Chairman at 2:40 p.m. Session was held until 2:50 p.m.

No action was taken following executive session.

**Developmental Disabilities**

The Board by **consensus** authorized Cindy Doyle to fill a position vacancy within the Developmental Disabilities Department.

[3:42:21 PM](#)

**Tax Refund**

Commissioner Hartwig moved, Stevens seconded, to *approve Resolution No. R-32-06 In the matter of Creating Fund #125 – Adams County Tax Refund Fund*. **Motion carried.**

**Courthouse O&M**

Commissioner Stevens moved, Hartwig seconded, to *approve Resolution No. R-33-06 In the Matter of Transferring Funds from the Current Expense Fund #001 to the Courthouse O&M Fund #501*. **Motion carried.**

[3:44:39 PM](#)

[4:12:51 PM](#)

**Solid Waste Advisory Committee**

Commissioner Stevens moved, Hartwig seconded, to *re-appoint Darrel Koss to the Solid Waste Advisory Committee representing the Waste Management Industry for a three year term effective retroactively January 1, 2006, through December 31, 2008*. **Motion carried.**

**Mosquito Control Board**

Commissioner Hartwig moved, Stevens seconded, to *re-appoint Marthann Olson to the Adams County Mosquito Control Board for a two (2) year term effective April 1, 2006, through March 31, 2008*. **Motion carried.**

[4:14:05 PM](#)

**Solid Waste**

Commissioner Stevens moved, Hartwig seconded, to *authorize the Chairman to sign the Change Order pursuant to the Agreement between SCS Engineers and Adams County for Professional Services reflecting a Scope of Services Change to prepare an estimate of operation and maintenance cost for the Ritzville and Bruce Transfer Stations to be completed by April 17, 2006 in an amount of compensation not to exceed \$900 additional for Task #5*. **Motion carried.**

**Consent Agenda**

Commissioner Hartwig moved, Stevens seconded, to *approve the Consent Agenda*. **Motion carried.**

Preliminary minutes of March 27, 2006

Vouchers audited and certified by the Adams County Auditor as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 and recorded on a listing, which was made available to the board. These vouchers were listed as follows:

<u>Fund</u>	<u>Control Number</u>	<u>Amount</u>
001	061510-061545	\$ 13,538.83
103	061546-061551	\$ 3,331.91
104	061552-061565	\$ 5,992.83
104B	Hand Pay	\$ 800.00
111	061566	\$ 360.00
112	061567	\$ 934.50
115	061568	\$ 69,291.77
117	061569-061573	\$ 859.14
119	061574	\$ 427.72
502	061574-061581	\$ 2,844.33
001	827	\$ 2.68
115	828-839	\$ 2,139.14
122	840	\$ 2,574.16
401	841-842	\$ 14,638.30
501	843-847	\$ 1,937.26
590	848-866	\$ 50,367.22
TOTAL		\$170,039.79

**Permanent Minutes Signed**

March 20 and 22, 2006

**Adjournment @ 4:45 p.m.**

Submitted:  
s/Linda Reimer, MMC  
Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS  
ADAMS COUNTY, WASHINGTON  
s/Rudy Plager, Chairman  
s/Roger L. Hartwig, Vice-Chairman  
s/Jeffrey W. Stevens, Commissioner

**RESOLUTION NO. R-30-06**

**NOTICE TO CONTRACTORS**

County of Adams  
Department of Public Works  
Ritzville, Washington

**Sealed bids will be received** by Adams County at the office of the Board of County Commissioners, located at 210 W. Broadway, Ritzville, WA 99169, until 11:00 A.M. on May 8, 2006. Bids will be publicly opened and read immediately following the bid closing time at the office of the Board of County Commissioners for the following services.

**Bids are sought from qualified contractors to provide solid waste transfer station operation and maintenance services to Adams County.**

Bids received later than the appointed time will not be accepted. Late bids will be returned to the bidder without further action. Correct and timely delivery of the bid is the sole responsibility of the bidder.

