

COMMISSIONERS' PROCEEDINGS

Regular Meeting Adams County Courthouse, Ritzville

July 24, 2006
(Monday)

Call to Order @ 8:30 a.m.

Present:

Chairman Rudy Plager
Vice-Chairman Roger L. Hartwig
Commissioner Jeffrey W. Stevens

[9:47:24 AM](#)

Town of Washtucna

Mayor Sullivan requested funding consideration to have a survey completed for the town's proposed Housing Development Project. Costs are estimated at \$15,000-\$20,000 with the Town able to contribute a small portion towards the total cost. No decision was made at this time.

[9:53:35 AM](#)

[10:01:23 AM](#)

County Facilities

Director O'Brien provided an update on the moving process for offices to the County Public Services Building; noted that the Office of Support Enforcement was moving the week of August 7; that a substantial 'punch list' has been compiled on the building for contractor attention; and, that the cooling system in the new building is fully operational with no problems being reported at this time.

Public Works

The Board **by consensus approved** researching the cost/capability of new software for the CAMS system to assist in management of the facilities.

Van Marter Bridge

Engineer Johns filed with the Board the Contract Plans and Provisions for construction of the Lind Coulee-Van Marter Bridge #Lind 1, CRP 151, per RCW 36.77.010.

[11:07:12 AM](#)

Recess @ 12:00

Reconvene @ 1:00 p.m.

[1:13:03 PM](#)

Human Resources

Gary Hunt presented a memo to the Board regarding an amendment to Resolution No. R-98-94 relevant to the Adams County Salary Policy relevant to promotions and new hire placement on the pay scale. Official action was scheduled for later this date.

Hunt reviewed the official Courthouse Union – Local 1374-C contract language applicable to the Board relevant to the letter received from Union Staff Representative Dean Vercruysse dated June 23, 2006, requesting a meeting to discuss upgrading of positions from Range 6 to Range 8.

[2:06:09 PM](#)

[2:26:40 PM](#)

Milwaukee Corridor

Jim Harris, Eastern Region Manager, and Joe Sobinovsky, Statewide Trails Coordinator, Washington State Parks & Recreation Commission, discussed 'Partnership Projects' planned as part of the overall mission of the Washington State Parks Commission and their preparation for the State Parks Centennial scheduled in 2013.

The Board inquired about weed and fire protection plans utilized within the State Parks.

[2:56:46 PM](#)

[4:34:07 PM](#)

Equipment Rental Rates

Commissioner Hartwig moved, Stevens seconded, to *approve **Resolution No. R-64-06 In the Matter of Establishment of Equipment Rental Rates for County Intragovernmental Fund #590.** Motion carried.*

Public Defender/Access to JIS-Link

Commissioner Hartwig moved, Stevens seconded, to *authorize the Chairman to sign the Certificate of Eligibility for Contracted City Attorney/Public Defender Access to JIS-Link that is one of the required documents to enable the public defenders to have access to the Superior Court Management Information System (SCOMIS), the District and*

Municipal Court Information System (JIS), and the Appellate Court Record and Data System (ACORDS). **Motion carried.**

Juvenile Rehabilitation

Commissioner Stevens moved, Hartwig seconded, to *authorize the Chairman to sign the County Program Agreement #066-98039 between DSHS and Adams County for a Juvenile Accountability Block Grant in the amount of \$10,000.* **Motion carried.**

County Salary Policy

Commissioner Stevens moved, Hartwig seconded, to *approve Resolution No. R-65-06 In the Matter of Clarifying Certain Aspects of the Adams County Salary Policy, Rescinding Resolution No. R-98-84, and Amending the Adams County Personnel Policy.* **Motion carried.**

Consent Agenda

Commissioner Hartwig moved, Stevens seconded, to *approve the Consent Agenda.* **Motion carried.**

Preliminary minutes of July 17 and 19, 2006

Vouchers audited and certified by the Adams County Auditor as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 and recorded on a listing, which was made available to the board. These vouchers were listed as follows:

<u>Fund</u>	<u>Control Number</u>	<u>Amount</u>
001	063546-063577	\$ 12,865.82
103	063578-063580	\$ 551.88
104	063581-063589	\$ 17,437.68
105	063590-063593	\$ 25,000.00
106	063594-063595	\$ 413.28
116	063596	\$ 4.85
117	063597-063601	\$ 1,397.44
166	063602	\$ 1,891.23
502	063603-063609	\$ 4,345.12
001	2274-2275	\$ 2,346.06
115	2276-2278, 2280-2285	\$ 915,740.00
122	2286-2287	\$ 421.87
401	2288-2291	\$ 60,594.69
501	2292-2296	\$ 1,296.68