Each Bid must be accompanied by a bid security made payable to Adams County in an amount of twenty five thousand (\$25,000) and in the form of an irrevocable standby letter of credit or other financial instrument as provided in the Bid forms. Bid security shall be issued by a financial institution or Surety meeting the requirements set forth in the Contract.

If the County chooses to award a Contract, the award will be made to the lowest responsive and responsible Bidder. The County may conduct such investigations, as the County deems necessary to assist in the evaluation of any Bid and to establish the lowest responsive and responsible Bidder.

The County reserves the right to reject any and all Bids, to waive any and all irregularities in the bids and in the bidding, to disregard all nonconforming, nonresponsive, or conditional Bids, and to make an award for operation and maintenance of either or both of the transfer stations. Also, the County reserves the right to reject the Bid of any Bidder if the County believes that it would be in the best interest of the County not to make an award to that Bidder, whether because the Bid is non-responsive or because the Bidder is found to be not responsible.

Bid Documents may be examined at the office of the Adams County Department of Public Works located at 210 W. Alder, Ritzville, WA 99169. Upon a non-refundable payment of \$50.00 for each set of Bid Documents, copies of the Bid Documents may be obtained from SCS ENGINEERS, 2405 140th Avenue NE Suite 107, Bellevue, WA, 98005, (425) 746-4600.

Questions regarding the Bid Documents should be directed to Loren Wiltse, Adams County Department of Public Works located at 210 W. Alder, Ritzville, WA 99169, (509)

659-3276, or Erik Colville, SCS ENGINEERS, 2405 140th Avenue NE, Suite 107, Bellevue, WA, 98005, (425) 746-4600.

Adams County in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000-4 and Title 49, Code of Federal Regulations, Department of Transportation, subtitle A, Office of the Secretary, Part 21, nondiscrimination in federally assisted programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively insure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color or national origin in consideration for an award.

DATED this 3<sup>rd</sup> day of April 2006.

BOARD OF COUNTY COMMISSIONERS  
ADAMS COUNTY, WASHINGTON  
s/Rudy Plager, Chairman  
s/Roger L. Hartwig, Vice-Chairman  
s/Jeffrey W. Stevens, Commissioner

ATTEST:  
s/Linda Reimer, MMC  
Clerk of the Board

**RESOLUTION NO. R-31-06**

**NOTICE TO CONTRACTORS**

County of Adams  
Department of Public Works  
Ritzville, Washington

**Sealed bids will be received** by Adams County at the office of the Board of County Commissioners, located at 210 W. Broadway, Ritzville, WA 99169, until 11:00 a.m. on May 8, 2006. Bids will be publicly opened and read immediately following the bid closing time at the office of the Board of County Commissioners for the following services.

**Bids are sought from qualified contractors to provide solid waste transportation and disposal services to Adams County.**

Bids received later than the appointed time will not be accepted. Late bids will be returned to the bidder without further action. Correct and timely delivery of the bid is the sole responsibility of the bidder.

Each Bid must be accompanied by a bid security made payable to Adams County in an amount of one hundred thousand dollars (\$100,000) and in the form of an irrevocable standby letter of credit or other financial instrument as provided in the Bid forms. Bid

security shall be issued by a financial institution or Surety meeting the requirements set forth in the Contract.

If the County chooses to award a Contract, the award will be made to the lowest responsive and responsible Bidder. The County may conduct such investigations as the County deems necessary to assist in the evaluation of any Bid and to establish the lowest responsive and responsible Bidder.

The County reserves the right to reject any and all Bids, to waive any and all irregularities in the bids and in the bidding, and to disregard all nonconforming, nonresponsive, or conditional Bids. Also, the County reserves the right to reject the Bid of any Bidder if the County believes that it would be in the best interest of the County not to make an award to that Bidder, whether because the Bid is nonresponsive or because the Bidder is found to be not responsible.

Bid Documents may be examined at the office of the Adams County Department of Public Works located at 210 W. Alder, Ritzville, WA 99169. Upon a non-refundable payment of \$50.00 for each set of Bid Documents, copies of the Bid Documents may be obtained from SCS ENGINEERS, 2405 140th Avenue NE Suite 107, Bellevue, WA, 98005, (425) 746-4600.

Questions regarding the Bid Documents should be directed to Loren Wiltse, Adams County Department of Public Works located at 210 W. Alder, Ritzville, WA 99169, (509) 659-3276, or Erik Colville, SCS ENGINEERS, 2405 140th Avenue NE, Suite 107, Bellevue, WA, 98005, (425) 746-4600.

Adams County in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000-4 and Title 49, Code of Federal Regulations, Department of Transportation, subtitle A, Office of the Secretary, Part 21, nondiscrimination in federally assisted programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively insure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color or national origin in consideration for an award.

DATED this 3<sup>rd</sup> day of April 2006.

BOARD OF COUNTY COMMISSIONERS  
ADAMS COUNTY, WASHINGTON  
s/Rudy Plager, Chairman  
s/Roger L. Hartwig, Vice-Chairman  
s/Jeffrey W. Stevens, Commissioner

ATTEST:  
s/Linda Reimer, MMC  
Clerk of the Board

**RESOLUTION NO. R-32-06**

**ORDER OF BOARD OF COUNTY COMMISSIONERS  
ADAMS COUNTY, WASHINGTON**

**IN THE MATTER OF CREATING FUND #125 – ADAMS COUNTY TAX REFUND FUND**

**WHEREAS**, Adams County is required to pay pursuant to RCW 84.68.030 final judgments against the county for taxes unlawfully billed and collected; and,

**WHEREAS**, creating a fund will allow the County to levy an amount equal to the judgment amount, statutory interest and costs; and,

**WHEREAS**, said levy will ensure that each impacted taxing authority shall contribute its equitable share of the final judgment, interest, and costs;

**THEREFORE BE IT HEREBY RESOLVED** that **FUND #125 - ADAMS COUNTY TAX REFUND FUND** is hereby established for the express purpose of payments of judgments pursuant to RCW 84.68.030; and,

**BE IT FURTHER RESOLVED** that the Adams County Treasurer shall have the responsibility for all aspects of the fund.

**DATED** this 3<sup>rd</sup> day of April, 2006.

BOARD OF COUNTY COMMISSIONERS  
ADAMS COUNTY, WASHINGTON  
s/Rudy Plager, Chairman  
s/Roger L. Hartwig, Vice-Chairman  
s/Jeffrey W. Stevens, Commissioner

ATTEST:  
s/Linda Reimer, MMC  
Clerk of the Board

**RESOLUTION NO. R-33-06**

**ORDER OF BOARD OF COUNTY COMMISSIONERS  
ADAMS COUNTY, WASHINGTON**

**IN THE MATTER OF TRANSFERRING FUNDS FROM THE CURRENT EXPENSE  
FUND #001 TO COURTHOUSE O&M FUND #501**

**WHEREAS**, funds were allocated in the Current Expense Fund #001 for the operation of the Courthouse O&M Fund #501; and,

**THEREFORE BE IT HEREBY RESOLVED** that forty thousand and no/100 dollars (\$40,000) be transferred from Current Expense Fund #001 BARS 597.18.30.00 to the Courthouse O&M Fund #501 BARS 397.18.30.00.

**DATED** this 3<sup>rd</sup> day of April, 2006.

BOARD OF COUNTY COMMISSIONERS  
ADAMS COUNTY, WASHINGTON  
s/Rudy Plager, Chairman  
s/Roger L. Hartwig, Vice-Chairman  
s/Jeffrey W. Stevens, Commissioner

ATTEST:  
s/Linda Reimer, MMC  
Clerk of the Board