590 2297-2309	\$ 68,656.32
TOTAL	\$1,112,962.92

Approved **Resolution No. R-60A-06 In the Matter of Reimbursement of the County Road Fund #115 for Expenditures which should have been incurred by the Solid Waste Fund #401**

Approved **Resolution No. R-61-06 In the Matter of Reimbursement of the County Road Fund #115 for Expenditures which should have been incurred by the Intergovernmental Service Fund #590**

[4:38:07 PM](#)

Public Records Act – Model Rules

The Board set Monday, August 7, 2006, at 11:00 a.m. in Room 202 for the public hearing to consider adoption of Ordinance No. O-01-06 An Ordinance of Adams County Adopting the Public Records Act – Model Rules; and, Adopting a New Chapter to the Adams County Code. Complete copies of the ordinance are available at no cost to the requestor.

Permanent Minutes Signed

July 10 and 12, 2006

Correspondence Received

Copies of document signed by Eleanor Brodahl, Vice-Chairperson Adams County Economic Development Council and by Samuel R. Garza, Commissioner for Port of Othello and Chairman of the Board re: support of proposed county wide economic development plan with coordinated plans for each separate entity and support for City of Othello to be lead agency for purpose of administering any grant funds awarded for this purpose

Adams County Fire Protection District No. 1 re: 2006 second amended budget

Copy of letter to Mike Johanns, Secretary USDA from Governor Gregoire re: request for a Secretarial Disaster Designation for five counties in Washington State – Adams, Chelan, Douglas, Lincoln and Okanogan

Adjournment @ 4:30 p.m.

Submitted:
s/Linda Reimer, MMC
Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Rudy Plager, Chairman
s/Roger L. Hartwig, Vice-Chairman
s/Jeffrey W. Stevens, Commissioner

**RESOLUTION NO. R-60A-06
ORDER OF THE BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON**

**IN THE MATTER OF REIMBURSEMENT OF THE COUNTY ROAD FUND #115 FOR EXPENDITURES
WHICH SHOULD HAVE BEEN INCURRED BY THE SOLID WASTE FUND #401**

WHEREAS, the below expenditures for salaries for May 2006 should have been incurred by the Solid Waste Fund #401;

THEREFORE BE IT RESOLVED that the following journal entry will stand as the basis for reduction of County Road Fund #115 2006 expenditures and the increase of 2006 expenditures for the Solid Waste Fund #401 and the related cash transfers with the revenue received recorded as BARS 389.90.00.10.

Required: Journal Entry			Effective Date: July 24, 2006		
Fund – BARS Code	Budget		Actual		
	Debit	Credit	Debit	Credit	
401-537.10.10.01			\$6,472.27		
401-537.10.12.01			0.00		
401-537.10.20.01			2,272.48		
401-537.40.10.01			369.12		
401-537.40.20.01			116.52		
401-537.70.10.01			1,296.78		
401-537.70.20.01			500.13		
401 – Cash					\$11,027.30
To reimburse County Road #115 for salaries for May, 2006.					
Entry Total	\$ 0.00	\$ 0.00	\$11,027.30	\$11,027.30	
115 – Cash			\$11,027.30		
115-542.00.10.00				\$8,138.17	
115-542.00.20.00				\$2,889.13	
To record a reduction in expenditure as a result of Solid Waste Fund #401 reimbursements.					
Entry Total	\$ 0.00	\$ 0.00	\$11,027.30	\$11,027.30	

DATED this 24th day of July, 2006.

BOARD OF COUNTY COMMISSIONERS
 ADAMS COUNTY, WASHINGTON
 s/Rudy Plager, Chairman
 s/Roger L. Hartwig, Vice-Chairman
 s/Jeffrey W. Stevens, Commissioner

ATTEST:
 s/Linda Reimer, MMC
 Clerk of the Board

RESOLUTION NO. R-61-06

**ORDER OF THE BOARD OF COUNTY COMMISSIONERS
 ADAMS COUNTY, WASHINGTON**

**IN THE MATTER OF REIMBURSEMENT OF THE COUNTY ROAD FUND #115 FOR EXPENDITURES
 WHICH SHOULD HAVE BEEN INCURRED BY THE INTERGOVERNMENTAL SERVICE FUND #590**

WHEREAS, the below expenditures for salaries for May 2006 should have been incurred by the Intergovernmental Service Fund #590;

THEREFORE BE IT RESOLVED that the following journal entry will stand as the basis for reduction of County Road Fund #115 2006 expenditures and the increase of 2006 expenditures for the Intergovernmental Service Fund #590 and the related cash transfers with the revenue received recorded as BARS 389.90.00.11

Required: Journal Entry		Effective Date: July 24, 2006			
Fund – BARS Code	Budget		Actual		Credit
	Debit	Credit	Debit	Credit	
590-519.30.11.01			\$ 1,473.14		
590-519.30.20.01			584.24		
590-548.10.11.01			4,588.36		
590-548.10.20.01			1,777.77		
590-548.20.11.01			1,105.78		
590-548.20.20.01			407.80		
590-548.30.11.01			13,269.77		
590-548.30.20.01			5,453.03		
590-548.40.11.01			53.01		
590-548.40.20.01			22.12		
590-548.60.11.01			776.45		
590-548.60.20.01			331.10		
590-548.70.11.01			1,420.16		
590-548.70.20.01			603.99		
590 – Cash					\$31,866.72
To reimburse County Road Fund #115 for salaries for May, 2006.					
Entry Total	\$ 0.00	\$ 0.00	\$31,866.72		\$31,866.72
115 – Cash			\$31,866.72		
115-542.00.11.00					\$22,686.67
115-542.00.20.00					9,180.05
To record a reduction in expenditure as a result of IGS Fund #590 reimbursements.					
Entry Total	\$ 0.00	\$ 0.00	\$31,866.72		\$31,866.72

DATED this 24th day of July, 2006.

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Rudy Plager, Chairman
s/Roger L. Hartwig, Vice-Chairman
s/Jeffrey W. Stevens, Commissioner

ATTEST:
s/Linda Reimer, MMC
Clerk of the Board

RESOLUTION NO. R-64-06

**ORDER OF BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON**

**IN THE MATTER OF ESTABLISHMENT OF EQUIPMENT RENTAL RATES FOR
COUNTY INTRAGOVERNMENTAL FUND #590**

WHEREAS, the State of Washington requires an annual review, and adjustment if necessary, of equipment rental rates imposed by the Intragovernmental Fund #590; and,

WHEREAS, that review process was completed on July 19, 2006 and rates modified as necessary;

THEREFORE BE IT HEREBY RESOLVED that the attached Adams County Public Works Department - Rental Rates is hereby adopted.

DATED this 24th day of July, 2006.

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Rudy Plager, Chairman
s/Roger L. Hartwig, Vice-Chairman
s/Jeffrey W. Stevens, Commissioner

ATTEST:
s/Linda Reimer, MMC
Clerk of the Board

RESOLUTION NO. R-65-06

**ORDER OF BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON**

IN THE MATTER OF CLARIFYING CERTAIN ASPECTS OF THE ADAMS COUNTY SALARY POLICY, RESCINDING RESOLUTION NO. R-98-84, AND, AMENDING THE ADAMS COUNTY PERSONNEL POLICY

WHEREAS, certain aspects of the Adams County Salary Policy require clarification and amendment;

THEREFORE BE IT HEREBY RESOLVED as follows:

1. An employee who is promoted (appointed from a lower level to higher level position) shall be entitled to receive the step rate in the wage range of the new position which provides an increase. The effective date for any change of status pursuant to this paragraph shall set a new step anniversary date.

An employee who is voluntarily transferred (appointed to an equal level position in another department), except by specific action of the Board of County Commissioners, will be placed at the step within the range of the position to which appointed that does not exceed the wage rate held in the former position. Such appointments shall not set a new anniversary date.

2. A county employee demoted to a classification of a lower salary range than the previous classification will be placed at the next step immediately below the employee's current salary.
3. In the event that a new hire from outside the County has current and relevant experience in a position equivalent to the County classification, the employee, at the discretion of the Commissioners and the Department Head involved, may be placed on the Step Scale according to the following schedule:

Less than two years of experience	Step 1
Two to four years of experience	Step 2
Four to six years of experience	Step 3
Six years or more of experience	Step 4

AND, BE IT FURTHER RESOLVED that Resolution No. R-98-84 is rescinded;

AND, BE IT FURTHER RESOLVED that any section, sentence, clause or phrase of any policy, resolution, or ordinance in conflict herewith is rescinded;

AND, BE IT FURTHER RESOLVED that the Adams County Personnel Policy is hereby amended.

DATED this 24th day of July, 2006.

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Rudy Plager, Chairman

s/Roger L. Hartwig, Vice-Chairman
s/Jeffrey W. Stevens, Commissioner

ATTEST:
s/Linda Reimer, MMC
Clerk of the Board